

**LOCAL AGENCY FORMATION COMMISSION
COUNTY OF KERN, STATE OF CALIFORNIA**

Video/Teleconference Meeting

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Dial in Number (669) 900-6833 Webinar ID: 854 1818 5224

Meeting of **January 27, 2021** - 5:15 p.m.

David Couch - Kern County BOS	ALTERNATE COMMISSIONERS
Zack Scrivner* - Kern County BOS	Phillip Peters - Kern County BOS
Chris Parlier - City of Bakersfield	Patty Gray - City of Bakersfield
John Crump - City of Maricopa	Salvador Solorio-Ruiz - City of Delano
Liz Morris - City of Delano	Vacant - Special District
Gary McKibbin - Special District Member	Vince Zaragoza - Public Member
Karen Sanders - Special District Member	Jose Gonzalez - Public Member
Stuart Baugher - Public Member	
Barbara Fowler** - Public Member	
*Chair **Vice Chair	

AGENDA

NOTE TO THE PUBLIC

*** BY VIRTUAL TELECONFERENCE ONLY ***

Pursuant to the provisions of California Governor’s Executive Order N-29-20, issued on March 17, 2020, this meeting will be held by web and teleconference only. No physical location will be available for this meeting.

PUBLIC MEETING ACCESS

Members of the public will be able to access and view a live stream of the webinar via Zoom at:

https://us02web.zoom.us/webinar/register/WN_vXIWNXk3QCGs1ONyITwmaQ

PUBLIC COMMENT INSTRUCTIONS

If you wish to comment on an agenda item, please use the following: 1.) You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak. 2.) When the Chairperson calls for the item on which you wish to speak, click on “raise hand” icon. The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak. 3.) When called, please limit your remarks to the time limit allotted (3 minutes).

Alternately, the public may listen to the meeting by dialing (669) 900-6833 and entering WEBINAR ID: 854 1818 5524 # when prompted.

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE MINUTES:

December 2, 2020 Meeting**Vote Required**

4. PUBLIC COMMENTS:

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on this

agenda and over which the Commission has jurisdiction. Speakers are limited to two minutes. Please state your name and address for the record before making your presentation.

5. NOTICED PUBLIC HEARINGS:

None.

6. PUBLIC HEARING:

- a. Revision of Kern LAFCo Fee Schedule:.....***Vote Required***

Public Hearing to consider an update and revision of the Kern LAFCo Fee Schedule as required by Government Code Section 56383. The Fee Schedule is a list of charges for a variety of actions performed by this Commission authorized by Government Code Section 56000 et.al. (*Resolution*)

7. COMMISSION ITEMS:

- a. New Commissioners: Oath of Office***Informational***

8. GENERAL BUSINESS:

- a. Approval of Claims List No. 20-11***Vote Required***
- b. Approval of Claims List No. 20-12***Vote Required***
- c. Office Computer Upgrade and Monthly IT Service Contract***Vote Required***
- d. Executive Officer Miscellaneous Items***Informational***

9. CLOSED SESSION:

a. None.

10. ADJOURNMENT (Minute Order)

WRITTEN PUBLIC COMMENTS may be submitted by email to info@kernlafco.org. Written comments will be distributed to the Commission as quickly as possible. Please note that documents may take up to 24 hours to be posted to the agenda on the LAFCO website. SPOKEN PUBLIC COMMENTS will be accepted through the teleconference meeting.

CAMPAIGN CONTRIBUTION - If you are an applicant for, or a participant in (actively supporting or opposing) any proceeding on the agenda and have made a campaign contribution of \$250 or more to or for any of the Commission members, state law provides for disqualification of Commissioner voting, or even prohibition of such gifts. These restrictions also apply to agents of applicants or participants. Please consult with Commission staff as to the requirements of the Political Reform Act (Government Code Section 84308). This statement is not a comprehensive summary of the section.

DISABILITY ACCOMMODATIONS - A request for disability-related accommodations should be made to the Executive Officer no later than 8 days before the need for the accommodation.

For additional information on the above items please contact the Kern Local Agency Formation Commission at 5300 Lennox Ave Suite 303, Bakersfield CA 93309, or phone us at 661-716-1077

**LOCAL AGENCY FORMATION COMMISSION
COUNTY OF KERN, STATE OF CALIFORNIA**

Zoom Meeting and Teleconference
Meeting of December 02, 2020

Due to the Coronavirus pandemic, Kern LAFCo did not hold in person Commission meeting. Governor Newsom, by Executive Order N-29-20, modified the Brown Act to allow for meetings to be held by teleconference.

Regular meeting called to order at 5:38 p.m. Chair Rivera presiding.

ROLL CALL

Present: Baugher, Couch, Crump, Fowler, McKibbin, Morris, Rivera, Sanders, Scrivner
Absent: None
Staff: Knox, Moore, Rice, Rojas
Counsel: Schroeter

APPROVAL OF MINUTES: (Agenda Item 3) September 23, 2020 Meeting

Item 12/02/20-1: Approved as Presented

Chair Rivera presented the September minutes; *Upon motion of Commissioner Morris, seconded by Commissioner Fowler, IT IS ORDERED:* The September 23, 2020 Minutes are approved as confirmed by the following votes:

AYES: Baugher, Couch, Crump, Fowler, McKibbin, Morris, Rivera, Sanders, Scrivner
NAYS: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENTS: (Agenda Item 4)

Item 12/02/20-2: None.

NOTICED PUBLIC HEARINGS: (Agenda Item 5a)

Item 12/02/20-3: Approved as Presented - Resolution No. 20-22

(5a) PROCEEDING 1774: – CITY OF SHAFTER: MUNICIPAL SERVICES REVIEW

Executive Officer Knox recommended the Commission consider the notice of exemption adopted by the applicant and accept the Municipal Services Review to be placed on file as a source of discovery as presented and accept the City of Shafter Municipal Services Review with conditions set by the Executive Officer. *Upon motion of Commissioner Couch, seconded by Commissioner Fowler, IT IS ORDERED:* The City of Shafter Municipal Services Review is approved by the following votes:

AYES: Baugher, Couch, Crump, Fowler, McKibbin, Rivera, Sanders, Scrivner

NAYS: None

ABSTAIN: Morris

ABSENT: None

*It should be noted that the answer of Commissioner Morris could not be heard on the video recording.

Item 12/02/20-4: Approved as Presented - Resolution No. 20-23 (Agenda Item 5b)

(5b) PROCEEDING 1775: – CITY OF SHAFTER: SPHERE OF INFLUENCE AMENDMENT

Executive Officer Knox recommended the Commission consider the mitigated negative declaration including all supporting documents prepared by the County of Kern and adopted by the City of Shafter and approve the Sphere of Influence Amendment with conditions recommended by the Executive Officer. *Upon motion of Commissioner Couch, seconded by Commissioner Fowler, IT IS ORDERED:* The City of Shafter Sphere of Influence Amendment is approved by the following votes:

AYES: Baugher, Couch, Crump, Fowler, McKibbin, Rivera, Sanders, Scrivner

NAYS: None

ABSTAIN: Morris

ABSENT: None

*It should be noted that the answer of Commissioner Morris could not be heard on the video recording.

PUBLIC PROJECT REVIEW: (Agenda Item 6)

Item 12/02/20-5: Approved as Presented - Resolution No. 20-24

(6a) PROCEEDING 1776: – CITY OF SHAFTER EXTENSION OF SERVICES

Mr. Knox recommended the Commission consider the mitigated negative declaration and adopt the findings prepared by the County of Kern and adopted by the City of Shafter and authorize LAFCKC 12/2/20

the City of Shafter to provide services outside their boundary. *Upon motion of Commissioner Fowler, seconded by Commissioner Couch, IT IS ORDERED:* The City of Shafter Extension of Services is approved by the following votes:

AYES: Baugher, Couch, Crump, Fowler, McKibbin, Rivera, Sanders, Scrivner

NAYS: None

ABSTAIN: Morris

ABSENT: None

*It should be noted that the answer of Commissioner Morris could not be heard on the video recording.

COMMISSION ITEMS: (Agenda Item 7)

Item 12/02/20-6: Informational

(7a) RECOGNIZATION OF COMMISSIONER RIVERA FOR YEARS OF SERVICE

Executive Officer Knox recognized Chair Rivera for his five years of service on the LAFCo Commission. Mr. Knox presented a plaque to Chair Rivera thanking him for his service.

GENERAL BUSINESS: (Agenda Item 8)

Item 12/02/20-7: Approved as Presented

CLAIMS LIST 20-10 (Agenda Item 8a)

Chair Rivera presented Claims List 20-10. *Upon motion of Commissioner Couch, seconded by Commissioner Baugher, IT IS ORDERED:* The general claims set forth in Claims List No. 20-10 are approved for payment, and the Chairman is authorized to certify said list by the following votes:

AYES: Baugher, Couch, Fowler, McKibbin, Rivera, Sanders, Scrivner

NAYS: None

ABSTAIN: Crump, Morris

ABSENT: None

*It should be noted that the answers of Commissioners Crump and Morris could not be heard on the video recording.

Item 12/02/20-8: Approved as Presented

CLAIMS LIST 20-11 (Agenda Item 8b)

Chair Rivera presented Claims List 20-11. *Upon motion of Commissioner Fowler, seconded by Commissioner Couch, IT IS ORDERED:* The general claims set forth in Claims List No. 20-11 are approved for payment, and the Chairman is authorized to certify said list by the following votes:

AYES: Baugher, Couch, Fowler, McKibbin, Morris, Rivera, Sanders, Scrivner

NAYS: None

ABSTAIN: Crump

ABSENT: None

*It should be noted that the answer of Commissioner Crump could not be heard on the video recording.

Item 12/02/20-9: Approved as Presented

Appointment of Chair and Vice Chair (Agenda Item 8c)

The Commission nominated Commissioner Scrivner as Chair. Commissioner Fowler agreed to be nominated to the Vice Chair position. *Upon motion of Commissioner Morris, seconded by Commissioner Sanders, IT IS ORDERED:* The Commission approves Commissioner Scrivner to serve as Chair and Commissioner Fowler to serve as Vice Chair.

AYES: Baugher, Couch, Fowler, McKibbin, Morris, Rivera, Sanders, Scrivner

NAYS: None

ABSTAIN: Crump

ABSENT: None

*It should be noted that the answer of Commissioner Crump could not be heard on the video recording.

Item 12/02/20-10: Approved as Presented

2021 COMMISSION MEETING SCHEDULE (Agenda Item 8d)

Upon motion of Commissioner Couch, seconded by Commissioner Baugher, IT IS ORDERED: The 2021 meeting schedule is approved.

AYES: Baugher, Couch, Crump, Fowler, McKibbin, Morris, Rivera, Sanders, Scrivner

NAYS: None

ABSTAIN: None

ABSENT: None

Item 12/02/20-11: Approved as Presented

CalPERS OVERPAYMENT (Agenda Item 8e)

Executive Officer Knox informed the Commission of an overbalance of \$21,670.80 in the CalPERS unfunded liability PEPRA account. This money should have been credited to the Classic account. Commissioner Couch recommended overpayment be applied to the unfunded liability account. *Upon motion of Commissioner Sanders, seconded by Commissioner Fowler, IT IS ORDERED:* The CalPERS overpayment will be applied to Kern LAFCo's unfunded liability.

AYES: Baugher, Couch, Crump, McKibbin, Morris, Rivera, Sanders, Scrivner

NAYS: None

ABSTAIN: Fowler

ABSENT: None

*It should be noted that the answer of Commissioner Fowler could not be heard on the video recording.

Item 12/02/20-12: Receive and File

2019-2020 AUDIT (Agenda Item 8f)

Rosalva Florez, accountant for Brown Armstrong, stated that the audit was very successful. Brown Armstrong found no issues or unusual transactions. Ms. Florez affirmed to the Commission that Kern LAFCo's financial statements were accurate. Ms. Florez recommended LAFCo implement a new policy on mileage reimbursement. The Executive Officer recommended the Commission receive and file the 2019-2020 audit. *Upon motion of Commissioner Couch, seconded by Commissioner Baugher, IT IS ORDERED:* The Commission approves as presented to receive and file the 2019-2020 audit.

AYES: Baugher, Couch, Crump, Fowler, Rivera, Scrivner

NAYS: None

ABSTAIN: McKibbin, Morris, Sanders

ABSENT:

*It should be noted that the answers of Commissioners McKibbin, Morris, and Sanders could not be heard on the video recording.

Item 12/02/20-13:

STATE CONTROLLER OFFICE LIST OF INACTIVE DISTRICTS (Agenda Item 8g)

Mr. Knox informed the Commission the passage of SB 448 provided a streamlined process for the dissolution of inactive districts. Kern Valley Resource Conservation District has been included on the State Controller inactive list for 2020-2021. LAFCo has the obligation to dissolve the district. There is still a need for services in the area. Tehachapi RCD is interested, but funding to annex the area is not available at this time. Kern LAFCo may need to pay for the dissolution/annexation with reserves.

Item 12/02/20-14: Informational

CALIFORNIA SPECIAL DISTRICT ASSOCIATION – UPDATE ON SPECIAL DISTRICT FINANCIAL HEALTH (Agenda Item 8h)

Cole Karr, Public Affairs Field Coordinator for C.S.D.A., gave a presentation on the financial health of Special Districts. Mr. Karr reported Special Districts statewide have lost 1.26 billion dollars in expenditures and revenue due to COVID-19 in 2020. There is a need for state aid with revenue replacement options for Kern County. COVID-19 relief funds are available. Two million dollars is allocated for Kern County.

Item 12/02/20-15: Informational

EXECUTIVE OFFICER MISCELLANEOUS ITEMS: (Agenda Item 8i)

- The Kern LAFCo office was burglarized last month. The lock box containing stamps and checks were stolen. We have changed our checking account with Wells Fargo. The office locks have been changed and a safe has been purchased.
- We are currently looking for a new I.T. Technician.
- In addition to Chair Rivera, there will soon be four additional vacancies on the Commission. Jackie Sullivan, Joe Aguirre, Mick Gleason and Don Cortichiato will not be returning in January 2021.
- CALAFCO has not revised the due structure. Kern County is paying the same amount as L.A. County. Kern LAFCo may need to apply for a financial hardship.
- Many of the Executive Officers have left LAFCo in the last year. Mr. Knox presented the idea of expansion of Kern LAFCo to include other counties.
- Mr. Knox presented an idea for expanding a Request for Proposal (RFP) to include auditing firms outside of Kern County. Commissioners asked for a review of the policy regarding local contractors.
- The next meeting will be January 27, 2021.

CLOSED SESSION: (Agenda Item 9)

Item 12/02/20-16:

PUBLIC EMPLOYMENT: REORGANIZATION – PURSUANT TO SECTION TO 54957: (Agenda Item 9a). There was no other reportable action.

Item 12/02/20-17:

Evaluation of Executive Officer per Government Code § 54957 (b) (1): (Agenda Item 9b)

The Commission adjourned to closed session to conduct Mr. Knox’s evaluation. The chairman reported that the following action was taken in closed session: *Motion by Commissioner Couch, seconded by Commissioner Fowler*, and unanimously approved to raise the Executive Officer’s annual pay by 4% and that the evaluation of his performance this past year is deemed outstanding. There was no other reportable action.

Item 12/02/20-18:

Conference with labor negotiators pursuant to Government Code Section 54954. (f). Agency designated representative: Chairperson; Unrepresentative employee; Executive Officer: (Agenda Item 9c)

ADJOURNMENT: (Agenda Item 10)

Item 12/02/20-19: Adjourned

There being no further business to come before the Commission. IT IS ORDERED: the meeting is adjourned at 7:56 p.m.

Secretary

Chairman



Kern Local Agency
Formation Commission
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661-716-1076
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To: Kern LAFCo Commission
From: Blair Knox, Executive Officer
Date: January 27, 2021
RE: Revised Fee Schedule Final Approval

The current Kern LAFCo fee schedule has been in place for over two decades. It provides a flat rate fee for most proceedings at a very low cost. The revised fee schedule is meant to recoup some of the cost of individual proceedings. LAFCo recognizes increased assessment costs to the County, Cities and Special Districts in Kern County are difficult in these trying times. LAFCo is committed to the financial health of the agencies that fund LAFCo operations.

Justification for Fee Schedule Revision

Each of the charges in the current fee schedule are significantly lower than the actual cost to bring these proceedings before the Commission. The cost is offset by the yearly assessment collected one-third each from the County of Kern, Cities and Special Districts. Revenues to the County, Cities and Special Districts will likely decline in the next several months if not years before the economy recovers. This will put pressure on LAFCo to have a larger portion of cost increases to be placed on fees rather than assessments.

Kern LAFCo has one of the lowest, if not the lowest fees charged, for a multitude of proceedings, of any LAFCo in the State. In addition, the fee schedule has not been modified for approximately two decades. Those two factors alone do not justify changing the fee schedule.

Costs have risen. Since the last time this fee schedule was modified, the budget of LAFCo has more than doubled. The burden of these increased costs has been solely put on the yearly assessment.

For a typical annexation to a city, special district or CSA, the costs of these proceedings can vary widely depending on the complexity of the application, CEQA requirements, number and size of properties included and a host of other factors. Other types of proceedings happen sparingly and LAFCo does not have enough data to make a determination of actual cost.

Incentives are built into this proposed schedule to meet the goals of the Commission and to realize the realities of certain charges. The dissolution of an independent special district cannot have a high fee associated with this type of proceedings, because the likelihood that the dissolution involves negative financial constraints is very likely. When the need for services arises, the Commission does not want to discourage property owners from annexing into a City or special district. On the other hand, the incorporation of a City, while important, is not an item that the Commission may not necessarily wants to incentivize with a low fee amount and come closer to actual costs.

Kern LAFCo has asked our supporting agencies to provide significant effort towards the development of Municipal Service Reviews (MSR) and updates on a 5-year schedule. These are difficult to gather because the only consequence of not performing a MSR is an inability to modify a Sphere of Influence. Discouraging an MSR with a high fee amount will further discourage more agencies from participating.

Over the last five years, the Commission has considered 190 proceedings for an approximate average cost of \$14,750 per proceeding. Not all proceedings require the same amount of time and resources, yet the current fee schedule lumps a majority of all proceedings into one \$844 fee. A city annexation is typically more complicated, takes more time and resources than a special district annexation. A Sphere of Influence amendment does not typically take up a lot of time and resources. Yet, it does when a Municipal Services Review is added to the Sphere of Influence. The time and resources necessary to approve go up significantly. This Commission has chosen to have the cities and special districts heavily involved in the creation and update of Municipal Service Reviews. Asking these same cities and special districts to pay a significantly higher fee for LAFCo to process and consider the MSR would be counterproductive.

Other Options to Revision of Fee Schedule

Why not eliminate the assessment and perform on an hourly rate schedule? It is important to note that LAFCo needs a stable funding source. There can be a wide range in the number of proceedings that come through LAFCo's door from year to year. As a small office, LAFCo has limited ability to modify staffing and job responsibilities when there is little control of the number of applications received in a single year.

Without a stable funding source for the majority of the annual budget, the alternative would be to significantly increase the reserve fund in order to create a smoothing of cash flow from year to year.

Process for Fee Schedule Revision

Kern LAFCo is required to hold a public meeting for the purpose of revising the Kern LAFCo fee schedule for all proceedings. All interested parties have been notified and the process for consideration of a revised fee schedule, as outlined in the Cortese Knox Hertzberg Local Government Reorganization Act of 2000, have been met as defined in Code Sections 56383 and 66016:

56383. (a) The commission may establish a schedule of fees and a schedule of service charges pursuant to this division, including, but not limited to, all of the following:

- (1) Filing and processing applications filed with the commission.
- (2) Proceedings undertaken by the commission and any reorganization committee.
- (3) Amending or updating a sphere of influence.
- (4) Reconsidering a resolution making determinations.

(b) The fees shall not exceed the estimated reasonable cost of providing the service for which the fee is charged and shall be imposed pursuant to Section 66016. The service charges shall not exceed the cost of providing the service for which the service charge is charged and shall be imposed pursuant to Section 66016.

(c) The commission may require that an applicant deposit some or all of the required amount that will be owed with the executive officer before any further action is taken. The deposit shall be made within the time period specified by the commission. No application shall be deemed filed until the applicant deposits the required amount with the executive officer. The executive officer shall provide the applicant with an accounting of all costs charged against the deposited amount. If the costs are less than the deposited amount, the executive officer shall refund the balance to the applicant after the executive officer verifies the completion of all proceedings. If the costs exceed the deposited amount, the applicant shall pay the difference prior to the completion of all proceedings.

(d) The commission may reduce or waive a fee, service charge, or deposit if it finds that payment would be detrimental to the public interest. The reduction or waiver of any fee, service charge, or deposit is limited to the costs incurred by the commission in the proceedings of an application.

66016. (a) Prior to levying a new fee or service charge, or prior to approving an increase in an existing fee or service charge, a local agency shall hold at least one open and public meeting, at which oral or written presentations can be made, as part of a regularly scheduled meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered, and a statement that the data required by this section is available, shall be mailed at least 14 days prior to the meeting to any interested party who files a written request with the local agency for mailed notice of the meeting on new or increased fees or service charges. Any written request for mailed notices shall be valid for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notices shall be filed on or before April 1 of each year. The legislative body may establish a reasonable annual charge for sending notices based on the estimated cost of providing the service. At least 10 days prior to the meeting, the local agency shall make available to the public data indicating the amount of cost, or estimated cost, required to provide the service for which the fee or service charge is levied and the revenue sources anticipated to provide the service, including General Fund revenues. Unless there has been voter approval, as prescribed by Section 66013 or 66014, no local agency shall levy a new fee or service charge or increase an existing fee or service charge to an amount which exceeds the estimated amount required to provide the service for which the fee or service charge is levied. If, however, the fees or service charges create revenues in excess of actual cost, those revenues shall be used to reduce the fee or service charge creating the excess.

(b) Any action by a local agency to levy a new fee or service charge or to approve an increase in an existing fee or service charge shall be taken only by ordinance or resolution. The legislative body of a local agency shall not delegate the authority to adopt a new fee or service charge, or to increase a fee or service charge.

(c) Any costs incurred by a local agency in conducting the meeting or meetings required pursuant to subdivision (a) may be recovered from fees charged for the services which were the subject of the meeting.

Recommendation: Approve final Fee Schedule as presented. Effective date of July 1, 2021



Kern Local Agency
 Formation Commission
 5300 Lennox Ave. Suite 303
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FEE SCHEDULE

Annexation or Detachment (Includes County Map Fee)	\$1,200
Reorganization	\$2,400
Consolidation, Merger or Subsidiary District	\$2,400
All other Proceeding Items (Including Sphere Amendments & Extension of Services)	\$750
Proceeding Item Boundary is Nonconcurrent with Additional Proposal.....	\$500
Multiple County (Each Additional County).....	\$1,000 + Actual Expense
Formation of Special District or County Service Area	10,000 + Actual Expense
.....	(\$15,000 Deposit Required)
Dissolution of Special District or County Service Area	\$1,200 + Actual Expense
Incorporation of a City (Filing Fee)	\$20,000+ Actual Expense
.....	(\$20,000 Deposit Required)
- Feasibility Study	\$1,250 + Actual Expense
.....	(\$10,000 Deposit Required)
- State Controller Review of Feasibility Study	\$250 + Actual Expense
Disincorporation of a City	\$5,000 + Actual Expense
.....	(\$20,000 Deposit Required)
Environmental Review (LAFCo Lead Agency)	
- Negative or Mitigated Negative Declaration.....	\$1,500 + Actual Expense
.....	(\$2,500 Deposit Required)
- Environmental Impact Review (EIR)	\$2,500 + Actual Expense
.....	(\$10,000 Deposit Required)
Environmental Review (LAFCo Responsible Agency)	
- Negative or Mitigated Negative Declaration.....	\$500 + Actual Expense
- Environmental Impact Review (EIR)	\$1,000 + Actual Expense
Protest Hearing.....	\$500 + Actual Expense
Posting: Notice of Determination / Notice of Exemption.....	Reimbursement of Actual Expense
Petition Checking / Protest Verification	Reimbursement of Actual Expense
Notification of Registered Voters and Land Owners for Hearing and Protest Hearing	Reimbursement of Actual Expense
.....	Reimbursement of Actual Expense
Non-Kern LAFCo Member or Petitioners.....	\$1,500

County LAFCo Fee Schedule Examples

- Butte
- Contra Costa
- El Dorado
- Fresno
- Los Angeles
- Orange
- Placer
- Riverside
- Sacramento
- San Bernardino
- San Luis Obispo
- Santa Barbara
- Santa Cruz
- Solano

BUTTE LAFCO

Fee Schedule

Original Adoption Date: May 5, 2005 (Resolution No. 38 2004/05)

Revisions: August 2, 2012 (Resolution No. 1 2012/13); July 7, 2005 (Resolution No. 11 2005/06)

Municipal Service Review/Sphere of Influence Fee Collected in addition to the general filing deposit on all applications except as noted below. <i>(Revised: July 7, 2005)</i>	
Annexation of Islands	\$75/acre or portion thereof. Minimum 1 acre charge. \$500/acre or portion thereof. Minimum 1 acre charge. <i>(Effective: January 1, 2007)</i>
Annexation of developed lands initiated as the result of applying for annexation to a city or district in order to obtain sewer services as a result of septic tank failure or domestic water service as a result of well failure.	\$75/acre or portion thereof. Minimum 1 acre charge.
Annexation of developed lands within an existing SOI.	\$100/acre or portion thereof. Minimum 1 acre charge.
Annexation of undeveloped land or lands within increased development potential with an existing SOI. Note: Increased development potential is determined by the Executive Officer based on existing zoning/pre-zoning and specific site characteristics that may restrict further development potential.	\$100/acre Sept 5, 2005 \$250/acre Jan 1, 2006 \$500/acre Jan 1, 2007 or portion thereof. Minimum 1 acre charge.
Annexation or reorganization of agriculturally productive lands or lands with a general plan designation that does not permit residential, commercial or industrial development, as a primary use.	\$10/acre or portion thereof. Minimum 1 acre charge.
Boundary changes necessary to facilitate the transfer and/or sale of water.	\$25/acre or portion thereof. Minimum 1 acre charge.
Exclusions - No sphere fee will be charged for the following changes of organization: <ul style="list-style-type: none"> • Dissolution of districts or CSA's; or • Permanent Open Space/Conservation Easements. 	
Waiver of Sphere Fees - The Commission may waive or reduce the fee for proposals where the Commission determines that: <ul style="list-style-type: none"> • The proposal will not significantly impact sphere update responsibilities; and • The public interest would be served by the waiver. 	

Pre-Application	
Staff will provide 1/2 hour of pre-application assistance at no charge. After 1/2 hour, staff will require a deposit.	Full Cost Recovery Initial Deposit of \$250
Annexations	
Initiated as the result of a single parcel applying for annexation to a city or district in order to obtain sewer service as a result of septic tank failure or domestic water service as a result of well failure. Must have 100% property owner consent, resolution from affected agency and letter from Environmental Health Department, or licensed contractor, verifying septic or well failure.	\$600
Consisting of the annexation of an entire "island" area and initiated by resolution of an agency using the "island" annexation provisions as defined in Government Code §56375.3.	\$1,500
On January 1, 2007, this rate in will increase to the full cost of processing.	Full Cost Recovery Initial Deposit of \$2,000
All other annexation proposals where LAFCO is a responsible agency for CEQA purposes.	Full Cost Recovery Initial Deposit of \$2,000
All other annexation proposals where LAFCO must assume lead agency status for CEQA purposes.	Full Cost Recovery Initial Deposit of \$2,000
Detachments	
Detachments that are initiated specifically for the purpose of detaching properties from a city or district and are not a part of a reorganization proposal shall be charged to the maximum extent allowed.	Full Cost Recovery Initial Deposit of \$2,000
Dissolution of District	
Single or multiple district dissolutions submitted as a single application.	Full Cost Recovery Initial Deposit of \$3,000
Merger or Subsidiary District	
If initiated at the request of a single agency or multiple agencies or petitions from affected property owners.	Full Cost Recovery Initial Deposit of \$3,000
Consolidation	
All consolidation requests.	Full Cost Recovery Initial Deposit of \$5,000
Incorporation	
The incorporation fee includes the cost of staff time processing the application, staff processing of the request for State Controller's review of an incorporation, fiscal analysis, and the State Controller's review of the fiscal analysis. A separate fee will be charged for the environmental review.	Full Cost Recovery Initial Deposit of \$15,000

Formation of a Special District, including County Service Areas	
If requested by a governmental agency or affected property owners and LAFCO is acting as a responsible agency for CEQA purposes.	Full Cost Recovery Initial Deposit of \$5,000
If requested by a governmental agency or affective property owners and LAFCO is acting as the lead agency for CEQA purposes.	Full Cost Recovery Initial Deposit of \$15,000
NOTE: The increased deposit is to fund retention of a consultant to prepared the environmental documents.	
Disincorporation	
All disincorporation applications.	Full Cost Recovery Initial Deposit of \$10,000
Reorganization	
All reorganization applications.	Use fee schedule for one change of organization, whichever is higher.
Expansion of Powers	
If requested by a governmental agency or affected property owners and LAFCO is acting as a responsible agency for CEQA purposes.	Full Cost Recovery Initial Deposit of \$5,000
If requested by a governmental agency or affected property owners and LAFCO is acting as the lead agency for CEQA purposes.	Full Cost Recovery Initial Deposit of \$15,000
NOTE: The increased deposit is to fund retention of a consultant to prepared the environmental documents.	
Sphere of Influence Amendments <i>(Revised: July 7, 2005)</i>	
All sphere amendments <u>NOT</u> initiated by LAFCO, <u>but</u> requested by a governmental agency or affected property owners and LAFCO is acting as a responsible agency for CEQA purposes.	Full Cost Recovery Initial Deposit of \$5,000
All sphere amendments <u>NOT</u> initiated by LAFCO, <u>but</u> requested by a governmental agency or affected property owners and LAFCO is acting as the LEAD agency for CEQA purposes.	Full Cost Recovery Initial Deposit of \$15,000
NOTE: The increased deposit is to fund retention of a consultant to prepare the environmental documents.	
NOTE: Because of the wide variation in size and complexity of sphere amendments, the above-quoted deposits may be increased or decreased by the Executive Officer after reviewing the proposal with the applicant. If a consultant is retained to prepare the work product, the deposit must cover the full cost of the consultant's contract as well as the anticipated cost of staff time and direct costs. Additionally, sphere updates requested by an agency outside of normal five-year review sequence shall be charged as a Sphere Amendment.	
Attorney's Fees	
A proportion of attorney's fees shall be spread to all project applications at a minimum of one hour per project. If the time on the project exceeds one hour, time shall be billed at the current legal counsel hourly rate.	\$200/Hour

Request for Commission Review	
Request for Extension of Time of the one year time for completion of proceedings.	\$500
Request for Commission review of services outside agency boundaries per Government Code §56133.	Full Cost Recovery Initial Deposit of \$1,500
Request for Commission authorization for extensions of service outside an agency jurisdictional boundary pursuant to Government Code §56133 and initiated as the result of a <i>single developed parcel</i> requesting to obtain sewer service as a result of septic tank failure or domestic water service as a result of well failure <i>and</i> in circumstances where annexation is not feasible due to the lack of contiguity of the affected parcels with service providers jurisdictional boundaries. <i>(Revised August 2, 2012)</i>	\$600
Request for Reconsideration meeting the provisions of Government Code §56895.	Full Cost Recovery Initial Deposit of \$1,500
Request for Preparation of a Special Study.	Full Cost Recovery Initial Deposit of \$5,000
Research	
Request for LAFCO staff to research any particular subject. Staff will provide 1/2 hour of research assistance at no charge. After 1/2 hour, staff will require a deposit.	Full Cost Recovery Initial Deposit of \$250
Petition Check	
Petition checks are performed in-house whenever possible; however, some proposals require petition checks be performed by either the Assessor's Office or the Election's Department. These departments will bill LAFCO for the service, which is then passed on to the applicant.	Full Cost Recovery
Environmental Assessment or Environmental Impact Report	
For projects not specifically addressed above, the following shall apply. Simple environmental documents can be performed by LAFCO staff at the staff charge-out rate adopted by the Commission. More complex proposals will be circulated to consultants for bid.	Full Cost Recovery Initial Deposit of \$5,000
Subscription Service for Monthly Mailing (Not Applicable to electronic delivery) <i>(Revised: July 7, 2005)</i>	
Executive Officer's Report and Agenda	\$100/year
Minutes	\$20/year
Agenda	\$20/year
Completion Notices	\$20/year

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION (LAFCO)
SCHEDULE OF PROCESSING FEES AND DEPOSITS
(Effective October 15, 2015)

Annexation/Detachment:

-Does not require protest proceeding	\$3,915
-Requires, or may require, protest proceeding	\$6,530

<u>District Formation:</u>	\$8,470
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<u>Other District Actions (i.e., dissolution/merger/consolidation/establishing subsidiary district:</u>	\$5,690
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<u>Reorganization:</u> (two or more changes of organization within a single proposal)	Change of Organization fee plus 20%
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<u>Addition/Deletion of Power(s) for Special District:</u>	\$3,380
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<u>Incorporation/Disincorporation:</u>	\$25,000
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<u>Concurrent review of corresponding sphere(s) with change of organization or reorganization:</u>	\$2,060
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<u>Sphere of Influence Amendment/Revision:</u>	\$4,810
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<u>Transfer of Jurisdiction to another LAFCO:</u> (payable to principal LAFCO)	\$300
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<u>Request for Reconsideration:</u>	\$2,500
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<u>Request for Extension of Time to Complete Proceedings</u>	\$770
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<u>Out-of-Agency Service Review:</u>	\$3,400
Requests for out-of-agency service approval in anticipation of a future annexation may be assessed additional fees per LAFCO policy	

OTHER FEES

Environmental Review (LAFCO as Lead Agency)

<i>Categorical Exemption</i>		\$ 200
<i>Negative Declaration</i>	<i>Actual Cost with advance deposit of</i>	\$ 500
<i>EIR Preparation</i>	<i>Actual Cost with advance deposit of</i>	\$2,500

<i>Review Lead Agency's EIR</i>	\$3,000
<i>Review Lead Agency's Negative Declaration</i>	\$1,500

<u>Special Meeting/Workshop Fee:</u>	Actual Cost
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<u>Special Study Fee</u>	Actual Cost
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<u>Outside/Special Consultant Fee:</u>	Actual Cost
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SCHEDULE OF PROCESSING FEES (Effective October 15, 2015) – Page two

<u>Outside/Special Legal Fee:</u>		Actual Cost
<u>Hearing Notice Fee</u> (mailing and publication pursuant to Gov. Code 56157):		Actual Cost
<u>Notices of Determination per Public Resources Code 21089 & Fish & Game Code 711.4</u> (filed with Contra Costa County Clerk)**:		
<i>Filing as a Responsible Agency (required of most LAFCO actions)</i>		\$ 50
<i>For specific information regarding filing fees for Negative Declarations or Environmental Impact Reports, please refer to California Department of Fish & Wildlife</i>		
<u>**Deposit to Review map and legal description:</u> (Check payable to Contra Costa County Surveyor)		\$1,200
<u>Comprehensive Fiscal Analysis:</u>	<i>Actual Cost with advance deposit of</i>	\$5,000
<u>State Controller’s Review of Comprehensive Fiscal Analysis:</u>		Actual Cost
<u>Municipal Service Review</u>	<i>Actual cost with advance deposit of</i>	\$5,000
<u>Duplication of Meeting Record</u> (i.e., CD, transcription)		Actual Cost
LAFCO meeting records and audio recordings of meeting are available online		
<u>Document Copying:</u> (less than 20 pages \$.25/page)		\$ 25
LAFCO records are available electronically at no cost		
<u>**Contra Costa County Elections fees (i.e., review petitions, provide voter lists, etc.):</u>		Per the County Election Division’s Fee Schedule
<u>**State Board of Equalization (SBE) Fee:</u>		Per the SBE Fee Schedule

Payments & Refunds: Fees are due with application submittal. No application shall be deemed filed until processing fees are deposited. Application processing fees are typically non-refundable.

Checks made payable to Contra Costa LAFCO and/or Contra Costa County offices must be business checks or money orders; personal checks will not be accepted. **Fees paid to entities other than Contra Costa LAFCO.

Waiver Provision: The Commission may waive or alter fees in special circumstances [Gov. Code §56383(d)]. A proposal previously denied and resubmitted shall be accompanied by new fees unless changes, as determined by LAFCO staff, are minor.

Previously Paid Fees: If any fee requirement has been previously met, please submit a copy of the appropriate documentation (e.g., fee receipt from Contra Costa County Clerk’s Office)

The fee schedule is administered in accordance with Government Code §56383.



FEE SCHEDULE

Adopted April 24, 2019

Fees will be charged for all Commission proceedings and actions at LAFCO's actual costs. Billing will be based on hourly rates, which include the appropriate overhead costs. The applicant is also responsible for payment of any fees due to any other governmental agency. These fees will be billed at the appropriate times (refer to Page 3 of this Schedule) and prior to final recordation of the Certificate of Completion.

All actions are subject to the initial deposits listed below and the parameters specified in Page 3 of this Schedule. A deposit of at least one-half of the amount listed below is required for the initiation of any application. To continue the processing of the application, the applicant will be billed for the second half of the deposit when the final application requirements are due. A proposal with multiple actions requires a deposit for each action. Any additional expenses incurred by the Commission, in excess of the deposited amount, will be billed to and paid by the applicant before completion of the LAFCO proceedings, including final recordation and filings.

If a proposal is abandoned or terminated for any reason (e.g., due to failure of a successful property tax agreement), the applicant will be refunded the deposit amount less agency costs up to that termination point.

Process	Deposit Toward Cost
Boundary Changes	\$5,000
City Reorganization	
District Reorganization	
City Annexation Only	
City Detachment Only	
District Annexation Only	
District Detachment Only	
District Formation, Consolidation, Dissolution	\$5,000
Formation of a County Service Area (CSA)	
Formation of a Community Services District (CSD)	
Formation of a Special District	
District Consolidation/Merger	
Dissolution of Landowner District	
Dissolution of Registered Voter District	
Incorporation or Dissolution of a City	\$10,000

Process	Deposit Toward Cost
Special Studies	
Amend City Sphere of Influence	\$2,000
Revise City Sphere of Influence (in-house preparation)	\$4,000
Amend District Sphere of Influence	\$1,000
Revise District Sphere of Influence	\$2,000
Prepare Municipal Service Review plus actual cost of any consultant	\$2,000
Update Municipal Service Review	\$1,000
Environmental Review	
Categorical Exemption	\$ 200
Initial Study and Negative Declaration (LAFCO as Lead Agency)	\$2,000
Initial Study and Environmental Impact Report plus actual cost of any consultant (LAFCO as Lead Agency)	\$3,000
Other Fees	
Activation of Latent District Powers or Expansion of District Powers	\$2,000
De Minimis Fee	\$ 300
Fee Waiver Request	\$ 300
Out-of-Agency Services Agreement – Review & Process	\$1,500
Request for Fiscal Analysis or Other Studies	\$2,500
Request for Reconsideration	\$1,000
Request for Time Extension	\$ 300
Study Session Request	\$2,500
Special LAFCO Meetings or Hearings	Actual Cost
Pre-Application Review	Limited to two (2) hours of staff time, then actual cost

Miscellaneous Fees	Actual Cost
Paper Copying Fee	\$0.15 per page
Copies of LAFCO Documents on CD	\$10 per CD
Processing request for the State Controller's review of an incorporation fiscal analysis	\$1,500
Annual Agenda Mailing List Fee	\$25
Executive Officer's Report (monthly mailings for 12 months)	\$100

LAFCO Hourly Rates (effective July 1, 2019)

Executive Officer	\$150.32/hour
Assistant EO	\$ 73.36/hour
Assistant Policy Analyst	\$43.54/hour
Legal Counsel	Actual Cost

Please Note:

Applicants should submit, at the very least, half of the deposit at the time of project initiation. The second half of the deposit will be required at completion of the AB-8 (property tax exchange) process. LAFCO staff will undertake an accounting of the cost of the application every June 30th and December 31st so long as the project's Certificate of Completion has not been filed. The applicant will receive copies of this accounting detailing all expenses accrued at the time and all offsetting credits. The applicant is expected to pay any outstanding balance before the project can be processed further. One final accounting will occur shortly before the filing of the Certificate of Completion.

The Executive Officer may stop work on any proposal until the applicant submits a requested payment. Excess funds shall be refunded to the applicant as appropriate.

Applicants are responsible for all mailings and correspondence costs associated with their petitions. Applicants are also responsible for any other extraordinary administrative costs, as determined by the Executive Officer, and these will be detailed for the applicant in a written statement.

County and State Fees and Other Charges

Additional fees apply to nearly all LAFCO applications. In addition to the specified above, other charges that will be incurred during the LAFCO process include fees for the County Recorder's Office, County Surveyor's Office and the State Board of Equalization. Fees to the State Controller's Office, the Department of Fish and Game and other governmental entities may also apply. If applicable, these will be billed in accordance to their respective fee schedules.

If a proceeding is not listed above, it will be subject to an initial deposit as estimated by the Executive Officer. The applicant is still responsible for payment of the actual costs that are incurred as a result of processing a proposal that is not covered in the Commission's fee schedule.

If the processing of an application requires that LAFCO contract with another agency, a private firm or an individual for services that are beyond the normal scope of LAFCO staff work (e.g., drafting an environmental impact report or a comprehensive fiscal analysis), the applicant shall be responsible for all costs associated with that contract. The applicant will provide LAFCO with a deposit sufficient to cover the cost of the contract.

De Minimis Fee

To qualify for a de minimis fee, an application must comply with Section 2.2.2 of the LAFCO Policies and Guidelines and meet the following criteria:

- a) As determined by the County Assessor, the assessed value of the land(s) being exchanged in the proposal is less than 10% of the assessed value of the respective original parcel(s) and the total assessed value of the lands exchanged is less than 10% of the total assessed value of the subject area;
- b) The proposed land use, current or future, for the subject territory affected by the change of organization/reorganization is consistent or comparable with the current general land use plans of the annexing agency; and

- c) As determined by the LAFCO Executive Officer, there will be no significant changes in the types of services or levels of service(s) provided to the subject territory as part of the change of organization/reorganization.

If, during the initial consultation the Executive Officer determines an application may meet these criteria, an applicant would only be required to pay the de minimis fee in lieu of an initial deposit. If the application is determined that it meets these criteria, staff will present a request to be charged the de minimis fee to the Commission for its approval and the applicant is not responsible for any additional LAFCO fee. If, however, the application does not meet the criteria above or the Commission denies the de minimis fee request, then the applicant is responsible for the payment of all applicable LAFCO fees.

Fee Waiver

Pursuant to Government Code §56383(d), the Commission may waive fees, partially or in total, on finding that payment of said fees is detrimental to the public interest. The request for waiver must be in written form and provide an explanation for the request by the proponents. Staff will present the request to the Commission, along with a staff recommendation and analysis, for its waiver determination.

SECTION 350 FEE SCHEDULE

Effective July 1, 2011

350.01 Application Processing

Change of Organization and Reorganization. Acreage shall be determined by rounding to nearest whole number the combined net parcel area shown on the Assessor's Map.

Under 3 acres \$ 1,200.00

3 to 5 acres 2,400.00

6 to 10 acres 4,800.00

11 to 20 acre 7,200.00

21 to 40 acres 9,600.00

41 to 80 acres 12,000.00

81 to 160 acres 14,400.00

Over 160 acres 16,800.00

Dissolution of District 2,400.00

Merger or Subsidiary District 2,400.00

Consolidation 8,000.00

Incorporations, Formations, Disincorporations, Dissolution

\$10,000.00 Deposit and will be billed at cost for staff's time including legal services, government fees and charges, and for any consultant(s) that may be required, plus 9% administration fee.

Reorganization

If a reorganization consists of annexations and detachments only, use the fee schedule for one change of organization only, whichever is larger. If other types of changes of reorganization are included, fee for each other change may be added.

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Sphere of Influence Revision

The fee for a proposed SOI revision is either:

1. Equivalent to the application processing fee for an equivalent change or organization or reorganization; or
2. 35% of the fee of the concurrent, and coterminous, proposed change of the organization or reorganization

Request for Inclusion

Use fee schedule for annexation, where request for inclusion is made in accordance with the Commission's procedures for evaluation of proposals

Request for activation or divestiture of Special District Powers, Service, or Function

Each requested additional Power or Service \$2,000.00

Maximum \$5,600.00

Maximum fee for change of organization in an adopted

urban service area or for changes not providing an urban service. \$3,500.00

350.02 Petition Check \$40.00

Plus signature check, per signature \$ 0.65

350.03 CEQA/NEPA

The fee for required CEQA and/or NEPA environmental assessment and environmental impact report shall be a deposit of the estimated amount required to perform this activity.

350.04 Financial Feasibility Report

The fee for a financial feasibility report deposit shall be a deposit of the estimated amount required to perform this activity. This fee applies only when the commission is requested to perform this activity.

350.05 Property Tax Report

The fee for a property tax report shall be a deposit of the estimated amount required. This fee applies only when the Commission is requested to collect data for the purpose of negotiating property tax exchange under Revenue & Taxation Code Sec. 99 and 99.1.

350.06 Copies of Papers on File

Any request for copies of any documents on file in the office of the Commission will be \$1.00 each page and \$0.75 after 10 pages, and as necessary to recover costs of making such copies and any mailing costs.

350.07 Exceptions to Required Fees

The Commission may waive any processing fee by a four-fifths affirmative vote if the imposition of such fee would be detrimental to the public interest, as determined by the
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Commission. Any change specifically recommended by the Commission in a study approved by Commission may not require a fee.

350.08 Deferment of Fees

The Commission may defer the payment of a processing fee for any district change until the time the district receives its first revenue, or if terminated, until 30 days after receipt of the resolution of termination or disapproval. The deferment shall only be granted where the fee payment and no single landowner or developer project will benefit from the proposal. The Commission shall determine the deferment to be in the public interest.

350.09 Cost of Mailed Notice

Any proponent may request the executive officer to conduct the required mailed notice to affected landowners and residents. CKHual cost of mailing shall be paid by the proponent at the time of billing plus a 9% administration fee. A deposit to cover estimated costs may be required by the executive officer at the time the application is submitted.

350.10 Request for Commission Review

The fee for a request for extension of the time for completion of proceedings, or a request to reconsider a resolution making determinations, or a request for Commission authorization of an extension of services outside agency boundaries or sphere of influence pursuant to sec. 56133, shall be equal to 10% of the annexation fee schedule to a maximum of \$750.

350.11 Proposal Map and Metes and Bounds Description Check

The fee for this activity shall be a deposit of check of the estimated amount required.

350.12 Legal Fees for Proposal Processing * Deposit of estimated amount required

350.13 Pre-Application Review \$500.00

350.14 Use of Consultants

In the event that staff finds it necessary to hire a consultant to assist with the analysis of a proposal, the applicant will be responsible for depositing the expenses associated with the consultant's work, plus 15% of the total consulting fee for administration of the contract, with the Commission prior to approval of the contract. The contract will be approved in accordance with Fresno LAFCo's Financial and Accounting Procedures. If actual expenses exceed the

original deposit, those additional funds plus the 15% administrative fee shall be paid to LAFCo prior to final consideration of the proposal by the Commission.
Adopted: December 1, 1978

**County of Los Angeles
Department of Regional Planning
REVISED FILING FEES
Effective March 1, 2019**

Fees include costs for Departments of PUBLIC WORKS (DPW), FIRE, PARKS & RECREATION (DPR), PUBLIC HEALTH (DPH), AND REGIONAL PLANNING (DRP)

ENVIRONMENTAL FEES

1) ENVIRONMENTAL ASSESSMENT, INITIAL REVIEW	\$358
2) ENVIRONMENTAL ASSESSMENT, NEGATIVE DECLARATION (Including \$75 to County Clerk for Notice of Intent)	\$3,494
DPW Referral--for all applications except major land divisions	\$1,119
DPW Referral--for major land divisions	\$1,915
DPR Referral	\$473
3) ENVIRONMENTAL IMPACT REPORT	
MINOR EIR--Initial deposit*	\$5,000
MAJOR EIR--Initial deposit*	\$10,000
FIRE DEPT REVIEW-Initial deposit	\$1,000
PUBLIC WORKS TRAFFIC STUDY (directly payable to DPW)	\$1,920
	from
	to
	\$5,759
4) MITIGATION MONITORING--Initial deposit*	\$6,000
5) APPEAL TO THE DRP ENVIRONMENTAL REVIEW COMMITTEE	\$5,861

SUBDIVISION FEES

1) TENTATIVE MAP - MAJOR LAND DIVISION Multi-Unit Condo (Including \$5,000 initial deposit* to DRP plus additional fees applied to other County Depts as noted on the Subdivision Fees Table)	\$24,217
TENTATIVE MAP - MAJOR LAND DIVISION Where Public Water and Sewers are not Available (Including \$5,000 initial deposit* to DRP plus additional fees applied to other County Depts as noted on the Subdivision Fees Table)	\$24,217
MAJOR LAND DIVISION REVISION (Including \$1,000 initial deposit* to DRP plus additional fees applied to other County Depts as noted on the Subdivision Fees Table)	\$6,546
MAJOR LAND DIVISION AMENDMENT (Including \$2,000 initial deposit* to DRP plus additional fees applied to other County Depts as noted on the Subdivision Fees Table)	\$6,155
MAJOR LAND DIVISION REVISED MAP (Including \$3,000 initial deposit* to DRP plus additional fees applied to other County Depts as noted on the Subdivision Fees Table)	\$12,681
2) TENTATIVE MAP - MINOR LAND DIVISION Multi-Unit Condo (Including \$4,000 initial deposit* to DRP plus additional fees applied to other County Depts as noted on the Subdivision Fees Table)	\$17,073
MINOR LAND DIVISION REVISION Before Approval; (Major/Minor Revision Received) (Including \$1,000 initial deposit* to DRP plus additional fees applied to other County Depts as noted on the Subdivision Fees Table)	\$5,076
MINOR LAND DIVISION AMENDMENT (Including \$1,000 initial deposit* to DRP plus additional fees applied to other County Depts as noted on the Subdivision Fees Table)	\$4,083
MINOR LAND DIVISION REVISED MAP (Including \$3,000 initial deposit* to DRP plus additional fees applied to other County Depts as noted on the Subdivision Fees Table)	\$10,075

* Plus supplemental fees and deposits, as required, when actual costs exceed the amount on deposit.

**County of Los Angeles
Department of Regional Planning
REVISED FILING FEES
Effective March 1, 2019**

Fees include costs for Departments of PUBLIC WORKS (DPW), FIRE, PARKS & RECREATION (DPR), PUBLIC HEALTH (DPH), AND REGIONAL PLANNING (DRP)

SUBDIVISION FEES (continued)

3) AMENDED EXHIBIT MAP--Initial deposit*	\$1,000
4) BOND RELEASE	\$2,093
5) CERTIFICATE OF COMPLIANCE	\$1,915
SUBSEQUENT REQUEST requiring recordation of documents (including clearance of conditions and amendments)	\$528
6) LOT LINE ADJUSTMENT, THREE OR FOUR LOTS	\$2,680
Fire Referral	\$262
7) LOT LINE ADJUSTMENT, TWO LOTS	\$1,555
Fire Referral	\$262
8) PARCEL MAP WAIVER--Initial deposit*	\$1,000
9) FINAL PARCEL MAP--Initial deposit*	\$1,000
10) FINAL TRACT MAP--Initial deposit*	\$1,000
11) NOTICE OF CONDO CONVERSION--Initial deposit*	\$500
12) TENTATIVE MAP - MAJOR AND MINOR, TIME EXTENSION	\$335
13) APPEAL TO THE BOARD OF SUPERVISORS	
(In addition to those fees paid directly to the Executive Office)	
Applicant	\$8,099
Applicant (One or two project conditions)	\$945
Non-Applicant	\$945
14) APPEAL TO THE REGIONAL PLANNING COMMISSION	
Applicant	\$6,643
Applicant (One or two project conditions)	\$824
Non-Applicant	\$824

ZONING PERMITS FEES

1) ABC REFERRAL	\$237
2) ADULT BUSINESS PERMIT	\$9,780
3) ANIMAL PERMIT REFERRAL	\$237
4) ANIMAL PERMIT	
Without public hearing	\$1,217
With public hearing	\$9,780
5) APPEAL TO THE AIRPORT LAND USE COMMITTEE	\$9,619
6) APPEAL TO THE BOARD OF SUPERVISORS	
(In addition to those fees paid directly to the Executive Office)	
Applicant	\$8,099
Applicant (One or two project conditions)	\$945
Non-Applicant	\$945
7) APPEAL TO THE REGIONAL PLANNING COMMISSION	
Applicant;	\$6,643
Applicant (One or two project conditions);	\$824
Non-Applicant;	\$824
Large Family Child Care Home	\$406

* Plus supplemental fees and deposits, as required, when actual costs exceed the amount on deposit.

**County of Los Angeles
Department of Regional Planning
REVISED FILING FEES
Effective March 1, 2019**

Fees include costs for Departments of PUBLIC WORKS (DPW), FIRE, PARKS & RECREATION (DPR), PUBLIC HEALTH (DPH), AND REGIONAL PLANNING (DRP)

ZONING PERMITS FEES (continued)

8) AVIATION CASE, MAJOR--Initial deposit*	\$3,000
9) AVIATION CASE, MINOR	\$1,674
10) BUSINESS LICENSE REFERRAL	\$409
11) CEMETERY PERMIT	\$9,780
12) CLEAN HANDS WAIVER	\$693
Fire Referral	\$262
13) COASTAL DEVELOPMENT PERMIT (MARINA DEL REY & SANTA CATALINA ISLAND COASTAL ZONES)	
Without public hearing;	\$1,747
With public hearing;	\$11,338
With public hearing, if filed concurrently with any other public hearing application for the same project	\$8,825
Amendment, without public hearing;	\$1,217
Amendment, with public hearing	\$9,780
14) COASTAL DEVELOPMENT PERMIT (SANTA MONICA MOUNTAINS COASTAL ZONE)	
Administrative, without public hearing	\$1,658
Administrative, with public hearing	\$8,377
Minor	\$10,762
Major	\$10,762
Time Extension	\$1,293
Amendment, with public hearing	\$9,780
Amendment, without public hearing	\$1,217
Exemption	\$1,299
Exemption, Time Extension	\$295
Exemption, Amendment	\$564
Temporary Use Exemption	\$227
Appeal	\$0
Variance	\$9,669
Restoration Order	\$10,762
Local Coastal Program Conformance Review	\$535
Zoning Verification Letter	\$165
Local Coastal Program Amendment--Initial deposit*	\$5,000
15) CONDITIONAL USE PERMIT	
With no other concurrent application;	\$9,780
With a concurrent application;	\$9,241
Fire Referral--plus the following fees, if applicable:	\$384
Fire Referral--for each and every revision	\$225
DPR Referral--plus the following fees, if applicable:	\$559
DPR Referral--for each and every revision	\$317
DPH Referral--when public water and sewers are available	\$197
DPH Referral--when private sewage or water system is included	\$664
DPH Referral--if noise reviews are involved	\$1,087
16) CONDITIONAL USE PERMIT, CHILD CARE FACILITIES	\$3,383
Nonprofit organization with an annual operating budget of less than \$500,000	\$1,692
17) CONDITIONAL USE PERMIT, LAND RECLAMATION PROJECT	
New or Expanded	\$9,780
For each additional 20 million cubic yard capacity / fraction in excess of first 20 million cubic yard	\$9,780
With a concurrent application	\$9,241
18) CONDITIONAL USE PERMIT, LANDFILL WASTE MANAGEMENT	\$5,000
--Initial deposit*	
19) CONDITIONAL USE PERMIT, MINOR	\$1,674

* Plus supplemental fees and deposits, as required, when actual costs exceed the amount on deposit.

**County of Los Angeles
Department of Regional Planning
REVISED FILING FEES
Effective March 1, 2019**

Fees include costs for Departments of PUBLIC WORKS (DPW), FIRE, PARKS & RECREATION (DPR), PUBLIC HEALTH (DPH), AND REGIONAL PLANNING (DRP)

ZONING PERMITS FEES (continued)

20) CONDITIONAL USE PERMIT, MODIFICATION OR ELIMINATION OF CONDITIONS	\$7,879
Nonprofit organization with an annual operating budget of less than \$500,000	\$1,050
21) CONDITIONAL USE PERMIT, SIGNIFICANT ECOLOGICAL AREAS	\$21,389
For up to 3,500 square feet of total new building area and no land division	\$10,343
22) CONDITIONAL USE PERMIT, SUBDIVISION DIRECTIONAL SIGNS	
For each sign or one fee when 2 or more message faces on the same sign structure relate to the same subdivision development	\$9,780
With a concurrent application	\$9,241
23) CONDITIONAL USE PERMIT, TIME EXTENSION	\$1,293
24) CONDITIONAL USE PERMIT, TRANSIT ORIENTED DISTRICTS (50% of Conditional Use Permit Fee)	\$4,890
25) DEVELOPMENT AGREEMENT--Initial deposit*	\$3,000
26) DMV VERIFICATION REFERRAL	\$409
27) ENVIRONMENTAL REVIEW BOARD	
Single-family residence	\$3,985
Development other than single-family residence	\$5,726
Concurrent case other than a single-family residence, in addition to any concurrent case fees	\$9,018
28) EXPLOSIVE STORAGE PERMIT	\$9,780
29) HIGHWAY REALIGNMENT, REVIEW AND RECORDATION OF	\$5,846
30) HISTORIC PRESERVATION FEE	
Appeal to Landmarks Commission, Applicant	\$824
Appeal to Landmarks Commission, Non-Applicant	\$824
Certificate of Appropriateness, Administrative, Application Fee	\$465
Certificate of Appropriateness, Application Fee	\$992
Certificate of Economic Hardship, Application Fee	\$992
Historic District Nomination Application Fee	\$9,514
Landmark Nomination with Owner Consent, Application Fee	\$1,250
Landmark Nomination without Owner Consent, Appeal	\$4,165
31) HOUSING PERMIT, ADMINISTRATIVE	\$1,150
32) HOUSING PERMIT, ADMINISTRATIVE, OFF-MENU INCENTIVES	\$1,661
33) HOUSING PERMIT, DISCRETIONARY	\$3,981
34) INTERIM MANAGEMENT PERMIT FOR SURFACE MINES	\$1,674
35) MILLS ACT PROGRAM, APPLICATION FEE	\$1,114
36) MILLS ACT PROGRAM, CONTRACT EXECUTION FEE	\$615
37) MOBILEHOME PARK IMPACT REPORT	\$6,956
38) MOBILEHOME PERMIT	\$9,780
Fire Referral	\$384
39) MOBILEHOME PERMIT, TIME EXTENSION	\$1,293
40) NONCONFORMING USES AND STRUCTURE REVIEW	\$9,780
41) OAK TREE PERMIT	
Without public hearing;	\$1,217
With public hearing	\$9,780

* Plus supplemental fees and deposits, as required, when actual costs exceed the amount on deposit.

**County of Los Angeles
Department of Regional Planning
REVISED FILING FEES
Effective March 1, 2019**

Fees include costs for Departments of PUBLIC WORKS (DPW), FIRE, PARKS & RECREATION (DPR), PUBLIC HEALTH (DPH), AND REGIONAL PLANNING (DRP)

ZONING PERMITS FEES (continued)

42) ONE-STOP COUNSELING	\$373
(May be applied to projects filed within one year of the one-stop counseling)	
Fire Referral	\$153
43) PARKING PERMIT	\$9,780
44) PLAN AMENDMENT REQUEST--Initial deposit*	\$3,000
45) REBUILD LETTER	\$112
46) REHEARING FEE	\$1,123
47) REVISED EXHIBIT "A"	\$1,631
(Residential, maximum 10 lots per application; commercial, industrial)	
Fire Referral	\$262
48) SITE PLAN REVIEW, AMENDMENT	\$564
49) SITE PLAN REVIEW, DISCRETIONARY	\$1,250
50) SITE PLAN REVIEW, DISCRETIONARY, RESIDENTIAL INFILL	\$1,369
51) SITE PLAN REVIEW, SHARED WATER WELLS	\$1,636
52) SITE PLAN REVIEW, DISCRETIONARY, TRANSIT ORIENTED DISTRICTS, MINOR VARIATION	\$1,666
53) SITE PLAN REVIEW, DISCRETIONARY, YARD MODIFICATION	\$1,488
54) SITE PLAN REVIEW, MINISTERIAL, CHILD CARE FACILITIES	\$436
Nonprofit organization with an annual operating budget of less than \$500,000	\$227
55) SITE PLAN REVIEW, MINISTERIAL, COASTAL AREAS (APPROVAL IN CONCEPT)	\$1,369
56) SITE PLAN REVIEW, MINISTERIAL, COASTAL AREAS (APPROVAL IN CONCEPT AMENDMENT)	\$564
57) SITE PLAN REVIEW, MINISTERIAL, COMMERCIAL AND INDUSTRIAL EXISTING COMMERCIAL AND INDUSTRIAL	
less than 5,000 square feet of gross floor area or 3 or fewer units	\$878
5,000 or more square feet of gross floor area or more than three units	\$1,131
NEW COMMERCIAL AND INDUSTRIAL	
less than 5,000 square feet of gross floor area	\$878
5,000 or more square feet of gross floor area	\$1,547
58) SITE PLAN REVIEW, MINISTERIAL, LARGE FAMILY CHILD CARE HOMES	\$227
59) SITE PLAN REVIEW, MINISTERIAL, ON-SITE BUSINESS SIGN PLANS	\$953
Nonprofit organization with an annual operating budget of less than \$500,000	\$616
60) SITE PLAN REVIEW, MINISTERIAL, RESIDENTIAL SITE PLANS IN HILLSIDE AREAS	\$1,131
61) SITE PLAN REVIEW, MINISTERIAL, RESIDENTIAL SITE PLANS (Where no other Site Plan Review fee is applicable)	\$878
62) SITE PLAN REVIEW, MINISTERIAL, SPECIAL DISTRICTS INCLUDING CSD'S, ESHA, SERA, ETC. EXCEPT TRANSIT ORIENTED DISTRICTS	\$1,071
63) SITE PLAN REVIEW, MINISTERIAL, TRANSIT ORIENTED DISTRICTS	\$218
64) SITE PLAN REVIEW, MINOR PARKING DEVIATIONS	\$1,488

* Plus supplemental fees and deposits, as required, when actual costs exceed the amount on deposit.

**County of Los Angeles
Department of Regional Planning
REVISED FILING FEES
Effective March 1, 2019**

Fees include costs for Departments of PUBLIC WORKS (DPW), FIRE, PARKS & RECREATION (DPR), PUBLIC HEALTH (DPH), AND REGIONAL PLANNING (DRP)

ZONING PERMITS FEES (continued)
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65) SITE PLAN REVIEW, MODIFICATION OF DEVELOPMENT STANDARDS IN CSD	
Without public hearing;	\$1,674
With public hearing	\$9,780
66) SITE PLAN REVIEW, REFERRAL	
Fire Referral	\$139
DPR Referral	\$246
67) SITE PLAN REVIEW, TIME EXTENSION	\$295
68) SPECIFIC PLAN--Initial deposit*	\$3,000
69) SPECIFIC PLAN SUBSTANTIAL CONFORMANCE REVIEW	\$3,427
70) SURFACE MINING PERMIT/RECLAMATION PLAN--Initial deposit*	\$5,000
71) TEMPORARY USE PERMIT	
Without public hearing;	\$227
With public hearing	\$3,194
72) VARIANCE	\$9,780
73) VARIANCE, TIME EXTENSION	\$1,293
74) ZONE CHANGE	\$14,568
Fire Referral	\$262
75) ZONING CONFORMANCE REVIEW, MINISTERIAL	\$535
76) ZONING ENFORCEMENT ORDER, NONCOMPLIANCE	\$798
if the fee is not paid within 15 days after the date of service of second notice	\$2,793
77) ZONING VERIFICATION LETTER	\$165

** Plus supplemental fees and deposits, as required, when actual costs exceed the amount on deposit.*

FEE EXEMPTION - AFFORDABLE HOUSING: Any nonprofit organization shall be exempt, as set forth in section 21.62.100 and 22.60.135, from the payment of zoning and subdivision fees and deposits for dwelling unit in projects which are for lower income and/or very-low income households.

Source: U.S. Bureau of Labor Statistics. Reflects CPI increase of 3.2447% for calendar year 2018.
Revised fees pursuant to County Ordinance 2010-0024.

**Los Angeles County
Department of Regional Planning**

OAK TREE INSPECTION FEES

(Payable to L.A. County Fire Department)
Effective March 1, 2019

Whenever an oak tree report is referred to the Fire Department for review, pursuant to Section 22.56.2140, the applicant shall pay the applicable fee, based on the number of trees identified for review in the oak tree report, as follows:

No. of TREES	CURRENT FEE
1-15	\$775
16-50	\$861
51-100	\$1,551
101-200	\$2,412
201-400	\$4,135
401-999	\$6,892

(all fees are rounded to nearest dollar)

TRAFFIC STUDY FEES

(Payable to L.A. County Public Works Department)
Effective March 1, 2019

When a traffic study is required, as part of the environmental review process, the applicant shall pay directly to the Department of Public Works the following fee, based on the number of Average Daily Trips (ADTs) included in the traffic study.

DAILY TRIPS	REVISED FEE
1-1,000	\$1,920
1,001-5,000	\$3,840
5,001-10,000	\$4,801
10,001 & over	\$5,759

(all fees are rounded to nearest dollar)

Revised fees pursuant to County Ordinance 2010-0024.

Los Angeles County
Department of Regional Planning
REVISED ZONING & ENVIRONMENTAL FEES
Effective March 1, 2019

PERMITS	FEE
ENVIRONMENTAL PERMITS	
Environmental Assessment, Initial Review	\$358
Environmental Assessment, Negative Declaration Required	\$3,494
Mitigation Monitoring	Deposit System
Environmental Review Committee	\$5,861
Public Works Traffic Study	Traffic Study Fees Table
ZONING PERMITS	
ABC Referral	\$237
Adult Business Permit	\$9,780
Animal Permit Referral	\$237
Animal Permit, with Public Hearing	\$9,780
Animal Permit, without Public Hearing	\$1,217
Appeal to the Airport Land Use Committee	\$9,619
Appeal to the Board of Supervisors, Applicant	\$8,099
Appeal to the Board of Supervisors, Applicant (One or two project conditions)	\$945
Appeal to the Board of Supervisors, Non-Applicant	\$945
Appeal to the Regional Planning Commission, Applicant	\$6,643
Appeal to the Regional Planning Commission, Applicant (One or two project conditions)	\$824
Appeal to the Regional Planning Commission, Large Family Child Care Home	\$406
Appeal to the Regional Planning Commission, Non-Applicant	\$824
Aviation Case, Major	Deposit System
Aviation Case, Minor	\$1,674
Business License Referral	\$409
Cemetery Permit	\$9,780
Clean Hands Waiver	\$693
Coastal Development Permit, Marina Del Rey & Santa Catalina Island, Amendment with public hearing	\$9,780
Coastal Development Permit, Marina Del Rey & Santa Catalina Island, Amendment without public hearing	\$1,217
Coastal Development Permit, Marina Del Rey & Santa Catalina Island, with public hearing	\$11,338
Coastal Development Permit, Marina Del Rey & Santa Catalina Island, with public hearing (filed concurrently)	\$8,825
Coastal Development Permit, Marina Del Rey & Santa Catalina Island, without public hearing	\$1,747
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Administrative, without public hearing	\$1,658
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Administrative, with public hearing	\$8,377
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Minor	\$10,762
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Major	\$10,762
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Time Extension	\$1,293
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Amendment, with public hearing	\$9,780
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Amendment, without public hearing	\$1,217
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Exemption	\$1,299
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Exemption, Time Extension	\$295
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Exemption, Amendment	\$564
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Temporary Use Exemption	\$227
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Appeal	\$0
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Variance	\$9,669
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Restoration Order	\$10,762
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Local Coastal Program Conformance	\$535
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Zoning Verification Letter	\$165
Coastal Development Permit, Santa Monica Mountains Coastal Zone, Local Coastal Program Amendment--I	Deposit System
Conditional Use Permit	\$9,780
Conditional Use Permit (with a concurrent application)	\$9,241
Conditional Use Permit, Child Care Facilities	\$3,383
Conditional Use Permit, Child Care Facilities, Nonprofit**	\$1,692
Conditional Use Permit, Land Reclamation Projects	\$9,780
Conditional Use Permit, Landfill Waste Management	Deposit System
Conditional Use Permit, Minor	\$1,674
Conditional Use Permit, Modification or Elimination of Conditions	\$7,879
Conditional Use Permit, Modification or Elimination of Conditions, Nonprofit**	\$1,050
Conditional Use Permit, Significant Ecological Areas	\$21,389
Conditional Use Permit, Significant Ecological Areas, up to 3,500 sq ft	\$10,343
Conditional Use Permit, Subdivision Directional Signs	\$9,780
Conditional Use Permit, Time Extension	\$1,293
Conditional Use Permit, Transit Oriented Districts - 50% of CUP Fee	\$4,890
Development Agreement	Deposit System
DMV Verification Referral	\$409

* Oak Tree Permit Inspection Fee is applicable to the L.A. County Fire Department.

** For Nonprofit Organizations with an Annual Operating Budget less than \$500,000.

Revised fees pursuant to County Ordinance 2010-0024.

Los Angeles County
Department of Regional Planning
REVISED ZONING & ENVIRONMENTAL FEES

Effective March 1, 2019

PERMITS	FEE
Environmental Review Board, Concurrent case other than a single-family residence	\$9,018
Environmental Review Board, Development other than single-family residence	\$5,726
Environmental Review Board, Single-family residence	\$3,985
Explosive Storage Permit	\$9,780
Highway Realignment, Review and Recordation of	\$5,846
Historic Preservation Fee, Appeal to Landmarks Commission, Applicant	\$824
Historic Preservation Fee, Appeal to Landmarks Commission, Non-Applicant	\$824
Historic Preservation Fee, Certificate of Appropriateness, Administrative, Application Fee	\$465
Historic Preservation Fee, Certificate of Appropriateness, Application Fee	\$992
Historic Preservation Fee, Certificate of Economic Hardship, Application Fee	\$992
Historic Preservation Fee, Historic District Nomination Application Fee	\$9,514
Historic Preservation Fee, Landmark Nomination with Owner Consent, Application Fee	\$1,250
Historic Preservation Fee, Landmark Nomination without Owner Consent, Appeal	\$4,165
Housing Permit, Administrative	\$1,150
Housing Permit, Administrative, Off-menu incentives	\$1,661
Housing Permit, Discretionary	\$3,981
Interim Management Permit for Surface Mines	\$1,674
Mills Act Program, Application Fee	\$1,114
Mills Act Program, Contract Execution Fee	\$615
Mobilehome Park Impact Report	\$6,956
Mobilehome Permit	\$9,780
Mobilehome Permit, Time Extension	\$1,293
Nonconforming Uses and Structure Review	\$9,780
Oak Tree Permit Inspection (1-999 trees)*	Oak Tree Permit Ins Table
Oak Tree Permit, with public hearing	\$9,780
Oak Tree Permit, without public hearing	\$1,217
One-Stop Counseling	\$373
Parking Permit	\$9,780
Plan Amendment Request	Deposit System
Rebuild Letter	\$112
Rehearing fee	\$1,123
Revised Exhibit "A" (Residential, maximum 10 lots per application)	\$1,631
Site Plan Review, Amendment	\$564
Site Plan Review, Discretionary	\$1,250
Site Plan Review, Discretionary, Residential Infill	\$1,369
Site Plan Review, Discretionary, Shared Water Wells	\$1,636
Site Plan Review, Discretionary, Transit Oriented Districts, Minor Variation	\$1,666
Site Plan Review, Discretionary, Yard Modification	\$1,488
Site Plan Review, Ministerial, Child Care Facilities	\$436
Site Plan Review, Ministerial, Child Care Facilities, Nonprofit**)	\$227
Site Plan Review, Ministerial, Coastal Areas (Approval in Concept Amendment)	\$564
Site Plan Review, Ministerial, Coastal Areas (Approval in Concept)	\$1,369
Site Plan Review, Ministerial, Existing Commercial and Industrial (<5,000 sq ft)	\$878
Site Plan Review, Ministerial, Existing Commercial and Industrial (≥5,000 sq ft)	\$1,131
Site Plan Review, Ministerial, Large Family Child Care Homes	\$227
Site Plan Review, Ministerial, New Commercial and Industrial (<5,000 sq ft)	\$878
Site Plan Review, Ministerial, New Commercial and Industrial (≥5,000 sq ft)	\$1,547
Site Plan Review, Ministerial, On-Site Business Sign Plans	\$953
Site Plan Review, Ministerial, On-Site Business Sign Plans, Nonprofit**	\$616
Site Plan Review, Ministerial, Residential Site Plans (no other Site Plan Review fee is applicable)	\$878
Site Plan Review, Ministerial, Residential Site Plans in Hillside Areas	\$1,131
Site Plan Review, Ministerial, Special Districts Except Transit Oriented Districts	\$1,071
Site Plan Review, Ministerial, Transit Oriented Districts	\$218
Site Plan Review, Minor Parking Deviations	\$1,488
Site Plan Review, Modification of Development Standards in CSDs, with public hearing	\$9,780
Site Plan Review, Modification of Development Standards in CSDs, without public hearing	\$1,674
Site Plan Review, Time Extension	\$295
Specific Plan	Deposit System
Specific Plan Substantial Conformance Review	\$3,427
Surface Mining Permit/Reclamation Plan	Deposit System
Temporary Use Permit, with public hearing	\$3,194
Temporary Use Permit, without public hearing	\$227

* Oak Tree Permit Inspection Fee is applicable to the L.A. County Fire Department.

** For Nonprofit Organizations with an Annual Operating Budget less than \$500,000.

Revised fees pursuant to County Ordinance 2010-0024.

Los Angeles County
Department of Regional Planning
REVISED ZONING & ENVIRONMENTAL FEES
 Effective March 1, 2019

PERMITS	FEE
Variance	\$9,780
Variance, Time Extensions	\$1,293
Zone Change	\$14,568
Zoning Conformance Review, Ministerial	\$535
Zoning Enforcement Order, Noncompliance	\$798
Zoning Verification Letter	\$165
<p><i>* Oak Tree Permit Inspection Fee is applicable to the L.A. County Fire Department.</i></p> <p><i>** For Nonprofit Organizations with an Annual Operating Budget less than \$500,000.</i></p> <p>Revised fees pursuant to County Ordinance 2010-0024.</p>	

**County of Los Angeles
Department of Regional Planning
SUBDIVISION FEES TABLE**

Effective March 1, 2019

Subdivisions Affected	Regional Planning	Public Works	Fire	Parks & Rec	Public Health	TOTAL
Tentative Map - Major Land Division (Multi-Unit Condo/Apt)	\$5,000 *	\$15,991	\$2,593	\$250	\$383	\$24,217
+ Cost / Lot (lots 11-25)	+DRP COST	\$0				
+ Cost / Lot (lots 26-50)	+DRP COST	\$233	\$20	\$0	\$0	\$253
+ Cost / Lot (lots 51-100)	+DRP COST	\$153	\$20	\$0	\$0	\$173
+ Cost / Lot (lots 101-1000)	+DRP COST	\$73	\$15	\$0	\$0	\$88
+ Cost / Lot (lots 1001+)	+DRP COST	\$25	\$11	\$0	\$0	\$36
+ Cost / Lot (lots 1001+)	+DRP COST	\$25	\$6	\$0	\$0	\$31
Where Public Water and Sewers are not available						
Tentative Map - Major	\$5,000 *	\$15,991	\$2,593	\$250	\$383	\$24,217
+ Cost / Lot (lots 1-10)		\$0		\$0	\$325	\$325
+ Cost / Lot (lots 11-25)		\$233	\$20	\$0	\$242	\$495
+ Cost / Lot (lots 26-50)		\$153	\$20	\$0	\$171	\$344
+ Cost / Lot (lots 51-100)		\$73	\$15	\$0	\$116	\$204
+ Cost / Lot (lots 101-1000)		\$25	\$11	\$0	\$116	\$152
+ Cost / Lot (lots 1001+)		\$25	\$6	\$0	\$116	\$147
Notice of Condo Conversion	\$500 *	\$0	\$0	\$0	\$0	\$500
	+ DRP COST					
Major Land Division Revision Before Approval (Major/Minor Revision Received)	\$1,000 *	\$4,797	\$384 ¹	\$250	\$115	\$6,546
+ Cost / Lot (lots 11-25)	+DRP COST	\$70		\$0	\$0	\$70
+ Cost / Lot (lots 26-50)	+DRP COST	\$46		\$0	\$0	\$46
+ Cost / Lot (lots 51-100)	+DRP COST	\$22		\$0	\$0	\$22
+ Cost / Lot (lots 101-1000)	+DRP COST	\$8		\$0	\$0	\$8
+ Cost / Lot (lots 1001+)	+DRP COST	\$8		\$0	\$0	\$8
Where Public Water and Sewers are not available						
Major Land Division Revision	\$1,000 *	\$4,797	\$384 ¹	\$250	\$115	\$6,546
+ Cost / Lot (lots 1-10)		\$0		\$0	\$98	\$98
+ Cost / Lot (lots 11-25)		\$70		\$0	\$73	\$143
+ Cost / Lot (lots 26-50)		\$46		\$0	\$51	\$97
+ Cost / Lot (lots 51-100)		\$22		\$0	\$35	\$57
+ Cost / Lot (lots 101-1000)		\$8		\$0	\$35	\$43
+ Cost / Lot (lots 1001+)		\$8		\$0	\$35	\$43
Major Land Division Amendment	\$2,000 *	\$3,198	\$630	\$250	\$77	\$6,155
+ Cost / Lot (lots 11-25)	+DRP COST	\$47		\$0	\$0	\$47
+ Cost / Lot (lots 26-50)	+DRP COST	\$31		\$0	\$0	\$31
+ Cost / Lot (lots 51-100)	+DRP COST	\$15		\$0	\$0	\$15
+ Cost / Lot (lots 101-1000)	+DRP COST	\$5		\$0	\$0	\$5
+ Cost / Lot (lots 1001+)	+DRP COST	\$5		\$0	\$0	\$5
Where Public Water and Sewers are not available						
Major Land Division Amendment	\$2,000 *	\$3,198	\$630	\$250	\$77	\$6,155
+ Cost / Lot (lots 1-10)		\$0		\$0	\$65	\$65
+ Cost / Lot (lots 11-25)		\$47		\$0	\$48	\$95
+ Cost / Lot (lots 26-50)		\$31		\$0	\$34	\$65
+ Cost / Lot (lots 51-100)		\$15		\$0	\$23	\$38
+ Cost / Lot (lots 101-1000)		\$5		\$0	\$23	\$28
+ Cost / Lot (lots 1001+)		\$5		\$0	\$23	\$28

¹Fee applied to the fire department, beginning with the third major revision and for each additional major revision thereafter.

²Fee applied to the DPR, if the map includes any Quimby park(s) or publicly dedicated trail(s) or open space.

³Additional Fee applied to the fire department, if application is referred to fire department

*minimum initial deposit from which actual planning costs shall be billed and deducted, and any supplemental fees and deposits as required by subsection D of Section 21.62.01

Revised fees pursuant to County Ordinance 2010-0024.

**County of Los Angeles
Department of Regional Planning
SUBDIVISION FEES TABLE**

Effective March 1, 2019

Subdivisions Affected	Regional Planning	Public Works	Fire	Parks & Rec	Public Health	TOTAL
Major Land Division Revised Map	\$3,000 *	7,996	\$1,243	\$250	\$192	\$12,681
+ Cost / Lot (lots 11-25)	+DRP COST	117		\$0	\$0	\$117
+ Cost / Lot (lots 26-50)	+DRP COST	77		\$0	\$0	\$77
+ Cost / Lot (lots 51-100)	+DRP COST	37		\$0	\$0	\$37
+ Cost / Lot (lots 101-1000)	+DRP COST	13		\$0	\$0	\$13
+ Cost / Lot (lots 1001+)	+DRP COST	13		\$0	\$0	\$13
Where Public Water and Sewers are not available						
Major Land Division Revised Map	\$3,000 *	7,996	\$1,243	\$250	\$192	\$12,681
+ Cost / Lot (lots 1-10)		0		\$0	\$163	\$163
+ Cost / Lot (lots 11-25)		117		\$0	\$121	\$238
+ Cost / Lot (lots 26-50)		77		\$0	\$86	\$163
+ Cost / Lot (lots 51-100)		37		\$0	\$58	\$95
+ Cost / Lot (lots 101-1000)		13		\$0	\$58	\$71
+ Cost / Lot (lots 1001+)		13		\$0	\$58	\$71
Tentative Map - Minor Land Division	\$4,000 *	11,506	\$1,120	\$250	\$197	\$17,073
(If public water and sewers are not available) + cost/lot	\$0	0			\$325	\$325
Minor Land Division Revision Before Approval (Major/Minor Revision Received)	\$1,000 *	3,540	\$323	\$154 ²	\$59	\$5,076
(If public water and sewers are not available) + cost/lot	\$0	0			\$98	\$98
Minor Land Division Amendment	\$1,000 *	2,541	\$384	\$119 ²	\$39	\$4,083
(If public water and sewers are not available) + cost/lot	\$0	0			\$65	\$65
Minor Land Division Revised Map	\$3,000 *	6,085	\$630	\$261 ²	\$99	\$10,075
(If public water and sewers are not available) + cost/lot	\$0	0			\$163	\$163
Amended Exhibit Map	\$1,000		\$0	\$0	\$0	\$1,000
Lot Line Adjustment, up to two lots	\$1,555		\$262	\$0	\$0	\$1,817
Lot Line Adjustment, three or four lots	\$2,680		\$262	\$0	\$0	\$2,942
Parcel Map Waiver	\$1,000		\$0	\$0	\$0	\$1,000
Tentative Map Major and Minor One-year Time Extension	\$335		\$0	\$0	\$0	\$335
Certificate of Compliance	\$1,915		\$0	\$0	\$0	\$1,915
Certificate of Compliance (clearance of conditions)	\$528		\$0	\$0	\$0	\$528

¹Fee applied to the fire department, beginning with the third major revision and for each additional major revision thereafter.

²Fee applied to the DPR, if the map includes any Quimby park(s) or publicly dedicated trail(s) or open space.

³Additional Fee applied to the fire department, if application is referred to fire department

*minimum initial deposit from which actual planning costs shall be billed and deducted, and any supplemental fees and deposits as required by subsection D of Section 21.62.01

Revised fees pursuant to County Ordinance 2010-0024.

County of Los Angeles
Department of Regional Planning

DISTRIBUTION OF TENTATIVE TRACT MAPS
Effective March 1, 2019

LOTS	TOTAL	TOTAL ¹	DRP	DPW	DPR	DPH	DPH ¹	FIRE	LOTS	TOTAL	TOTAL ¹	DRP	DPW	DPR	DPH	DPH ¹	FIRE
1	\$24,217	\$24,542	\$5,000	\$15,991	\$250	\$383	\$708	\$2,593	51	\$32,425	\$43,696	\$5,000	\$23,384	\$250	\$383	\$11,654	\$3,408
2	\$24,217	\$24,867	\$5,000	\$15,991	\$250	\$383	\$1,033	\$2,593	52	\$32,513	\$43,900	\$5,000	\$23,457	\$250	\$383	\$11,770	\$3,423
3	\$24,217	\$25,192	\$5,000	\$15,991	\$250	\$383	\$1,358	\$2,593	53	\$32,601	\$44,104	\$5,000	\$23,530	\$250	\$383	\$11,886	\$3,438
4	\$24,217	\$25,517	\$5,000	\$15,991	\$250	\$383	\$1,683	\$2,593	54	\$32,689	\$44,308	\$5,000	\$23,603	\$250	\$383	\$12,002	\$3,453
5	\$24,217	\$25,842	\$5,000	\$15,991	\$250	\$383	\$2,008	\$2,593	55	\$32,777	\$44,512	\$5,000	\$23,676	\$250	\$383	\$12,118	\$3,468
6	\$24,217	\$26,167	\$5,000	\$15,991	\$250	\$383	\$2,333	\$2,593	56	\$32,865	\$44,716	\$5,000	\$23,749	\$250	\$383	\$12,234	\$3,483
7	\$24,217	\$26,492	\$5,000	\$15,991	\$250	\$383	\$2,658	\$2,593	57	\$32,953	\$44,920	\$5,000	\$23,822	\$250	\$383	\$12,350	\$3,498
8	\$24,217	\$26,817	\$5,000	\$15,991	\$250	\$383	\$2,983	\$2,593	58	\$33,041	\$45,124	\$5,000	\$23,895	\$250	\$383	\$12,466	\$3,513
9	\$24,217	\$27,142	\$5,000	\$15,991	\$250	\$383	\$3,308	\$2,593	59	\$33,129	\$45,328	\$5,000	\$23,968	\$250	\$383	\$12,582	\$3,528
10	\$24,217	\$27,467	\$5,000	\$15,991	\$250	\$383	\$3,633	\$2,593	60	\$33,217	\$45,532	\$5,000	\$24,041	\$250	\$383	\$12,698	\$3,543
11	\$24,470	\$27,962	\$5,000	\$16,224	\$250	\$383	\$3,875	\$2,613	61	\$33,305	\$45,736	\$5,000	\$24,114	\$250	\$383	\$12,814	\$3,558
12	\$24,723	\$28,457	\$5,000	\$16,457	\$250	\$383	\$4,117	\$2,633	62	\$33,393	\$45,940	\$5,000	\$24,187	\$250	\$383	\$12,930	\$3,573
13	\$24,976	\$28,952	\$5,000	\$16,690	\$250	\$383	\$4,359	\$2,653	63	\$33,481	\$46,144	\$5,000	\$24,260	\$250	\$383	\$13,046	\$3,588
14	\$25,229	\$29,447	\$5,000	\$16,923	\$250	\$383	\$4,601	\$2,673	64	\$33,569	\$46,348	\$5,000	\$24,333	\$250	\$383	\$13,162	\$3,603
15	\$25,482	\$29,942	\$5,000	\$17,156	\$250	\$383	\$4,843	\$2,693	65	\$33,657	\$46,552	\$5,000	\$24,406	\$250	\$383	\$13,278	\$3,618
16	\$25,735	\$30,437	\$5,000	\$17,389	\$250	\$383	\$5,085	\$2,713	66	\$33,745	\$46,756	\$5,000	\$24,479	\$250	\$383	\$13,394	\$3,633
17	\$25,988	\$30,932	\$5,000	\$17,622	\$250	\$383	\$5,327	\$2,733	67	\$33,833	\$46,960	\$5,000	\$24,552	\$250	\$383	\$13,510	\$3,648
18	\$26,241	\$31,427	\$5,000	\$17,855	\$250	\$383	\$5,569	\$2,753	68	\$33,921	\$47,164	\$5,000	\$24,625	\$250	\$383	\$13,626	\$3,663
19	\$26,494	\$31,922	\$5,000	\$18,088	\$250	\$383	\$5,811	\$2,773	69	\$34,009	\$47,368	\$5,000	\$24,698	\$250	\$383	\$13,742	\$3,678
20	\$26,747	\$32,417	\$5,000	\$18,321	\$250	\$383	\$6,053	\$2,793	70	\$34,097	\$47,572	\$5,000	\$24,771	\$250	\$383	\$13,858	\$3,693
21	\$27,000	\$32,912	\$5,000	\$18,554	\$250	\$383	\$6,295	\$2,813	71	\$34,185	\$47,776	\$5,000	\$24,844	\$250	\$383	\$13,974	\$3,708
22	\$27,253	\$33,407	\$5,000	\$18,787	\$250	\$383	\$6,537	\$2,833	72	\$34,273	\$47,980	\$5,000	\$24,917	\$250	\$383	\$14,090	\$3,723
23	\$27,506	\$33,902	\$5,000	\$19,020	\$250	\$383	\$6,779	\$2,853	73	\$34,361	\$48,184	\$5,000	\$24,990	\$250	\$383	\$14,206	\$3,738
24	\$27,759	\$34,397	\$5,000	\$19,253	\$250	\$383	\$7,021	\$2,873	74	\$34,449	\$48,388	\$5,000	\$25,063	\$250	\$383	\$14,322	\$3,753
25	\$28,012	\$34,892	\$5,000	\$19,486	\$250	\$383	\$7,263	\$2,893	75	\$34,537	\$48,592	\$5,000	\$25,136	\$250	\$383	\$14,438	\$3,768
26	\$28,185	\$35,236	\$5,000	\$19,639	\$250	\$383	\$7,434	\$2,913	76	\$34,625	\$48,796	\$5,000	\$25,209	\$250	\$383	\$14,554	\$3,783
27	\$28,358	\$35,580	\$5,000	\$19,792	\$250	\$383	\$7,605	\$2,933	77	\$34,713	\$49,000	\$5,000	\$25,282	\$250	\$383	\$14,670	\$3,798
28	\$28,531	\$35,924	\$5,000	\$19,945	\$250	\$383	\$7,776	\$2,953	78	\$34,801	\$49,204	\$5,000	\$25,355	\$250	\$383	\$14,786	\$3,813
29	\$28,704	\$36,268	\$5,000	\$20,098	\$250	\$383	\$7,947	\$2,973	79	\$34,889	\$49,408	\$5,000	\$25,428	\$250	\$383	\$14,902	\$3,828
30	\$28,877	\$36,612	\$5,000	\$20,251	\$250	\$383	\$8,118	\$2,993	80	\$34,977	\$49,612	\$5,000	\$25,501	\$250	\$383	\$15,018	\$3,843
31	\$29,050	\$36,956	\$5,000	\$20,404	\$250	\$383	\$8,289	\$3,013	81	\$35,065	\$49,816	\$5,000	\$25,574	\$250	\$383	\$15,134	\$3,858
32	\$29,223	\$37,300	\$5,000	\$20,557	\$250	\$383	\$8,460	\$3,033	82	\$35,153	\$50,020	\$5,000	\$25,647	\$250	\$383	\$15,250	\$3,873
33	\$29,396	\$37,644	\$5,000	\$20,710	\$250	\$383	\$8,631	\$3,053	83	\$35,241	\$50,224	\$5,000	\$25,720	\$250	\$383	\$15,366	\$3,888
34	\$29,569	\$37,988	\$5,000	\$20,863	\$250	\$383	\$8,802	\$3,073	84	\$35,329	\$50,428	\$5,000	\$25,793	\$250	\$383	\$15,482	\$3,903
35	\$29,742	\$38,332	\$5,000	\$21,016	\$250	\$383	\$8,973	\$3,093	85	\$35,417	\$50,632	\$5,000	\$25,866	\$250	\$383	\$15,598	\$3,918
36	\$29,915	\$38,676	\$5,000	\$21,169	\$250	\$383	\$9,144	\$3,113	86	\$35,505	\$50,836	\$5,000	\$25,939	\$250	\$383	\$15,714	\$3,933
37	\$30,088	\$39,020	\$5,000	\$21,322	\$250	\$383	\$9,315	\$3,133	87	\$35,593	\$51,040	\$5,000	\$26,012	\$250	\$383	\$15,830	\$3,948
38	\$30,261	\$39,364	\$5,000	\$21,475	\$250	\$383	\$9,486	\$3,153	88	\$35,681	\$51,244	\$5,000	\$26,085	\$250	\$383	\$15,946	\$3,963
39	\$30,434	\$39,708	\$5,000	\$21,628	\$250	\$383	\$9,657	\$3,173	89	\$35,769	\$51,448	\$5,000	\$26,158	\$250	\$383	\$16,062	\$3,978
40	\$30,607	\$40,052	\$5,000	\$21,781	\$250	\$383	\$9,828	\$3,193	90	\$35,857	\$51,652	\$5,000	\$26,231	\$250	\$383	\$16,178	\$3,993
41	\$30,780	\$40,396	\$5,000	\$21,934	\$250	\$383	\$9,999	\$3,213	91	\$35,945	\$51,856	\$5,000	\$26,304	\$250	\$383	\$16,294	\$4,008
42	\$30,953	\$40,740	\$5,000	\$22,087	\$250	\$383	\$10,170	\$3,233	92	\$36,033	\$52,060	\$5,000	\$26,377	\$250	\$383	\$16,410	\$4,023
43	\$31,126	\$41,084	\$5,000	\$22,240	\$250	\$383	\$10,341	\$3,253	93	\$36,121	\$52,264	\$5,000	\$26,450	\$250	\$383	\$16,526	\$4,038
44	\$31,299	\$41,428	\$5,000	\$22,393	\$250	\$383	\$10,512	\$3,273	94	\$36,209	\$52,468	\$5,000	\$26,523	\$250	\$383	\$16,642	\$4,053
45	\$31,472	\$41,772	\$5,000	\$22,546	\$250	\$383	\$10,683	\$3,293	95	\$36,297	\$52,672	\$5,000	\$26,596	\$250	\$383	\$16,758	\$4,068
46	\$31,645	\$42,116	\$5,000	\$22,699	\$250	\$383	\$10,854	\$3,313	96	\$36,385	\$52,876	\$5,000	\$26,669	\$250	\$383	\$16,874	\$4,083
47	\$31,818	\$42,460	\$5,000	\$22,852	\$250	\$383	\$11,025	\$3,333	97	\$36,473	\$53,080	\$5,000	\$26,742	\$250	\$383	\$16,990	\$4,098
48	\$31,991	\$42,804	\$5,000	\$23,005	\$250	\$383	\$11,196	\$3,353	98	\$36,561	\$53,284	\$5,000	\$26,815	\$250	\$383	\$17,106	\$4,113
49	\$32,164	\$43,148	\$5,000	\$23,158	\$250	\$383	\$11,367	\$3,373	99	\$36,649	\$53,488	\$5,000	\$26,888	\$250	\$383	\$17,222	\$4,128
50	\$32,337	\$43,492	\$5,000	\$23,311	\$250	\$383	\$11,538	\$3,393	100	\$36,737	\$53,692	\$5,000	\$26,961	\$250	\$383	\$17,338	\$4,143

(1) This fee only applies to applications where public water and sewers are not available to each lot of the tentative map.

(all fees are rounded to nearest dollar)

County of Los Angeles
Department of Regional Planning

DISTRIBUTION OF TENTATIVE TRACT MAPS
Effective March 1, 2019

LOTS	TOTAL	TOTAL	DRP	DPW	DPR	DPH	DPH	FIRE	LOTS	TOTAL	TOTAL	DRP	DPW	DPR	DPH	DPH	FIRE
101	\$36,773	\$53,844	\$5,000	\$26,986	\$250	\$383	\$17,454	\$4,154	151	\$38,573	\$61,444	\$5,000	\$28,236	\$250	\$383	\$23,254	\$4,704
102	\$36,809	\$53,996	\$5,000	\$27,011	\$250	\$383	\$17,570	\$4,165	152	\$38,609	\$61,596	\$5,000	\$28,261	\$250	\$383	\$23,370	\$4,715
103	\$36,845	\$54,148	\$5,000	\$27,036	\$250	\$383	\$17,686	\$4,176	153	\$38,645	\$61,748	\$5,000	\$28,286	\$250	\$383	\$23,486	\$4,726
104	\$36,881	\$54,300	\$5,000	\$27,061	\$250	\$383	\$17,802	\$4,187	154	\$38,681	\$61,900	\$5,000	\$28,311	\$250	\$383	\$23,602	\$4,737
105	\$36,917	\$54,452	\$5,000	\$27,086	\$250	\$383	\$17,918	\$4,198	155	\$38,717	\$62,052	\$5,000	\$28,336	\$250	\$383	\$23,718	\$4,748
106	\$36,953	\$54,604	\$5,000	\$27,111	\$250	\$383	\$18,034	\$4,209	156	\$38,753	\$62,204	\$5,000	\$28,361	\$250	\$383	\$23,834	\$4,759
107	\$36,989	\$54,756	\$5,000	\$27,136	\$250	\$383	\$18,150	\$4,220	157	\$38,789	\$62,356	\$5,000	\$28,386	\$250	\$383	\$23,950	\$4,770
108	\$37,025	\$54,908	\$5,000	\$27,161	\$250	\$383	\$18,266	\$4,231	158	\$38,825	\$62,508	\$5,000	\$28,411	\$250	\$383	\$24,066	\$4,781
109	\$37,061	\$55,060	\$5,000	\$27,186	\$250	\$383	\$18,382	\$4,242	159	\$38,861	\$62,660	\$5,000	\$28,436	\$250	\$383	\$24,182	\$4,792
110	\$37,097	\$55,212	\$5,000	\$27,211	\$250	\$383	\$18,498	\$4,253	160	\$38,897	\$62,812	\$5,000	\$28,461	\$250	\$383	\$24,298	\$4,803
111	\$37,133	\$55,364	\$5,000	\$27,236	\$250	\$383	\$18,614	\$4,264	161	\$38,933	\$62,964	\$5,000	\$28,486	\$250	\$383	\$24,414	\$4,814
112	\$37,169	\$55,516	\$5,000	\$27,261	\$250	\$383	\$18,730	\$4,275	162	\$38,969	\$63,116	\$5,000	\$28,511	\$250	\$383	\$24,530	\$4,825
113	\$37,205	\$55,668	\$5,000	\$27,286	\$250	\$383	\$18,846	\$4,286	163	\$39,005	\$63,268	\$5,000	\$28,536	\$250	\$383	\$24,646	\$4,836
114	\$37,241	\$55,820	\$5,000	\$27,311	\$250	\$383	\$18,962	\$4,297	164	\$39,041	\$63,420	\$5,000	\$28,561	\$250	\$383	\$24,762	\$4,847
115	\$37,277	\$55,972	\$5,000	\$27,336	\$250	\$383	\$19,078	\$4,308	165	\$39,077	\$63,572	\$5,000	\$28,586	\$250	\$383	\$24,878	\$4,858
116	\$37,313	\$56,124	\$5,000	\$27,361	\$250	\$383	\$19,194	\$4,319	166	\$39,113	\$63,724	\$5,000	\$28,611	\$250	\$383	\$24,994	\$4,869
117	\$37,349	\$56,276	\$5,000	\$27,386	\$250	\$383	\$19,310	\$4,330	167	\$39,149	\$63,876	\$5,000	\$28,636	\$250	\$383	\$25,110	\$4,880
118	\$37,385	\$56,428	\$5,000	\$27,411	\$250	\$383	\$19,426	\$4,341	168	\$39,185	\$64,028	\$5,000	\$28,661	\$250	\$383	\$25,226	\$4,891
119	\$37,421	\$56,580	\$5,000	\$27,436	\$250	\$383	\$19,542	\$4,352	169	\$39,221	\$64,180	\$5,000	\$28,686	\$250	\$383	\$25,342	\$4,902
120	\$37,457	\$56,732	\$5,000	\$27,461	\$250	\$383	\$19,658	\$4,363	170	\$39,257	\$64,332	\$5,000	\$28,711	\$250	\$383	\$25,458	\$4,913
121	\$37,493	\$56,884	\$5,000	\$27,486	\$250	\$383	\$19,774	\$4,374	171	\$39,293	\$64,484	\$5,000	\$28,736	\$250	\$383	\$25,574	\$4,924
122	\$37,529	\$57,036	\$5,000	\$27,511	\$250	\$383	\$19,890	\$4,385	172	\$39,329	\$64,636	\$5,000	\$28,761	\$250	\$383	\$25,690	\$4,935
123	\$37,565	\$57,188	\$5,000	\$27,536	\$250	\$383	\$20,006	\$4,396	173	\$39,365	\$64,788	\$5,000	\$28,786	\$250	\$383	\$25,806	\$4,946
124	\$37,601	\$57,340	\$5,000	\$27,561	\$250	\$383	\$20,122	\$4,407	174	\$39,401	\$64,940	\$5,000	\$28,811	\$250	\$383	\$25,922	\$4,957
125	\$37,637	\$57,492	\$5,000	\$27,586	\$250	\$383	\$20,238	\$4,418	175	\$39,437	\$65,092	\$5,000	\$28,836	\$250	\$383	\$26,038	\$4,968
126	\$37,673	\$57,644	\$5,000	\$27,611	\$250	\$383	\$20,354	\$4,429	176	\$39,473	\$65,244	\$5,000	\$28,861	\$250	\$383	\$26,154	\$4,979
127	\$37,709	\$57,796	\$5,000	\$27,636	\$250	\$383	\$20,470	\$4,440	177	\$39,509	\$65,396	\$5,000	\$28,886	\$250	\$383	\$26,270	\$4,990
128	\$37,745	\$57,948	\$5,000	\$27,661	\$250	\$383	\$20,586	\$4,451	178	\$39,545	\$65,548	\$5,000	\$28,911	\$250	\$383	\$26,386	\$5,001
129	\$37,781	\$58,100	\$5,000	\$27,686	\$250	\$383	\$20,702	\$4,462	179	\$39,581	\$65,700	\$5,000	\$28,936	\$250	\$383	\$26,502	\$5,012
130	\$37,817	\$58,252	\$5,000	\$27,711	\$250	\$383	\$20,818	\$4,473	180	\$39,617	\$65,852	\$5,000	\$28,961	\$250	\$383	\$26,618	\$5,023
131	\$37,853	\$58,404	\$5,000	\$27,736	\$250	\$383	\$20,934	\$4,484	181	\$39,653	\$66,004	\$5,000	\$28,986	\$250	\$383	\$26,734	\$5,034
132	\$37,889	\$58,556	\$5,000	\$27,761	\$250	\$383	\$21,050	\$4,495	182	\$39,689	\$66,156	\$5,000	\$29,011	\$250	\$383	\$26,850	\$5,045
133	\$37,925	\$58,708	\$5,000	\$27,786	\$250	\$383	\$21,166	\$4,506	183	\$39,725	\$66,308	\$5,000	\$29,036	\$250	\$383	\$26,966	\$5,056
134	\$37,961	\$58,860	\$5,000	\$27,811	\$250	\$383	\$21,282	\$4,517	184	\$39,761	\$66,460	\$5,000	\$29,061	\$250	\$383	\$27,082	\$5,067
135	\$37,997	\$59,012	\$5,000	\$27,836	\$250	\$383	\$21,398	\$4,528	185	\$39,797	\$66,612	\$5,000	\$29,086	\$250	\$383	\$27,198	\$5,078
136	\$38,033	\$59,164	\$5,000	\$27,861	\$250	\$383	\$21,514	\$4,539	186	\$39,833	\$66,764	\$5,000	\$29,111	\$250	\$383	\$27,314	\$5,089
137	\$38,069	\$59,316	\$5,000	\$27,886	\$250	\$383	\$21,630	\$4,550	187	\$39,869	\$66,916	\$5,000	\$29,136	\$250	\$383	\$27,430	\$5,100
138	\$38,105	\$8,820	\$5,000	\$27,911	\$250	\$383	\$21,746	\$4,561	188	\$39,905	\$67,068	\$5,000	\$29,161	\$250	\$383	\$27,546	\$5,111
139	\$38,141	\$59,620	\$5,000	\$27,936	\$250	\$383	\$21,862	\$4,572	189	\$39,941	\$67,220	\$5,000	\$29,186	\$250	\$383	\$27,662	\$5,122
140	\$38,177	\$59,772	\$5,000	\$27,961	\$250	\$383	\$21,978	\$4,583	190	\$39,977	\$67,372	\$5,000	\$29,211	\$250	\$383	\$27,778	\$5,133
141	\$38,213	\$59,924	\$5,000	\$27,986	\$250	\$383	\$22,094	\$4,594	191	\$40,013	\$67,524	\$5,000	\$29,236	\$250	\$383	\$27,894	\$5,144
142	\$38,249	\$60,076	\$5,000	\$28,011	\$250	\$383	\$22,210	\$4,605	192	\$40,049	\$67,676	\$5,000	\$29,261	\$250	\$383	\$28,010	\$5,155
143	\$38,285	\$60,228	\$5,000	\$28,036	\$250	\$383	\$22,326	\$4,616	193	\$40,085	\$67,828	\$5,000	\$29,286	\$250	\$383	\$28,126	\$5,166
144	\$38,321	\$60,380	\$5,000	\$28,061	\$250	\$383	\$22,442	\$4,627	194	\$40,121	\$67,980	\$5,000	\$29,311	\$250	\$383	\$28,242	\$5,177
145	\$38,357	\$60,532	\$5,000	\$28,086	\$250	\$383	\$22,558	\$4,638	195	\$40,157	\$68,132	\$5,000	\$29,336	\$250	\$383	\$28,358	\$5,188
146	\$38,393	\$60,684	\$5,000	\$28,111	\$250	\$383	\$22,674	\$4,649	196	\$40,193	\$68,284	\$5,000	\$29,361	\$250	\$383	\$28,474	\$5,199
147	\$38,429	\$60,836	\$5,000	\$28,136	\$250	\$383	\$22,790	\$4,660	197	\$40,229	\$68,436	\$5,000	\$29,386	\$250	\$383	\$28,590	\$5,210
148	\$38,465	\$60,988	\$5,000	\$28,161	\$250	\$383	\$22,906	\$4,671	198	\$40,265	\$68,588	\$5,000	\$29,411	\$250	\$383	\$28,706	\$5,221
149	\$38,501	\$61,140	\$5,000	\$28,186	\$250	\$383	\$23,022	\$4,682	199	\$40,301	\$68,740	\$5,000	\$29,436	\$250	\$383	\$28,822	\$5,232
150	\$38,537	\$61,292	\$5,000	\$28,211	\$250	\$383	\$23,138	\$4,693	200	\$40,337	\$68,892	\$5,000	\$29,461	\$250	\$383	\$28,938	\$5,243

(1) This fee only applies to applications where public water and sewers are not available to each lot of the tentative map.

(all fees are rounded to nearest dollar)

County of Los Angeles
Department of Regional Planning

DISTRIBUTION OF TENTATIVE TRACT MAPS
Effective March 1, 2019

LOTS	TOTAL	TOTAL	DRP	DPW	DPR	DPH	DPH	FIRE	LOTS	TOTAL	TOTAL	DRP	DPW	DPR	DPH	DPH	FIRE
201	\$40,373	\$69,044	\$5,000	\$29,486	\$250	\$383	\$29,054	\$5,254	251	\$42,173	\$76,644	\$5,000	\$30,736	\$250	\$383	\$34,854	\$5,804
202	\$40,409	\$69,196	\$5,000	\$29,511	\$250	\$383	\$29,170	\$5,265	252	\$42,209	\$76,796	\$5,000	\$30,761	\$250	\$383	\$34,970	\$5,815
203	\$40,445	\$69,348	\$5,000	\$29,536	\$250	\$383	\$29,286	\$5,276	253	\$42,245	\$76,948	\$5,000	\$30,786	\$250	\$383	\$35,086	\$5,826
204	\$40,481	\$69,500	\$5,000	\$29,561	\$250	\$383	\$29,402	\$5,287	254	\$42,281	\$77,100	\$5,000	\$30,811	\$250	\$383	\$35,202	\$5,837
205	\$40,517	\$69,652	\$5,000	\$29,586	\$250	\$383	\$29,518	\$5,298	255	\$42,317	\$77,252	\$5,000	\$30,836	\$250	\$383	\$35,318	\$5,848
206	\$40,553	\$69,804	\$5,000	\$29,611	\$250	\$383	\$29,634	\$5,309	256	\$42,353	\$77,404	\$5,000	\$30,861	\$250	\$383	\$35,434	\$5,859
207	\$40,589	\$69,956	\$5,000	\$29,636	\$250	\$383	\$29,750	\$5,320	257	\$42,389	\$77,556	\$5,000	\$30,886	\$250	\$383	\$35,550	\$5,870
208	\$40,625	\$70,108	\$5,000	\$29,661	\$250	\$383	\$29,866	\$5,331	258	\$42,425	\$77,708	\$5,000	\$30,911	\$250	\$383	\$35,666	\$5,881
209	\$40,661	\$70,260	\$5,000	\$29,686	\$250	\$383	\$29,982	\$5,342	259	\$42,461	\$77,860	\$5,000	\$30,936	\$250	\$383	\$35,782	\$5,892
210	\$40,697	\$70,412	\$5,000	\$29,711	\$250	\$383	\$30,098	\$5,353	260	\$42,497	\$78,012	\$5,000	\$30,961	\$250	\$383	\$35,898	\$5,903
211	\$40,733	\$70,564	\$5,000	\$29,736	\$250	\$383	\$30,214	\$5,364	261	\$42,533	\$78,164	\$5,000	\$30,986	\$250	\$383	\$36,014	\$5,914
212	\$40,769	\$70,716	\$5,000	\$29,761	\$250	\$383	\$30,330	\$5,375	262	\$42,569	\$78,316	\$5,000	\$31,011	\$250	\$383	\$36,130	\$5,925
213	\$40,805	\$70,868	\$5,000	\$29,786	\$250	\$383	\$30,446	\$5,386	263	\$42,605	\$78,468	\$5,000	\$31,036	\$250	\$383	\$36,246	\$5,936
214	\$40,841	\$71,020	\$5,000	\$29,811	\$250	\$383	\$30,562	\$5,397	264	\$42,641	\$78,620	\$5,000	\$31,061	\$250	\$383	\$36,362	\$5,947
215	\$40,877	\$71,172	\$5,000	\$29,836	\$250	\$383	\$30,678	\$5,408	265	\$42,677	\$78,772	\$5,000	\$31,086	\$250	\$383	\$36,478	\$5,958
216	\$40,913	\$71,324	\$5,000	\$29,861	\$250	\$383	\$30,794	\$5,419	266	\$42,713	\$78,924	\$5,000	\$31,111	\$250	\$383	\$36,594	\$5,969
217	\$40,949	\$71,476	\$5,000	\$29,886	\$250	\$383	\$30,910	\$5,430	267	\$42,749	\$79,076	\$5,000	\$31,136	\$250	\$383	\$36,710	\$5,980
218	\$40,985	\$71,628	\$5,000	\$29,911	\$250	\$383	\$31,026	\$5,441	268	\$42,785	\$79,228	\$5,000	\$31,161	\$250	\$383	\$36,826	\$5,991
219	\$41,021	\$71,780	\$5,000	\$29,936	\$250	\$383	\$31,142	\$5,452	269	\$42,821	\$79,380	\$5,000	\$31,186	\$250	\$383	\$36,942	\$6,002
220	\$41,057	\$71,932	\$5,000	\$29,961	\$250	\$383	\$31,258	\$5,463	270	\$42,857	\$79,532	\$5,000	\$31,211	\$250	\$383	\$37,058	\$6,013
221	\$41,093	\$72,084	\$5,000	\$29,986	\$250	\$383	\$31,374	\$5,474	271	\$42,893	\$79,684	\$5,000	\$31,236	\$250	\$383	\$37,174	\$6,024
222	\$41,129	\$72,236	\$5,000	\$30,011	\$250	\$383	\$31,490	\$5,485	272	\$42,929	\$79,836	\$5,000	\$31,261	\$250	\$383	\$37,290	\$6,035
223	\$41,165	\$72,388	\$5,000	\$30,036	\$250	\$383	\$31,606	\$5,496	273	\$42,965	\$79,988	\$5,000	\$31,286	\$250	\$383	\$37,406	\$6,046
224	\$41,201	\$72,540	\$5,000	\$30,061	\$250	\$383	\$31,722	\$5,507	274	\$43,001	\$80,140	\$5,000	\$31,311	\$250	\$383	\$37,522	\$6,057
225	\$41,237	\$72,692	\$5,000	\$30,086	\$250	\$383	\$31,838	\$5,518	275	\$43,037	\$80,292	\$5,000	\$31,336	\$250	\$383	\$37,638	\$6,068
226	\$41,273	\$72,844	\$5,000	\$30,111	\$250	\$383	\$31,954	\$5,529	276	\$43,073	\$80,444	\$5,000	\$31,361	\$250	\$383	\$37,754	\$6,079
227	\$41,309	\$72,996	\$5,000	\$30,136	\$250	\$383	\$32,070	\$5,540	277	\$43,109	\$80,596	\$5,000	\$31,386	\$250	\$383	\$37,870	\$6,090
228	\$41,345	\$73,148	\$5,000	\$30,161	\$250	\$383	\$32,186	\$5,551	278	\$43,145	\$80,748	\$5,000	\$31,411	\$250	\$383	\$37,986	\$6,101
229	\$41,381	\$73,300	\$5,000	\$30,186	\$250	\$383	\$32,302	\$5,562	279	\$43,181	\$80,900	\$5,000	\$31,436	\$250	\$383	\$38,102	\$6,112
230	\$41,417	\$73,452	\$5,000	\$30,211	\$250	\$383	\$32,418	\$5,573	280	\$43,217	\$81,052	\$5,000	\$31,461	\$250	\$383	\$38,218	\$6,123
231	\$41,453	\$73,604	\$5,000	\$30,236	\$250	\$383	\$32,534	\$5,584	281	\$43,253	\$81,204	\$5,000	\$31,486	\$250	\$383	\$38,334	\$6,134
232	\$41,489	\$73,756	\$5,000	\$30,261	\$250	\$383	\$32,650	\$5,595	282	\$43,289	\$81,356	\$5,000	\$31,511	\$250	\$383	\$38,450	\$6,145
233	\$41,525	\$73,908	\$5,000	\$30,286	\$250	\$383	\$32,766	\$5,606	283	\$43,325	\$81,508	\$5,000	\$31,536	\$250	\$383	\$38,566	\$6,156
234	\$41,561	\$74,060	\$5,000	\$30,311	\$250	\$383	\$32,882	\$5,617	284	\$43,361	\$81,660	\$5,000	\$31,561	\$250	\$383	\$38,682	\$6,167
235	\$41,597	\$74,212	\$5,000	\$30,336	\$250	\$383	\$32,998	\$5,628	285	\$43,397	\$81,812	\$5,000	\$31,586	\$250	\$383	\$38,798	\$6,178
236	\$41,633	\$74,364	\$5,000	\$30,361	\$250	\$383	\$33,114	\$5,639	286	\$43,433	\$81,964	\$5,000	\$31,611	\$250	\$383	\$38,914	\$6,189
237	\$41,669	\$74,516	\$5,000	\$30,386	\$250	\$383	\$33,230	\$5,650	287	\$43,469	\$82,116	\$5,000	\$31,636	\$250	\$383	\$39,030	\$6,200
238	\$41,705	\$74,668	\$5,000	\$30,411	\$250	\$383	\$33,346	\$5,661	288	\$43,505	\$82,268	\$5,000	\$31,661	\$250	\$383	\$39,146	\$6,211
239	\$41,741	\$74,820	\$5,000	\$30,436	\$250	\$383	\$33,462	\$5,672	289	\$43,541	\$82,420	\$5,000	\$31,686	\$250	\$383	\$39,262	\$6,222
240	\$41,777	\$74,972	\$5,000	\$30,461	\$250	\$383	\$33,578	\$5,683	290	\$43,577	\$82,572	\$5,000	\$31,711	\$250	\$383	\$39,378	\$6,233
241	\$41,813	\$75,124	\$5,000	\$30,486	\$250	\$383	\$33,694	\$5,694	291	\$43,613	\$82,724	\$5,000	\$31,736	\$250	\$383	\$39,494	\$6,244
242	\$41,849	\$75,276	\$5,000	\$30,511	\$250	\$383	\$33,810	\$5,705	292	\$43,649	\$82,876	\$5,000	\$31,761	\$250	\$383	\$39,610	\$6,255
243	\$41,885	\$75,428	\$5,000	\$30,536	\$250	\$383	\$33,926	\$5,716	293	\$43,685	\$83,028	\$5,000	\$31,786	\$250	\$383	\$39,726	\$6,266
244	\$41,921	\$75,580	\$5,000	\$30,561	\$250	\$383	\$34,042	\$5,727	294	\$43,721	\$83,180	\$5,000	\$31,811	\$250	\$383	\$39,842	\$6,277
245	\$41,957	\$75,732	\$5,000	\$30,586	\$250	\$383	\$34,158	\$5,738	295	\$43,757	\$83,332	\$5,000	\$31,836	\$250	\$383	\$39,958	\$6,288
246	\$41,993	\$75,884	\$5,000	\$30,611	\$250	\$383	\$34,274	\$5,749	296	\$43,793	\$83,484	\$5,000	\$31,861	\$250	\$383	\$40,074	\$6,299
247	\$42,029	\$76,036	\$5,000	\$30,636	\$250	\$383	\$34,390	\$5,760	297	\$43,829	\$83,636	\$5,000	\$31,886	\$250	\$383	\$40,190	\$6,310
248	\$42,065	\$76,188	\$5,000	\$30,661	\$250	\$383	\$34,506	\$5,771	298	\$43,865	\$83,788	\$5,000	\$31,911	\$250	\$383	\$40,306	\$6,321
249	\$42,101	\$76,340	\$5,000	\$30,686	\$250	\$383	\$34,622	\$5,782	299	\$43,901	\$83,940	\$5,000	\$31,936	\$250	\$383	\$40,422	\$6,332
250	\$42,137	\$76,492	\$5,000	\$30,711	\$250	\$383	\$34,738	\$5,793	300	\$43,937	\$84,092	\$5,000	\$31,961	\$250	\$383	\$40,538	\$6,343

(1) This fee only applies to applications where public water and sewers are not available to each lot of the tentative map.

(all fees are rounded to nearest dollar)

County of Los Angeles
Department of Regional Planning

DISTRIBUTION OF TENTATIVE TRACT MAPS
Effective March 1, 2019

LOTS	TOTAL	TOTAL	DRP	DPW	DPR	DPH	DPH	FIRE	LOTS	TOTAL	TOTAL	DRP	DPW	DPR	DPH	DPH	FIRE
301	\$43,973	\$84,244	\$5,000	\$31,986	\$250	\$383	\$40,654	\$6,354	351	\$45,773	\$91,844	\$5,000	\$33,236	\$250	\$383	\$46,454	\$6,904
302	\$44,009	\$84,396	\$5,000	\$32,011	\$250	\$383	\$40,770	\$6,365	352	\$45,809	\$91,996	\$5,000	\$33,261	\$250	\$383	\$46,570	\$6,915
303	\$44,045	\$84,548	\$5,000	\$32,036	\$250	\$383	\$40,886	\$6,376	353	\$45,845	\$92,148	\$5,000	\$33,286	\$250	\$383	\$46,686	\$6,926
304	\$44,081	\$84,700	\$5,000	\$32,061	\$250	\$383	\$41,002	\$6,387	354	\$45,881	\$92,300	\$5,000	\$33,311	\$250	\$383	\$46,802	\$6,937
305	\$44,117	\$84,852	\$5,000	\$32,086	\$250	\$383	\$41,118	\$6,398	355	\$45,917	\$92,452	\$5,000	\$33,336	\$250	\$383	\$46,918	\$6,948
306	\$44,153	\$85,004	\$5,000	\$32,111	\$250	\$383	\$41,234	\$6,409	356	\$45,953	\$92,604	\$5,000	\$33,361	\$250	\$383	\$47,034	\$6,959
307	\$44,189	\$85,156	\$5,000	\$32,136	\$250	\$383	\$41,350	\$6,420	357	\$45,989	\$92,756	\$5,000	\$33,386	\$250	\$383	\$47,150	\$6,970
308	\$44,225	\$85,308	\$5,000	\$32,161	\$250	\$383	\$41,466	\$6,431	358	\$46,025	\$92,908	\$5,000	\$33,411	\$250	\$383	\$47,266	\$6,981
309	\$44,261	\$85,460	\$5,000	\$32,186	\$250	\$383	\$41,582	\$6,442	359	\$46,061	\$93,060	\$5,000	\$33,436	\$250	\$383	\$47,382	\$6,992
310	\$44,297	\$85,612	\$5,000	\$32,211	\$250	\$383	\$41,698	\$6,453	360	\$46,097	\$93,212	\$5,000	\$33,461	\$250	\$383	\$47,498	\$7,003
311	\$44,333	\$85,764	\$5,000	\$32,236	\$250	\$383	\$41,814	\$6,464	361	\$46,133	\$93,364	\$5,000	\$33,486	\$250	\$383	\$47,614	\$7,014
312	\$44,369	\$85,916	\$5,000	\$32,261	\$250	\$383	\$41,930	\$6,475	362	\$46,169	\$93,516	\$5,000	\$33,511	\$250	\$383	\$47,730	\$7,025
313	\$44,405	\$86,068	\$5,000	\$32,286	\$250	\$383	\$42,046	\$6,486	363	\$46,205	\$93,668	\$5,000	\$33,536	\$250	\$383	\$47,846	\$7,036
314	\$44,441	\$86,220	\$5,000	\$32,311	\$250	\$383	\$42,162	\$6,497	364	\$46,241	\$93,820	\$5,000	\$33,561	\$250	\$383	\$47,962	\$7,047
315	\$44,477	\$86,372	\$5,000	\$32,336	\$250	\$383	\$42,278	\$6,508	365	\$46,277	\$93,972	\$5,000	\$33,586	\$250	\$383	\$48,078	\$7,058
316	\$44,513	\$86,524	\$5,000	\$32,361	\$250	\$383	\$42,394	\$6,519	366	\$46,313	\$94,124	\$5,000	\$33,611	\$250	\$383	\$48,194	\$7,069
317	\$44,549	\$86,676	\$5,000	\$32,386	\$250	\$383	\$42,510	\$6,530	367	\$46,349	\$94,276	\$5,000	\$33,636	\$250	\$383	\$48,310	\$7,080
318	\$44,585	\$86,828	\$5,000	\$32,411	\$250	\$383	\$42,626	\$6,541	368	\$46,385	\$94,428	\$5,000	\$33,661	\$250	\$383	\$48,426	\$7,091
319	\$44,621	\$86,980	\$5,000	\$32,436	\$250	\$383	\$42,742	\$6,552	369	\$46,421	\$94,580	\$5,000	\$33,686	\$250	\$383	\$48,542	\$7,102
320	\$44,657	\$87,132	\$5,000	\$32,461	\$250	\$383	\$42,858	\$6,563	370	\$46,457	\$94,732	\$5,000	\$33,711	\$250	\$383	\$48,658	\$7,113
321	\$44,693	\$87,284	\$5,000	\$32,486	\$250	\$383	\$42,974	\$6,574	371	\$46,493	\$94,884	\$5,000	\$33,736	\$250	\$383	\$48,774	\$7,124
322	\$44,729	\$87,436	\$5,000	\$32,511	\$250	\$383	\$43,090	\$6,585	372	\$46,529	\$95,036	\$5,000	\$33,761	\$250	\$383	\$48,890	\$7,135
323	\$44,765	\$87,588	\$5,000	\$32,536	\$250	\$383	\$43,206	\$6,596	373	\$46,565	\$95,188	\$5,000	\$33,786	\$250	\$383	\$49,006	\$7,146
324	\$44,801	\$87,740	\$5,000	\$32,561	\$250	\$383	\$43,322	\$6,607	374	\$46,601	\$95,340	\$5,000	\$33,811	\$250	\$383	\$49,122	\$7,157
325	\$44,837	\$87,892	\$5,000	\$32,586	\$250	\$383	\$43,438	\$6,618	375	\$46,637	\$95,492	\$5,000	\$33,836	\$250	\$383	\$49,238	\$7,168
326	\$44,873	\$88,044	\$5,000	\$32,611	\$250	\$383	\$43,554	\$6,629	376	\$46,673	\$95,644	\$5,000	\$33,861	\$250	\$383	\$49,354	\$7,179
327	\$44,909	\$88,196	\$5,000	\$32,636	\$250	\$383	\$43,670	\$6,640	377	\$46,709	\$95,796	\$5,000	\$33,886	\$250	\$383	\$49,470	\$7,190
328	\$44,945	\$88,348	\$5,000	\$32,661	\$250	\$383	\$43,786	\$6,651	378	\$46,745	\$95,948	\$5,000	\$33,911	\$250	\$383	\$49,586	\$7,201
329	\$44,981	\$88,500	\$5,000	\$32,686	\$250	\$383	\$43,902	\$6,662	379	\$46,781	\$96,100	\$5,000	\$33,936	\$250	\$383	\$49,702	\$7,212
330	\$45,017	\$88,652	\$5,000	\$32,711	\$250	\$383	\$44,018	\$6,673	380	\$46,817	\$96,252	\$5,000	\$33,961	\$250	\$383	\$49,818	\$7,223
331	\$45,053	\$88,804	\$5,000	\$32,736	\$250	\$383	\$44,134	\$6,684	381	\$46,853	\$96,404	\$5,000	\$33,986	\$250	\$383	\$49,934	\$7,234
332	\$45,089	\$88,956	\$5,000	\$32,761	\$250	\$383	\$44,250	\$6,695	382	\$46,889	\$96,556	\$5,000	\$34,011	\$250	\$383	\$50,050	\$7,245
333	\$45,125	\$89,108	\$5,000	\$32,786	\$250	\$383	\$44,366	\$6,706	383	\$46,925	\$96,708	\$5,000	\$34,036	\$250	\$383	\$50,166	\$7,256
334	\$45,161	\$89,260	\$5,000	\$32,811	\$250	\$383	\$44,482	\$6,717	384	\$46,961	\$96,860	\$5,000	\$34,061	\$250	\$383	\$50,282	\$7,267
335	\$45,197	\$89,412	\$5,000	\$32,836	\$250	\$383	\$44,598	\$6,728	385	\$46,997	\$97,012	\$5,000	\$34,086	\$250	\$383	\$50,398	\$7,278
336	\$45,233	\$89,564	\$5,000	\$32,861	\$250	\$383	\$44,714	\$6,739	386	\$47,033	\$97,164	\$5,000	\$34,111	\$250	\$383	\$50,514	\$7,289
337	\$45,269	\$89,716	\$5,000	\$32,886	\$250	\$383	\$44,830	\$6,750	387	\$47,069	\$97,316	\$5,000	\$34,136	\$250	\$383	\$50,630	\$7,300
338	\$45,305	\$89,868	\$5,000	\$32,911	\$250	\$383	\$44,946	\$6,761	388	\$47,105	\$97,468	\$5,000	\$34,161	\$250	\$383	\$50,746	\$7,311
339	\$45,341	\$90,020	\$5,000	\$32,936	\$250	\$383	\$45,062	\$6,772	389	\$47,141	\$97,620	\$5,000	\$34,186	\$250	\$383	\$50,862	\$7,322
340	\$45,377	\$90,172	\$5,000	\$32,961	\$250	\$383	\$45,178	\$6,783	390	\$47,177	\$97,772	\$5,000	\$34,211	\$250	\$383	\$50,978	\$7,333
341	\$45,413	\$90,324	\$5,000	\$32,986	\$250	\$383	\$45,294	\$6,794	391	\$47,213	\$97,924	\$5,000	\$34,236	\$250	\$383	\$51,094	\$7,344
342	\$45,449	\$90,476	\$5,000	\$33,011	\$250	\$383	\$45,410	\$6,805	392	\$47,249	\$98,076	\$5,000	\$34,261	\$250	\$383	\$51,210	\$7,355
343	\$45,485	\$90,628	\$5,000	\$33,036	\$250	\$383	\$45,526	\$6,816	393	\$47,285	\$98,228	\$5,000	\$34,286	\$250	\$383	\$51,326	\$7,366
344	\$45,521	\$90,780	\$5,000	\$33,061	\$250	\$383	\$45,642	\$6,827	394	\$47,321	\$98,380	\$5,000	\$34,311	\$250	\$383	\$51,442	\$7,377
345	\$45,557	\$90,932	\$5,000	\$33,086	\$250	\$383	\$45,758	\$6,838	395	\$47,357	\$98,532	\$5,000	\$34,336	\$250	\$383	\$51,558	\$7,388
346	\$45,593	\$91,084	\$5,000	\$33,111	\$250	\$383	\$45,874	\$6,849	396	\$47,393	\$98,684	\$5,000	\$34,361	\$250	\$383	\$51,674	\$7,399
347	\$45,629	\$91,236	\$5,000	\$33,136	\$250	\$383	\$45,990	\$6,860	397	\$47,429	\$98,836	\$5,000	\$34,386	\$250	\$383	\$51,790	\$7,410
348	\$45,665	\$91,388	\$5,000	\$33,161	\$250	\$383	\$46,106	\$6,871	398	\$47,465	\$98,988	\$5,000	\$34,411	\$250	\$383	\$51,906	\$7,421
349	\$45,701	\$91,540	\$5,000	\$33,186	\$250	\$383	\$46,222	\$6,882	399	\$47,501	\$99,140	\$5,000	\$34,436	\$250	\$383	\$52,022	\$7,432
350	\$45,737	\$91,692	\$5,000	\$33,211	\$250	\$383	\$46,338	\$6,893	400	\$47,537	\$99,292	\$5,000	\$34,461	\$250	\$383	\$52,138	\$7,443

(1) This fee only applies to applications where public water and sewers are not available to each lot of the tentative map.

(all fees are rounded to nearest dollar)

County of Los Angeles
Department of Regional Planning

DISTRIBUTION OF TENTATIVE TRACT MAPS
Effective March 1, 2019

LOTS	TOTAL	TOTAL	DRP	DPW	DPR	DPH	DPH	FIRE	LOTS	TOTAL	TOTAL	DRP	DPW	DPR	DPH	DPH	FIRE
401	\$47,573	\$99,444	\$5,000	\$34,486	\$250	\$383	\$52,254	\$7,454	451	\$49,373	\$107,044	\$5,000	\$35,736	\$250	\$383	\$58,054	\$8,004
402	\$47,609	\$99,596	\$5,000	\$34,511	\$250	\$383	\$52,370	\$7,465	452	\$49,409	\$107,196	\$5,000	\$35,761	\$250	\$383	\$58,170	\$8,015
403	\$47,645	\$99,748	\$5,000	\$34,536	\$250	\$383	\$52,486	\$7,476	453	\$49,445	\$107,348	\$5,000	\$35,786	\$250	\$383	\$58,286	\$8,026
404	\$47,681	\$99,900	\$5,000	\$34,561	\$250	\$383	\$52,602	\$7,487	454	\$49,481	\$107,500	\$5,000	\$35,811	\$250	\$383	\$58,402	\$8,037
405	\$47,717	\$100,052	\$5,000	\$34,586	\$250	\$383	\$52,718	\$7,498	455	\$49,517	\$107,652	\$5,000	\$35,836	\$250	\$383	\$58,518	\$8,048
406	\$47,753	\$100,204	\$5,000	\$34,611	\$250	\$383	\$52,834	\$7,509	456	\$49,553	\$107,804	\$5,000	\$35,861	\$250	\$383	\$58,634	\$8,059
407	\$47,789	\$100,356	\$5,000	\$34,636	\$250	\$383	\$52,950	\$7,520	457	\$49,589	\$107,956	\$5,000	\$35,886	\$250	\$383	\$58,750	\$8,070
408	\$47,825	\$100,508	\$5,000	\$34,661	\$250	\$383	\$53,066	\$7,531	458	\$49,625	\$108,108	\$5,000	\$35,911	\$250	\$383	\$58,866	\$8,081
409	\$47,861	\$100,660	\$5,000	\$34,686	\$250	\$383	\$53,182	\$7,542	459	\$49,661	\$108,260	\$5,000	\$35,936	\$250	\$383	\$58,982	\$8,092
410	\$47,897	\$100,812	\$5,000	\$34,711	\$250	\$383	\$53,298	\$7,553	460	\$49,697	\$108,412	\$5,000	\$35,961	\$250	\$383	\$59,098	\$8,103
411	\$47,933	\$100,964	\$5,000	\$34,736	\$250	\$383	\$53,414	\$7,564	461	\$49,733	\$108,564	\$5,000	\$35,986	\$250	\$383	\$59,214	\$8,114
412	\$47,969	\$101,116	\$5,000	\$34,761	\$250	\$383	\$53,530	\$7,575	462	\$49,769	\$108,716	\$5,000	\$36,011	\$250	\$383	\$59,330	\$8,125
413	\$48,005	\$101,268	\$5,000	\$34,786	\$250	\$383	\$53,646	\$7,586	463	\$49,805	\$108,868	\$5,000	\$36,036	\$250	\$383	\$59,446	\$8,136
414	\$48,041	\$101,420	\$5,000	\$34,811	\$250	\$383	\$53,762	\$7,597	464	\$49,841	\$109,020	\$5,000	\$36,061	\$250	\$383	\$59,562	\$8,147
415	\$48,077	\$101,572	\$5,000	\$34,836	\$250	\$383	\$53,878	\$7,608	465	\$49,877	\$109,172	\$5,000	\$36,086	\$250	\$383	\$59,678	\$8,158
416	\$48,113	\$101,724	\$5,000	\$34,861	\$250	\$383	\$53,994	\$7,619	466	\$49,913	\$109,324	\$5,000	\$36,111	\$250	\$383	\$59,794	\$8,169
417	\$48,149	\$101,876	\$5,000	\$34,886	\$250	\$383	\$54,110	\$7,630	467	\$49,949	\$109,476	\$5,000	\$36,136	\$250	\$383	\$59,910	\$8,180
418	\$48,185	\$102,028	\$5,000	\$34,911	\$250	\$383	\$54,226	\$7,641	468	\$49,985	\$109,628	\$5,000	\$36,161	\$250	\$383	\$60,026	\$8,191
419	\$48,221	\$102,180	\$5,000	\$34,936	\$250	\$383	\$54,342	\$7,652	469	\$50,021	\$109,780	\$5,000	\$36,186	\$250	\$383	\$60,142	\$8,202
420	\$48,257	\$102,332	\$5,000	\$34,961	\$250	\$383	\$54,458	\$7,663	470	\$50,057	\$109,932	\$5,000	\$36,211	\$250	\$383	\$60,258	\$8,213
421	\$48,293	\$102,484	\$5,000	\$34,986	\$250	\$383	\$54,574	\$7,674	471	\$50,093	\$110,084	\$5,000	\$36,236	\$250	\$383	\$60,374	\$8,224
422	\$48,329	\$102,636	\$5,000	\$35,011	\$250	\$383	\$54,690	\$7,685	472	\$50,129	\$110,236	\$5,000	\$36,261	\$250	\$383	\$60,490	\$8,235
423	\$48,365	\$102,788	\$5,000	\$35,036	\$250	\$383	\$54,806	\$7,696	473	\$50,165	\$110,388	\$5,000	\$36,286	\$250	\$383	\$60,606	\$8,246
424	\$48,401	\$102,940	\$5,000	\$35,061	\$250	\$383	\$54,922	\$7,707	474	\$50,201	\$110,540	\$5,000	\$36,311	\$250	\$383	\$60,722	\$8,257
425	\$48,437	\$103,092	\$5,000	\$35,086	\$250	\$383	\$55,038	\$7,718	475	\$50,237	\$110,692	\$5,000	\$36,336	\$250	\$383	\$60,838	\$8,268
426	\$48,473	\$103,244	\$5,000	\$35,111	\$250	\$383	\$55,154	\$7,729	476	\$50,273	\$110,844	\$5,000	\$36,361	\$250	\$383	\$60,954	\$8,279
427	\$48,509	\$103,396	\$5,000	\$35,136	\$250	\$383	\$55,270	\$7,740	477	\$50,309	\$110,996	\$5,000	\$36,386	\$250	\$383	\$61,070	\$8,290
428	\$48,545	\$103,548	\$5,000	\$35,161	\$250	\$383	\$55,386	\$7,751	478	\$50,345	\$111,148	\$5,000	\$36,411	\$250	\$383	\$61,186	\$8,301
429	\$48,581	\$103,700	\$5,000	\$35,186	\$250	\$383	\$55,502	\$7,762	479	\$50,381	\$111,300	\$5,000	\$36,436	\$250	\$383	\$61,302	\$8,312
430	\$48,617	\$103,852	\$5,000	\$35,211	\$250	\$383	\$55,618	\$7,773	480	\$50,417	\$111,452	\$5,000	\$36,461	\$250	\$383	\$61,418	\$8,323
431	\$48,653	\$104,004	\$5,000	\$35,236	\$250	\$383	\$55,734	\$7,784	481	\$50,453	\$111,604	\$5,000	\$36,486	\$250	\$383	\$61,534	\$8,334
432	\$48,689	\$104,156	\$5,000	\$35,261	\$250	\$383	\$55,850	\$7,795	482	\$50,489	\$111,756	\$5,000	\$36,511	\$250	\$383	\$61,650	\$8,345
433	\$48,725	\$104,308	\$5,000	\$35,286	\$250	\$383	\$55,966	\$7,806	483	\$50,525	\$111,908	\$5,000	\$36,536	\$250	\$383	\$61,766	\$8,356
434	\$48,761	\$104,460	\$5,000	\$35,311	\$250	\$383	\$56,082	\$7,817	484	\$50,561	\$112,060	\$5,000	\$36,561	\$250	\$383	\$61,882	\$8,367
435	\$48,797	\$104,612	\$5,000	\$35,336	\$250	\$383	\$56,198	\$7,828	485	\$50,597	\$112,212	\$5,000	\$36,586	\$250	\$383	\$61,998	\$8,378
436	\$48,833	\$104,764	\$5,000	\$35,361	\$250	\$383	\$56,314	\$7,839	486	\$50,633	\$112,364	\$5,000	\$36,611	\$250	\$383	\$62,114	\$8,389
437	\$48,869	\$104,916	\$5,000	\$35,386	\$250	\$383	\$56,430	\$7,850	487	\$50,669	\$112,516	\$5,000	\$36,636	\$250	\$383	\$62,230	\$8,400
438	\$48,905	\$105,068	\$5,000	\$35,411	\$250	\$383	\$56,546	\$7,861	488	\$50,705	\$112,668	\$5,000	\$36,661	\$250	\$383	\$62,346	\$8,411
439	\$48,941	\$105,220	\$5,000	\$35,436	\$250	\$383	\$56,662	\$7,872	489	\$50,741	\$112,820	\$5,000	\$36,686	\$250	\$383	\$62,462	\$8,422
440	\$48,977	\$105,372	\$5,000	\$35,461	\$250	\$383	\$56,778	\$7,883	490	\$50,777	\$112,972	\$5,000	\$36,711	\$250	\$383	\$62,578	\$8,433
441	\$49,013	\$105,524	\$5,000	\$35,486	\$250	\$383	\$56,894	\$7,894	491	\$50,813	\$113,124	\$5,000	\$36,736	\$250	\$383	\$62,694	\$8,444
442	\$49,049	\$105,676	\$5,000	\$35,511	\$250	\$383	\$57,010	\$7,905	492	\$50,849	\$113,276	\$5,000	\$36,761	\$250	\$383	\$62,810	\$8,455
443	\$49,085	\$105,828	\$5,000	\$35,536	\$250	\$383	\$57,126	\$7,916	493	\$50,885	\$113,428	\$5,000	\$36,786	\$250	\$383	\$62,926	\$8,466
444	\$49,121	\$105,980	\$5,000	\$35,561	\$250	\$383	\$57,242	\$7,927	494	\$50,921	\$113,580	\$5,000	\$36,811	\$250	\$383	\$63,042	\$8,477
445	\$49,157	\$106,132	\$5,000	\$35,586	\$250	\$383	\$57,358	\$7,938	495	\$50,957	\$113,732	\$5,000	\$36,836	\$250	\$383	\$63,158	\$8,488
446	\$49,193	\$106,284	\$5,000	\$35,611	\$250	\$383	\$57,474	\$7,949	496	\$50,993	\$113,884	\$5,000	\$36,861	\$250	\$383	\$63,274	\$8,499
447	\$49,229	\$106,436	\$5,000	\$35,636	\$250	\$383	\$57,590	\$7,960	497	\$51,029	\$114,036	\$5,000	\$36,886	\$250	\$383	\$63,390	\$8,510
448	\$49,265	\$106,588	\$5,000	\$35,661	\$250	\$383	\$57,706	\$7,971	498	\$51,065	\$114,188	\$5,000	\$36,911	\$250	\$383	\$63,506	\$8,521
449	\$49,301	\$106,740	\$5,000	\$35,686	\$250	\$383	\$57,822	\$7,982	499	\$51,101	\$114,340	\$5,000	\$36,936	\$250	\$383	\$63,622	\$8,532
450	\$49,337	\$106,892	\$5,000	\$35,711	\$250	\$383	\$57,938	\$7,993	500	\$51,137	\$114,492	\$5,000	\$36,961	\$250	\$383	\$63,738	\$8,543

(1) This fee only applies to applications where public water and sewers are not available to each lot of the tentative map.

(all fees are rounded to nearest dollar)

County of Los Angeles
Department of Regional Planning

DISTRIBUTION OF TENTATIVE TRACT MAPS
Effective March 1, 2019

LOTS	TOTAL	TOTAL	DRP	DPW	DPR	DPH	DPH	FIRE	LOTS	TOTAL	TOTAL	DRP	DPW	DPR	DPH	DPH	FIRE
501	\$51,173	\$114,644	\$5,000	\$36,986	\$250	\$383	\$63,854	\$8,554	551	\$52,973	\$122,244	\$5,000	\$38,236	\$250	\$383	\$69,654	\$9,104
502	\$51,209	\$114,796	\$5,000	\$37,011	\$250	\$383	\$63,970	\$8,565	552	\$53,009	\$122,396	\$5,000	\$38,261	\$250	\$383	\$69,770	\$9,115
503	\$51,245	\$114,948	\$5,000	\$37,036	\$250	\$383	\$64,086	\$8,576	553	\$53,045	\$122,548	\$5,000	\$38,286	\$250	\$383	\$69,886	\$9,126
504	\$51,281	\$115,100	\$5,000	\$37,061	\$250	\$383	\$64,202	\$8,587	554	\$53,081	\$122,700	\$5,000	\$38,311	\$250	\$383	\$70,002	\$9,137
505	\$51,317	\$115,252	\$5,000	\$37,086	\$250	\$383	\$64,318	\$8,598	555	\$53,117	\$122,852	\$5,000	\$38,336	\$250	\$383	\$70,118	\$9,148
506	\$51,353	\$115,404	\$5,000	\$37,111	\$250	\$383	\$64,434	\$8,609	556	\$53,153	\$123,004	\$5,000	\$38,361	\$250	\$383	\$70,234	\$9,159
507	\$51,389	\$115,556	\$5,000	\$37,136	\$250	\$383	\$64,550	\$8,620	557	\$53,189	\$123,156	\$5,000	\$38,386	\$250	\$383	\$70,350	\$9,170
508	\$51,425	\$115,708	\$5,000	\$37,161	\$250	\$383	\$64,666	\$8,631	558	\$53,225	\$123,308	\$5,000	\$38,411	\$250	\$383	\$70,466	\$9,181
509	\$51,461	\$115,860	\$5,000	\$37,186	\$250	\$383	\$64,782	\$8,642	559	\$53,261	\$123,460	\$5,000	\$38,436	\$250	\$383	\$70,582	\$9,192
510	\$51,497	\$116,012	\$5,000	\$37,211	\$250	\$383	\$64,898	\$8,653	560	\$53,297	\$123,612	\$5,000	\$38,461	\$250	\$383	\$70,698	\$9,203
511	\$51,533	\$116,164	\$5,000	\$37,236	\$250	\$383	\$65,014	\$8,664	561	\$53,333	\$123,764	\$5,000	\$38,486	\$250	\$383	\$70,814	\$9,214
512	\$51,569	\$116,316	\$5,000	\$37,261	\$250	\$383	\$65,130	\$8,675	562	\$53,369	\$123,916	\$5,000	\$38,511	\$250	\$383	\$70,930	\$9,225
513	\$51,605	\$116,468	\$5,000	\$37,286	\$250	\$383	\$65,246	\$8,686	563	\$53,405	\$124,068	\$5,000	\$38,536	\$250	\$383	\$71,046	\$9,236
514	\$51,641	\$116,620	\$5,000	\$37,311	\$250	\$383	\$65,362	\$8,697	564	\$53,441	\$124,220	\$5,000	\$38,561	\$250	\$383	\$71,162	\$9,247
515	\$51,677	\$116,772	\$5,000	\$37,336	\$250	\$383	\$65,478	\$8,708	565	\$53,477	\$124,372	\$5,000	\$38,586	\$250	\$383	\$71,278	\$9,258
516	\$51,713	\$116,924	\$5,000	\$37,361	\$250	\$383	\$65,594	\$8,719	566	\$53,513	\$124,524	\$5,000	\$38,611	\$250	\$383	\$71,394	\$9,269
517	\$51,749	\$117,076	\$5,000	\$37,386	\$250	\$383	\$65,710	\$8,730	567	\$53,549	\$124,676	\$5,000	\$38,636	\$250	\$383	\$71,510	\$9,280
518	\$51,785	\$117,228	\$5,000	\$37,411	\$250	\$383	\$65,826	\$8,741	568	\$53,585	\$124,828	\$5,000	\$38,661	\$250	\$383	\$71,626	\$9,291
519	\$51,821	\$117,380	\$5,000	\$37,436	\$250	\$383	\$65,942	\$8,752	569	\$53,621	\$124,980	\$5,000	\$38,686	\$250	\$383	\$71,742	\$9,302
520	\$51,857	\$117,532	\$5,000	\$37,461	\$250	\$383	\$66,058	\$8,763	570	\$53,657	\$125,132	\$5,000	\$38,711	\$250	\$383	\$71,858	\$9,313
521	\$51,893	\$117,684	\$5,000	\$37,486	\$250	\$383	\$66,174	\$8,774	571	\$53,693	\$125,284	\$5,000	\$38,736	\$250	\$383	\$71,974	\$9,324
522	\$51,929	\$117,836	\$5,000	\$37,511	\$250	\$383	\$66,290	\$8,785	572	\$53,729	\$125,436	\$5,000	\$38,761	\$250	\$383	\$72,090	\$9,335
523	\$51,965	\$117,988	\$5,000	\$37,536	\$250	\$383	\$66,406	\$8,796	573	\$53,765	\$125,588	\$5,000	\$38,786	\$250	\$383	\$72,206	\$9,346
524	\$52,001	\$118,140	\$5,000	\$37,561	\$250	\$383	\$66,522	\$8,807	574	\$53,801	\$125,740	\$5,000	\$38,811	\$250	\$383	\$72,322	\$9,357
525	\$52,037	\$118,292	\$5,000	\$37,586	\$250	\$383	\$66,638	\$8,818	575	\$53,837	\$125,892	\$5,000	\$38,836	\$250	\$383	\$72,438	\$9,368
526	\$52,073	\$118,444	\$5,000	\$37,611	\$250	\$383	\$66,754	\$8,829	576	\$53,873	\$126,044	\$5,000	\$38,861	\$250	\$383	\$72,554	\$9,379
527	\$52,109	\$118,596	\$5,000	\$37,636	\$250	\$383	\$66,870	\$8,840	577	\$53,909	\$126,196	\$5,000	\$38,886	\$250	\$383	\$72,670	\$9,390
528	\$52,145	\$118,748	\$5,000	\$37,661	\$250	\$383	\$66,986	\$8,851	578	\$53,945	\$126,348	\$5,000	\$38,911	\$250	\$383	\$72,786	\$9,401
529	\$52,181	\$118,900	\$5,000	\$37,686	\$250	\$383	\$67,102	\$8,862	579	\$53,981	\$126,500	\$5,000	\$38,936	\$250	\$383	\$72,902	\$9,412
530	\$52,217	\$119,052	\$5,000	\$37,711	\$250	\$383	\$67,218	\$8,873	580	\$54,017	\$126,652	\$5,000	\$38,961	\$250	\$383	\$73,018	\$9,423
531	\$52,253	\$119,204	\$5,000	\$37,736	\$250	\$383	\$67,334	\$8,884	581	\$54,053	\$126,804	\$5,000	\$38,986	\$250	\$383	\$73,134	\$9,434
532	\$52,289	\$119,356	\$5,000	\$37,761	\$250	\$383	\$67,450	\$8,895	582	\$54,089	\$126,956	\$5,000	\$39,011	\$250	\$383	\$73,250	\$9,445
533	\$52,325	\$119,508	\$5,000	\$37,786	\$250	\$383	\$67,566	\$8,906	583	\$54,125	\$127,108	\$5,000	\$39,036	\$250	\$383	\$73,366	\$9,456
534	\$52,361	\$119,660	\$5,000	\$37,811	\$250	\$383	\$67,682	\$8,917	584	\$54,161	\$127,260	\$5,000	\$39,061	\$250	\$383	\$73,482	\$9,467
535	\$52,397	\$119,812	\$5,000	\$37,836	\$250	\$383	\$67,798	\$8,928	585	\$54,197	\$127,412	\$5,000	\$39,086	\$250	\$383	\$73,598	\$9,478
536	\$52,433	\$119,964	\$5,000	\$37,861	\$250	\$383	\$67,914	\$8,939	586	\$54,233	\$127,564	\$5,000	\$39,111	\$250	\$383	\$73,714	\$9,489
537	\$52,469	\$120,116	\$5,000	\$37,886	\$250	\$383	\$68,030	\$8,950	587	\$54,269	\$127,716	\$5,000	\$39,136	\$250	\$383	\$73,830	\$9,500
538	\$52,505	\$120,268	\$5,000	\$37,911	\$250	\$383	\$68,146	\$8,961	588	\$54,305	\$127,868	\$5,000	\$39,161	\$250	\$383	\$73,946	\$9,511
539	\$52,541	\$120,420	\$5,000	\$37,936	\$250	\$383	\$68,262	\$8,972	589	\$54,341	\$128,020	\$5,000	\$39,186	\$250	\$383	\$74,062	\$9,522
540	\$52,577	\$120,572	\$5,000	\$37,961	\$250	\$383	\$68,378	\$8,983	590	\$54,377	\$128,172	\$5,000	\$39,211	\$250	\$383	\$74,178	\$9,533
541	\$52,613	\$120,724	\$5,000	\$37,986	\$250	\$383	\$68,494	\$8,994	591	\$54,413	\$128,324	\$5,000	\$39,236	\$250	\$383	\$74,294	\$9,544
542	\$52,649	\$120,876	\$5,000	\$38,011	\$250	\$383	\$68,610	\$9,005	592	\$54,449	\$128,476	\$5,000	\$39,261	\$250	\$383	\$74,410	\$9,555
543	\$52,685	\$121,028	\$5,000	\$38,036	\$250	\$383	\$68,726	\$9,016	593	\$54,485	\$128,628	\$5,000	\$39,286	\$250	\$383	\$74,526	\$9,566
544	\$52,721	\$121,180	\$5,000	\$38,061	\$250	\$383	\$68,842	\$9,027	594	\$54,521	\$128,780	\$5,000	\$39,311	\$250	\$383	\$74,642	\$9,577
545	\$52,757	\$121,332	\$5,000	\$38,086	\$250	\$383	\$68,958	\$9,038	595	\$54,557	\$128,932	\$5,000	\$39,336	\$250	\$383	\$74,758	\$9,588
546	\$52,793	\$121,484	\$5,000	\$38,111	\$250	\$383	\$69,074	\$9,049	596	\$54,593	\$129,084	\$5,000	\$39,361	\$250	\$383	\$74,874	\$9,599
547	\$52,829	\$121,636	\$5,000	\$38,136	\$250	\$383	\$69,190	\$9,060	597	\$54,629	\$129,236	\$5,000	\$39,386	\$250	\$383	\$74,990	\$9,610
548	\$52,865	\$121,788	\$5,000	\$38,161	\$250	\$383	\$69,306	\$9,071	598	\$54,665	\$129,388	\$5,000	\$39,411	\$250	\$383	\$75,106	\$9,621
549	\$52,901	\$121,940	\$5,000	\$38,186	\$250	\$383	\$69,422	\$9,082	599	\$54,701	\$129,540	\$5,000	\$39,436	\$250	\$383	\$75,222	\$9,632
550	\$52,937	\$122,092	\$5,000	\$38,211	\$250	\$383	\$69,538	\$9,093	600	\$54,737	\$129,692	\$5,000	\$39,461	\$250	\$383	\$75,338	\$9,643

(1) This fee only applies to applications where public water and sewers are not available to each lot of the tentative map.

(all fees are rounded to nearest dollar)

Tentative Map-Major Land Division:

\$24,217

Multi-Unit Condo/Apt:

+Cost/Lot(lots 11-25)
+Cost/Lot(lots 26-50)
+Cost/Lot(lots 51-100)
+Cost/Lot(lots 101-1000)
+Cost/Lot(lots 1001+)

\$253
\$173
\$88
\$36
\$31

If Public Water and/or Sewers are not Available:

+Cost/Lot(lots 1-10) **\$325**
+Cost/Lot(lots 11-25) **\$495**
+Cost/Lot(lots 26-50) **\$344**
+Cost/Lot(lots 51-100) **\$204**
+Cost/Lot(lots 101-1000) **\$152**
+Cost/Lot(lots 1001+) **\$147**

Revised fees pursuant to County Ordinance 2010-0024.

**ORANGE COUNTY LOCAL AGENCY FORMATION
COMMISSION SCHEDULE OF FILING AND PROCESSING FEES**

Effective 7/1/2018

FEE SCHEDULE OVERVIEW

In accordance with Government Code Section 56383, the Commission may establish a schedule of fees and a schedule of service charges for Local Agency Formation Commission (LAFCO) proceedings. The submission of an application to the Orange County (LAFCO) is not officially accepted for processing until the filing fee deposits have been received by the agency. The fees associated with an application or petition are calculated on a time and materials schedule as detailed in the Fee Schedule.

PROVISIONS

1. Additional Deposits:

- a. The Executive Officer may require an additional deposit from applicants to cover actual costs for review and processing of any application if the Executive Officer determines the project is extraordinary in scope. For example, the Executive Officer may determine that the processing of the proposal will require advice and counsel from LAFCO's General Counsel beyond routine review of the Executive Officer's report, Commission resolutions, and agenda materials. Further, LAFCO reserves the right to require reimbursement for additional expenses not listed in the fee schedule but incurred as a result of processing an application.
- b. If the actual charges exceed the amount of the deposit, the applicant or petitioner shall be notified and shall pay the excess within 15 days of receipt of a statement from LAFCO. Failure to pay may be cause for delay and/or denial of the application/petition, and no proceeding or application shall be completed until all fees due have been paid in full.

2. Indemnification Agreement Requirement

As a condition of approval of any change of organization or reorganization, out-of-agency service agreement, sphere of influence or municipal service review by LAFCO, the applicant(s) and real party(ies) in interest are required to defend, indemnify, hold harmless, and release LAFCO and its agents, officers, attorneys, and employees from any claim, action, or proceeding against LAFCO, and its agents, officers, attorneys, and employees to attack, set aside, void, or annul the approval of LAFCO concerning the proposal or any action relating to, or arising out of, such approval. In accordance with the Commission's Policy for Indemnification of

LAFCO by Applicants (adopted March 8, 2000), the applicant(s) and real party (ies) in interest are required to submit a signed indemnification agreement as part of the application.

ORANGE COUNTY LAFCO FEE SCHEDULE

LAFCO PROCESSING FEES

TYPE OF ACTION	COST SCHEDULE	INITIAL DEPOSIT
One Change of Organization (e.g. annexation or detachment)	Time and Materials	\$4,600
One Change of Organization with Sphere of Influence Change	Time and Materials	\$5,600
Reorganizations (request for 2 or more changes of organization)	Time and Materials	\$7,900
District Formations or Consolidations	Time and Materials	\$10,000
District Dissolutions, Mergers, or Establishment of a Subsidiary District	Time and Materials	\$7,900
City Incorporations/Dis-incorporations (See additional project completion deposits below.)	Time and Materials	\$10,000
Activation of Latent Powers	Time and Materials	\$7,900
Request for Municipal Service Review and/or Sphere of Influence Review/Update	Time and Materials	\$7,900
Out-of-Agency Service Agreement	Time and Materials	\$4,600
Request for Reconsideration	Time and Materials	\$3,200
Request for Extension of Time to Complete Proceedings	Time and Materials	\$1,000

LAFCO STAFF/LEGAL COUNSEL BILLING RATES

LAFCO Staff Rate	Fully Burdened Hourly Rate*
LAFCO Legal Counsel	Actual Costs*

*See Attachment A for current rates.

PROJECT COMPLETION FEES AND CHARGES

Public Noticing and Publication Costs	Actual Costs <i>(Based on noticing required by Government Code Section 56661)</i>
State Board of Equalization Fees	Actual Costs <i>(Payable to the State Board of Equalization and based on their latest fee schedule)</i>
Compliance with California Environmental Quality Act (CEQA)	Actual Costs <i>(May include LAFCO staff time to prepare environmental documentation, actual consultant costs, and appropriate filing fees. Department of Fish and Wildlife filing fees are required to be paid at the time LAFCO files the Notice of Determination with the Clerk of the Board. The fees listed below include the county's \$50 filing fee and are current as of January 1, 2018)</i> <div style="margin-left: 40px;"> <i>a. Negative Declaration</i> \$2,330.75 <i>b. Environmental Impact Report</i> \$3,218.00 </div>
Comprehensive Fiscal Analysis for Incorporation or Disincorporation Proposals	Actual Costs <i>(A \$50,000 deposit is required at the time the application is submitted. All excess costs will be the responsibility of the project proponent; any balance will be refunded at the conclusion of the project.)</i>
State Controller's Fiscal Review for Incorporations	Actual Costs <i>(A \$25,000 deposit is required at the time a Request for State Controller Review is submitted. All excess costs will be the responsibility of the project proponent, any balance will be refunded at the conclusion of the project.)</i>
Registrar of Voters – Verification of Signatures	Actual Costs
Special Legal Counsel Costs	Actual Costs
Consultants	Actual Costs

MATERIALS CHARGES

Reproduction and Faxing Costs	Actual Costs*
Postage or Overnight Service	Actual Costs
Agenda Packet (Specific Meeting)	Actual cost of reproductions *
Agenda Packet (subscription)	\$250/year (hard copy)

*See Attachment A for current rates.

ATTACHMENT A

ORANGE COUNTY LAFCO FEE SCHEDULE

ACTUAL COST RATES

Updated 7/1/2018

1. Fully burdened staff hourly rates:

Position	Hourly Rate
Executive Officer	\$ 124
Assistant Executive Officer	\$ 84
Policy Analyst*	\$ 37-45
Commission Clerk	\$ 45

*Depends on analyst's level on range

2. Legal Counsel Hourly Rates - \$250 for LAFCO-initiated services
\$495 for project applicant-initiated services
3. Reproduction Cost - 0.25 per page
4. Audio Tape Reproduction Cost - \$15.00

Placer Local Agency Formation Commission

FEE SCHEDULE and FEE POLICIES

Approved: July 9, 2003

Effective: September 8, 2003

It is the policy of Placer LAFCo that a proponent shall be responsible for the actual Cost of Processing (as defined herein) of his/her proposal, except as otherwise provided below or as waived by the Commission on a case-by-case basis.

Cost of Processing includes, but is not limited to, LAFCo staff time at rates determined by the Commission, costs that are directly incurred to process the proposal (advertising, copying, mileage, etc.), all Other Agency Fees and Pass-Through Costs (see below), all consultant costs, all filing fees, costs of elections, and all other associated costs and expenses.

Each application shall be accompanied by an executed Agreement to Pay Fees and Costs/Indemnification and the amount of the standard Initial Deposit set forth below, unless otherwise approved by the Executive Officer for good cause.

1. City/District Annexations, Detachments and Reorganizations (including Sphere of Influence Amendments, if necessary)

A. Minor Applications: A minor application shall be a proposal that complies with all of the following criteria: (1) Proposes a boundary change to a single district/city; (2) Conforms to adopted sphere of influence; (3) Involves an area of five acres or less; (4) Proposes service to a maximum of two single family residences. Cost of Processing not to exceed \$1,500, plus Other Agency Fees.

Initial Deposit: \$750

B. Initial Deposit for All Other Applications:

10 acres or less: \$1,500

10 to 100 acres: \$2,500

Over 100 acres: \$5,000

2. Other Types of Proposals

A. Amendment of Sphere of Influence (Not part of any other action)

Initial Deposit: \$2,500

B. Municipal Service Review (Not LAFCo initiated)

Initial Deposit: Determined by Executive Officer

C. Consolidation/Merger/Dissolution (Not LAFCo initiated)

Initial Deposit: \$2,500

D. District Formation

Initial Deposit: \$2,500

E. City Incorporation

Initial Deposit: Determined by Executive Officer

F. Out-of-Agency Service Agreement

Public Health Related--Initial Deposit: \$500

Non-Public Health Related--Initial Deposit: \$1,500

3. Other Commission Actions

A. Request for Reconsideration—Paid by Requesting Party

Initial Deposit: \$500

- B. Request for Special Meeting—Paid by Requesting Party
Initial Deposit: \$1,000
- C. Transfer of Jurisdiction
Initial Deposit: \$250
- D. Acting as Lead Agency—Adoption of Environmental Document
Notice of Exemption: \$250
Negative Declaration/Mitigated Negative Declaration: \$1,500
Environmental Impact Report: Determined by Executive Officer

4. Other Agency Fees—Pass Through Costs as Applicable

- A. Placer County
Map Check Fee: As determined by County--\$255 (as of 2008)
Registrar of Voters: Actual cost for generation of voter list or checking petitions
Assessor: Actual cost for generation of APN list or checking petitions
Clerk-Recorder: Cost for filing of CEQA notice--\$25 (as of 7-09-03)
- B. State Board of Equalization Recording Fees--Government Code section 54902.5
Fee is paid in accordance with the SBE fee schedule in effect at time of filing
- C. State Department of Fish and Game--Fish and Game Code section 713
Notice of Determination with a Negative Declaration: \$2151.50 (as of 1-01-12)
Notice of Determination with an Environmental Impact Report: \$2969.00 (as of 1-01-12)

5. LAFCo Staff Rates and Other Fees for Administrative Services

- A. LAFCo Staff Rates
Executive Officer: \$110
LAFCo Clerk: \$45
LAFCo Counsel: At cost
- B. Copy Charges: No charge for first 10 pages, \$0.25 per page thereafter
- C. Copy of Hearing Tape: \$12.50 per tape
- D. Consultant Services: At cost
- E. Special Services/Research/Studies: At staff cost

6. Waiver of Fees

The Commission may waive any of the foregoing fees and costs, excepting Other Agency Fees and Pass-Through Costs (Section 4, above) if the Commission determines payment of the fee would be detrimental to the public interest or applicant financial hardship. A request for waiver and the justification therefore shall be made in writing and submitted with the application. The request will be scheduled for the next Commission meeting. An application will not be reviewed for completeness until the request has been granted or the required deposit has been received.

Updated: 01/23/12

PROCESSING FEES FOR COMMISSION PROCEEDINGS

Effective August 1, 2015

TYPE OF PROPOSAL	< 10 Acres	10-200 Acres	200+ Acres
City Annexations / Detachments/ Reorganizations	\$6,450	\$10,320	\$15,480
District Annexations / Detachments	\$5,160	\$7,740	\$9,030
District Reorganizations	\$6,450	\$9,030	\$11,610
District Formations	\$10,320		
Dissolution / Mergers / Consolidation	\$2,500		
Incorporation / Disincorporation	\$10,000 Deposit, \$80.00/hr.		
Sphere of Influence Review / Amendment	\$1,290	\$1,290	\$5,160
Activation of Latent Powers	\$5,160	\$5,160	\$5,160
Request for Reconsideration	\$980		
Extra-territorial Service Provision	\$3,870	\$5,160	\$5,160
Extension of Time	\$260		
Map & Legal Description Review <i>(Made Payable to "County of Riverside")</i>	\$1,000 Deposit, Plus \$137/hr. (Subject to change by the Riverside County Board of Supervisors.)		

Other Fees:

Copies: \$0.10 per page

Audio Recording of Hearing: \$3.00 per CD

Services performed by other public or private entities and fees required by other agencies will be charged at cost, such as, generating public notice mailing lists.

PROCESSING FEES FOR PROTEST PROCEEDINGS

(Due after approval but prior to commencement of protest proceedings):

If notice, hearing and election waived: \$100 for conducting authority resolution

If notice and hearing required: \$500 plus \$0.70 per registered voter and parcel within boundaries, plus actual costs charged to LAFCO by County officials for protest verification, if necessary.

ALL FEES ARE NON-REFUNDABLE

01/2019

STATE BOARD OF EQUALIZATION FILING FEE: (Effective August 1, 2005.) This fee is based on acreage and will be paid toward the end of the process. You will be notified of the correct amount upon Commission approval of the proposal. The SBE fee schedule is as follows:

Acreage (for each separate area):	Fee:	Special Fee Provision
<1	\$300	The following transactions may supersede or combine with the fees for single area transactions:
1.00 - 5.99	\$350	
6.00 - 10.99	\$500	
11.00 - 20.99	\$800	Additional county, per transaction \$300
21.00 - 50.99	\$1,200	* Consolidation per resolution or ordinance \$300
51.00 - 100.99	\$1,500	* Entire district transaction \$300
101.00 - 500.99	\$2,000	* Coterminous transaction \$300
501.00 - 1,000.99	\$2,500	* District dissolution or name change \$0
1,001.00 - 2,000.99	\$3,000	
2001.00 and more	\$3,500	<i>*no written geographic description required.</i>

If SBE revises fee schedule, fees charged will be those applicable at time of SBE filing.

FISH AND WILDLIFE FEE: The State Legislature approved AB 3258, which was effective January 1, 1991. This bill requires that a fee be collected for the State Department of Fish and Wildlife "...to defray the costs of managing and protecting the fish and wildlife trust resources..." This fee should have been paid at the time the lead agency, for CEQA purposes, filed its Notice of Determination with the County Clerk. Please submit appropriate documentation of payment at the time of application submittal (i.e., copy of the fee receipt from the County Clerk or copy of Certificate of Fee Exemption). Failure to provide such documentation will require deposit of the then-applicable fee with LAFCO. These fees are subject to change by the Department of Fish and Wildlife. If LAFCO is lead agency please make checks out for the appropriate amount made payable to LAFCO.

LEGAL COUNSEL APPOINTMENT FEE: The Commission may require reimbursement pursuant to Government Code Section 56384(b).

STATE CONTROLLER'S REVIEW FEE: For any request made pursuant to Government Code Section 56801, the requestor shall include a deposit, in an amount to be determined by the Executive Officer, to cover the costs of the Controller's Office review. Upon completion of the Controller's Office review and final billing to LAFCO, the requestor will be: (a) refunded the amount that the deposit exceeds the actual costs to LAFCO; or (b) charged the amount that the actual cost to LAFCO exceeds the deposit.

NON-APPLICATION-RELATED RESEARCH FEE: For any extraordinary requests requiring additional research or assistance of staff exceeding 30 minutes, there shall be a \$80.00 per hour charge payable to LAFCO. The Executive Officer may require a deposit to be paid in advance.

ALL FEES ARE NON-REFUNDABLE

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street #100
Sacramento, California 95814
(916) 8974-6458

FEE SCHEDULE
November 20, 2009

- | | | |
|----|---|----------------------|
| 1. | Annexation/Detachment
Deposit \$2,500 | Actual Cost |
| 2. | Reorganization
Deposit \$2,500 | Actual Cost |
| 3. | Consolidation
Deposit \$2,500 | Actual Cost |
| 4. | Formation
Deposit \$2,500 | Actual Cost |
| 5. | Dissolution
Deposit \$2,500 | Actual Cost |
| 6. | Reconsideration
Deposit \$500 | Actual Cost |
| 7. | Application for Latent Powers
Deposit \$500 | Actual Cost |
| 8. | Special Studies
Deposit \$1,000 | Actual Cost |
| 9. | Petition Check : Registrar of Voter Invoice
Set up fee: \$700 for petitions with 500 signatures + | \$1.50 per signature |

10.	Incorporation Deposit \$25,000	Actual Cost
		1. <u>Registrar of Voters Petition Check</u>
		2. <u>Environmental Documentation</u> [Must be Paid Prior to Public Hearing]
		3. <u>Comprehensive Fiscal Analysis and any other required studies, e.g. maps, surveyor</u>
		3. <u>All Charges for Staff Time, Commission Counsel Time</u>

Incorporation proponents are required to deposit funds to cover the entire estimated cost of the proposed incorporation proceedings. The projected costs include Registrar of Voters charges, legal expenses, LAFCo staff time, environmental consultants, financial consultants, costs related to special studies including but not limited to the Municipal Services Review, maps surveying and any other costs related to the incorporation as required by the Commission.

The Commission may allow proponents to make payments based upon a payment schedule, mutually agreed upon by staff and the proponents, approved by the Commission. Under any payment schedule, deposits shall be made in advance of any work being performed by LAFCo or its consultants. All work will cease if funding arrangements are not current.

In any event, all LAFCo costs to process an incorporation must be paid prior to public hearings and before the ballot measure is transmitted to the registrar of voters.

11.	Disincorporation Deposit \$2,000	Actual Cost
12.	Sphere of Influence Amendment [Non-mandatory] Deposit \$1,000	Actual Cost
13.	Environmental Review	Actual Cost
14.	Fish and Game Filing Fees	Actual Cost

- | | | |
|-----|---|------------------|
| 15. | State Clearing House Filing Fees
Notice of Determination
Collected from Client at Time of Filing | Actual Cost |
| 16. | State Board of Equalization Filing Fees
Collected from Client at Time of Filing
Forwarded by Commission Clerk | Per BOE Schedule |
| 17. | Additional Fees:
Copies | \$.25 /per page |

Actual Cost: Staff time at current rates, including overhead and materials; consultant costs, legal costs and any other direct costs incurred by LAFCo to process the proposal.

Applicants shall also indemnify LAFCo.

SACRAMENTO LAFCO HOURLY RATES INCLUDING OVERHEAD

Effective December 1, 2007

Staff Hourly Rates

Executive Officer	\$134.00 per hour
Assistant Executive Officer	\$114.00 per hour
Commission Clerk	\$89.00 per hour
Part Time Secretary	\$20.00 per hour
Student Intern	\$12.00 per hour

Direct Charges

Legal/Commission Counsel	Actual
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Environmental

Actual

Advertising

Actual

Other Direct Charges

Actual

(Fee Schedule 2009)

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

SCHEDULE OF FEES, DEPOSITS, AND CHARGES EFFECTIVE JULY 1, 2019

The submission of an application to the Local Agency Formation Commission ("LAFCO") is not officially accepted for processing until the filing fees and deposits have been received (Gov't. Code §56383). Filing Fees are for the Commission's and staff's costs. Deposits are for the recovery of outside costs for such items as LAFCO Legal Counsel, environmental review, individual notification, and protest proceedings, etc. In addition, certain fees and charges are required at the conclusion of the application process and must be received prior to its official completion.

Financial Policies for Application Processing

Refer to Attachment A for the Commission's policies related to waivers and reductions of processing fees, filing fee refund if an application is withdrawn, indemnification, and responsibility for payment of special legal counsel costs. The Indemnification Policy is identified below.

Indemnification Policy

It is the policy of this Commission that for any application submitted for a change of organization or reorganization, a sphere of influence amendment, or a review of an out-of-agency service contract/agreement, the applicant and/or the real party in interest shall agree to defend, indemnify, and hold harmless San Bernardino LAFCO, its agents, officers, attorneys, and employees from any claim, action, proceeding brought against any of them. A real party in interest includes the landowner and/or a registered voter of an application subject property.

Annual Review and Adjustment

The Fees are adjusted annually to increase with the Consumer Price Index, not to exceed five percent. Deposits and Charges relate to outside professional services and supplies and are evaluated annually.

Table of Contents

<u>Section 1.</u>	Proposals – Application Submission and Processing
<u>Section 2.</u>	Proposals – Completion Fees and Charges
<u>Section 3.</u>	Out-of-Agency Service Contracts
<u>Section 4.</u>	Reproduction Charges
<u>Attachment A.</u>	Financial Policies for Application Processing

Section 1. Proposals - Application Submission and Processing

FEE AND DEPOSITS SUMMARY			
Type of Proposal	Fee	Deposits*	Total
Annexation, Detachment, Reorganization involving solely annexations and/or detachments	See Annexation/ Detachment Chart	\$4,000	
<p><i>The fees identified in Chart 1 shall be assessed for each area of consideration within the proposal. A single area means any separate geographical area requiring a legal description. A "single area" does not include two areas that are contiguous only at a point, or two or more areas that are contiguous to an existing boundary of a city or district but not to each other.</i></p> <p><i>See Attachment A for automatic waivers or reductions in the Fee regarding: correcting boundary alignment problem; annexation/detachment with concurrent sphere of influence amendment; city island annexations under §56375.3; readjustments of agency boundaries due to roadway realignment.</i></p>			

Annexation/Detachment Chart

<i>Valley and Mountain Region</i>				
	Under 20 acres	20 – 150 acres	151 – 300 acres	Over 300 acres
<i>City</i>	\$6,180	\$8,240	\$10,300	\$10,300 plus \$1 per acre over 300 acres
<i>District</i>	\$5,150	\$6,695	\$8,240	\$8,240 plus \$1 per acre over 300 acres
<i>Desert Region (North and South Desert)</i>				
	Under 100 acres	100-640 acres	641-1,920 acres	Over 1,920 acres
<i>City</i>	\$6,180	\$8,240	\$10,300	\$10,300 plus \$1 per acre over 1,920 acres
<i>District</i>	\$5,150	\$6,695	\$8,240	\$8,240 plus \$1 per acre over 1,920 acres

Type of Proposal	Fee	Deposits*	Total
Sphere of Influence Amendment	\$5,150	\$4,000	\$9,150
District: Dissolution, Merger, or Establishment of Subsidiary District(s)	\$5,150	\$4,000	\$9,150
District: Formation or Consolidation	\$15,450	\$4,000	\$19,450
District: Activation/Divestiture of Functions and/or Services	\$7,725 each function/service	\$4,000	\$11,725
City: Consolidation	\$20,600	\$4,000	\$24,600
City: Incorporation or Disincorporation	\$20,600	\$54,000	\$74,600
Reorganization <i>For a reorganization that involves changes other than annexations and detachments, the fee will be based upon the components of the reorganization.</i>	Sum of Components	\$4,000	

***DEPOSITS BREAKDOWN**

Applicants shall be required to reimburse the Commission for all charges and costs in excess of the deposits outlined below. Reimbursement to LAFCO shall be required prior to issuance of the Commission’s Certificate of Completion for jurisdictional changes or issuance of the Commission’s resolution for sphere of influence amendments/updates. If charges billed to LAFCO are less than the amount of deposit, the balance will be refunded to the applicant or applied to other categories where excess charges have been incurred.

Legal Counsel (\$250 non-refundable, \$1,750 deposit)	\$2,000
<p><i>It is the policy of this Commission that the costs for Special Counsel due to a representation conflict shall be the responsibility of the applicant. Additionally, as a condition of approval of any action taken by LAFCO, the proponents shall be required to defend, indemnify and hold harmless LAFCO or its agents, officers, and employees from any claim, action, or proceeding against LAFCO or its agents, officers, and employees to attack, set aside, void, or annul the approval of LAFCO concerning the proposal or any action relating to, or arising out of, such approval when such action is brought within the applicable statute of limitations. Refer to <u>Policy and Procedure Manual, Section II, Chapter 2.</u></i></p>	
Individual Notice (\$250 non-refundable, \$750 deposit)	\$1,000
<p>(1) Individual Mailed Notice or (2) Publication of Display Ad in lieu of Individual Notice</p> <p><i>In cases where the noticing would involve mailing more than 1,000 notices, the Commission may waive the individual notice requirement and direct its staff to publish a 1/8th page display ad in a newspaper of general circulation within the area. Refer to <u>Policy and Procedure Manual, Section IV, Chapter 1, Policy 9.</u></i></p> <p><i>By policy, individual notice to landowners and registered voters shall not be waived for city island annexations filed pursuant to Government Code Section 56375.3, even if it includes more than 1,000 notices.</i></p>	
<p>Proposals Extending an Existing Special Tax</p> <p><i>Should a proposal require individual notice due to the extension of an existing special tax, the proponent will be required to submit a deposit for the direct costs such as: (1) the County Assessor to compile the mailing list, (2) outside printing to produce the printed notices, (3) and County Mail for shipping and handling. Please contact the LAFCO office for the estimated deposit cost.</i></p>	<p>Actual Cost</p>
Environmental Review (\$250 non-refundable, \$750 deposit)	\$1,000
<p><i>All applicants shall be required to pay the full costs of the Commission’s Environmental Consultant’s review regardless whether the Commission is the lead or responsible agency as defined under CEQA.</i></p>	
Preparation of Negative Declaration/Mitigated Negative Declaration	Additional \$15,000
Preparation of an Environmental Impact Report (EIR)	Additional \$25,000
<p>If the proposal requires that LAFCO prepare a Negative Declaration/Mitigated Negative Declaration or EIR as CEQA lead agency, the CA Dept. of Fish and Wildlife (DFW) CEQA Environmental Document Filing Fees are required to be paid at the time LAFCO files the Notice of Determination with the Clerk of the Board of the affected County. The applicant will be notified of the appropriate fees, which must be received by LAFCO prior to the Commission hearing. Contact the LAFCO office for the current DFW filing fees.</p>	

San Bernardino LAFCO
Schedule of Fess, Deposits, and Charges
July 1, 2019

Protest Proceeding, if applicable (\$250 non-refundable, \$1,250 deposit)	\$1,500
<i>Deposit required within 30 days of Commission approval of action. The Protest Hearing will not be set until deposit has been paid. Applicants shall be required to reimburse the Commission for any protest proceeding costs in excess of the deposit. Reimbursement to LAFCO shall be required prior to issuance of the Certificate of Completion. If charges billed to LAFCO are less than the amount of the deposit, the balance of the fee will be refunded to the applicant or applied to other categories where excess charges have been incurred.</i>	
Proposals Extending an Existing Special Tax <i>Should a proposal require individual notice due to the extension of an existing special tax, the proponent will be required to submit a deposit for the direct costs such as: (1) the County Assessor to compile the mailing list, (2) outside printing to produce the printed notices, (3) and County Mail for shipping and handling. Please contact the LAFCO office for the estimated deposit cost.</i>	Actual Cost

ADDITIONAL FEES AND DEPOSITS

Comprehensive Fiscal Analysis for Incorporation or Disincorporation, Deposit	\$50,000
<i>A \$50,000 deposit is required at the time the application is submitted. Applicants shall be required to reimburse the Commission for all costs associated with the preparation of the Comprehensive Fiscal Analysis in excess of the deposit prior to the scheduling of the Commission hearing. If the charges billed to LAFCO for the preparation of the required document are less than the amount of the deposit, the balance will be refunded to the applicant or applied to other categories where excess charges have been incurred.</i>	
State Controller's Fiscal Review for Incorporations, Deposit	\$25,000
<i>A \$25,000 deposit is required at the time a Request for State Controller Review is submitted. All costs in excess of this amount will be the responsibility of the Requestor for payment. Any balance remaining after payments are made to the State will be refunded to the Requestor of Review.</i>	
Verification of Petition Signatures by Registrar of Voters Office, Deposit	\$200
<i>A \$200 deposit from the applicants is required at the time of petition submission. This amount will be refunded upon certification of the petition and determination of billable charges. The charges assessed by the Registrar of Voters Office to verify petition signatures shall be payable by the affected entity in the same manner as the verification of initiative petition signatures is billed.</i>	
Request for: (1) Reconsideration of Commission Decision or Environmental Determination, or (2) Appeal of Executive Officer determination to require an Environmental Impact Report, Fee	\$2,500
<i>Should a reconsideration request require individual notice due to the extension of a special tax, then the proponent will be required to submit a deposit for the direct costs to produce and mail the individual notices.</i>	
Workshop Request, Deposit	\$1,000
<i>Proponents of actions pending Commission review may request that a Commission workshop be held in their area. If the Commission agrees to conduct such a workshop session, the Commission may require reimbursement of all costs associated with that session by the proponents, subject to a deposit.</i>	
Request for Extension of Time to Complete Change of Organization Proceedings (Gov't. Code Section 57001)	\$1,100

Section 2. Proposals - Completion Fees and Charges

Following Commission approval of an action, the following fees or charges may be required. LAFCO staff will notify the applicant at the time the Commission's resolution is forwarded which of the following fees or charges is applicable to the proposal:

- A. County Geographic Information Management System (GIMS) Processing, required prior to issuance of the Certificate of Completion for jurisdictional changes or issuance of the Commission's resolution for sphere of influence amendments/updates:

1. Changes requiring an update to current sphere or boundaries of participating agencies
 (Fees identified below will be assessed for each area of consideration. The definition of area is provided under Processing Fees on Page 2.)

<u>Acreage</u>	<u>Primary Charge</u>	<u>Additional Agency</u>
0 to 100 acres	\$400	\$ 85
101 to 640 acres	\$550	\$110
641 to 2,560 acres	\$825	\$150
over 2,560 acres	\$1,100	\$175

2. Incorporation, Formation, or placement of a new agency boundary or sphere into the LAFCO-maintained GIMS system \$3,000

(The fees for incorporations or formations can be deferred until the new City/Town or District receives its first revenues. A request for deferral shall be made to the Executive Officer.)

- B. At the time the Certificate of Completion is forwarded to the State Board of Equalization (SBE), application types listed under Item A - Processing Fees Subsections 1 through 7 (except for Spheres of Influence), are charged a processing fee pursuant to SBE's adopted Fee Schedule (Government Code Section 54902.5). The fees listed below, as identified by SBE, are current as of January 1, 2011. LAFCO staff will notify the applicant of the appropriate fees:

Single Area Charges:	
Less than 1 acre	\$300
1-5 acres	\$350
6-10 acres	\$500
11-20 acres	\$800
21-50 acres	\$1,200
51-100 acres	\$1,500
101-500 acres	\$2,000
501-1,000 acres	\$2,500
1,001-2,000 acres	\$3,000
2,001 acres and above	\$3,500

(Additional types of charges are outlined in the State Board of Equalization Fee Schedule. LAFCO staff will notify the applicant of the appropriate fees.)

Section 3. Out-of-Agency Service Contract

FEE AND DEPOSITS SUMMARY			
Type of Service Contract	Fee	Deposits*	Total
Contracts involving developments such as: subdivisions/tracts as defined by the Subdivision Map Act (five or more units), Specific Plans	\$5,150	\$2,400	\$7,550
Contracts involving the development of units requiring only a parcel map as defined by the Subdivision Map Act (up to four units)	\$1,030 per connection	\$2,400	\$3,430 to \$6,520
Any contract for fire protection services outside a public agency's jurisdictional boundaries pursuant to Govt. Code Section 56134	\$5,150	\$2,400	\$7,550
Contracts to provide services outside a sphere of influence pursuant to Govt. Code Section 56133.5	\$1,030	\$2,400	\$3,430
Contract Requiring Approval pursuant to Govt. Code Section 56133 (c)	\$1,030	\$2,400	\$3,430
Development-Related Request for Exemption from Govt. Code Section 56133, requires noticed Commission hearing	\$2,317	\$0	\$2,317
Non-development-related (Administrative Review from Executive Officer): (1) Out-of-Agency Service Contract (City or District) or (2) Exemption from Govt. Code Section 56133 as Authorized by Commission Policy	\$772	\$0	\$772

*DEPOSITS BREAKDOWN

Applicants shall be required to reimburse the Commission for all charges and costs in excess of the deposits outlined below. Reimbursement to LAFCO shall be required prior to issuance of the Commission's resolution for service contracts. If charges billed to LAFCO are less than the amount of deposit, the balance will be refunded to the applicant or applied to other categories where excess charges have been incurred.

Legal Counsel (\$250 non-refundable, \$450 deposit)	\$700
<i>It is the policy of this Commission that the costs for Special Counsel due to a representation conflict shall be the responsibility of the applicant. Additionally, as a condition of approval of any action taken by LAFCO, the proponents shall be required to defend, indemnify and hold harmless LAFCO or its agents, officers, and employees from any claim, action, or proceeding against LAFCO or its agents, officers, and employees to attack, set aside, void, or annul the approval of LAFCO concerning the proposal or any action relating to, or arising out of, such approval when such action is brought within the applicable statute of limitations. Refer to <u>Policy and Procedure Manual, Section II, Chapter 2.</u></i>	
Individual Notice (\$250 non-refundable, \$750 deposit)	\$1,000
<i>(1) Individual Mailed Notice or (2) Publication of Display Ad in lieu of Individual Notice In cases where the noticing would involve mailing more than 1,000 notices, the Commission may waive the individual notice requirement and direct its staff to publish a 1/8th page display ad in a newspaper of general circulation within the area. Refer to <u>Policy and Procedure Manual, Section IV, Chapter 1, Policy 9.</u></i>	
Environmental Review (\$250 non-refundable, \$450 deposit)	\$700
<i>All applicants shall be required to pay the full costs of the Commission's Environmental Consultant's review regardless whether the Commission is the lead or responsible agency as defined under CEQA.</i>	

Preparation of Negative Declaration/Mitigated Negative Declaration	Additional \$15,000
Preparation of an Environmental Impact Report (EIR)	Additional \$25,000
If the proposal requires that LAFCO prepare a Negative Declaration/Mitigated Negative Declaration or EIR as CEQA lead agency, the CA Dept. of Fish and Wildlife (DFW) CEQA Environmental Document Filing Fees are required to be paid at the time LAFCO files the Notice of Determination with the Clerk of the Board of the affected County. The applicant will be notified of the appropriate fees, which must be received by LAFCO prior to the Commission hearing. Contact the LAFCO office for the current DFW filing fees.	

Section 4. Reproduction Charges

- | | | |
|----|--|--------------|
| A. | Charges for Purchase of Paper Copies, per page | |
| | (1) from paper materials (requests in excess of 10 pages) | 10 cents |
| | (2) from existing digital data (requests in excess of 20 pages) | 5 cents |
| B. | Charges for Purchase of Digital Data | |
| | (1) placement of materials on digital medium | \$10 |
| | (2) scan copies of paper materials (if applicable), per page | 5 cents |
| C. | DVD Copy of Commission Hearing
(available if production services are utilized for hearings) | \$25 per DVD |
| D. | Preparation of Transcript of Hearing | Actual Cost |

(Those requesting a transcript of a Commission hearing will be notified of the estimated cost for preparation. The Requestor will be required to provide a deposit in the amount of the estimated cost. All costs in excess of the deposit amount will be the responsibility of the Requestor for payment. Any balance remaining after final charges are determined will be refunded to the Requestor.)

Attachment A:
Policy and Procedure Manual, Section II, Chapter 2: Financial Policies for
Application Processing

CHAPTER 2: FINANCIAL POLICIES FOR APPLICATION PROCESSING

1. LAFCO FEE WAIVER/REDUCTION PROVISIONS *(Adopted June 10, 1981 (effective July 1, 1981); Amended March 20, 1996, July 18, 2001, May 17, 2006, May 16, 2007, and November 20, 2013)*

A. AUTOMATIC WAIVERS

For proposals that correct a boundary alignment problem (i.e., a divided assessor's parcel or inadvertent exclusion), the Annexation, Detachment, or Reorganization filing fee will be automatically waived. All required deposits (anticipated direct costs for legal counsel, environmental review, and registered voter/landowner notification) including any completion fees/deposits applicable will be charged at full cost.

For reorganization proposals that require a concurrent sphere of influence amendment (expansion and/or reduction) and reorganization (annexation and/or detachment) for the same area, the Sphere of Influence Update/Service Review filing fee will be automatically waived - provided the reorganization/sphere proposal does not exceed 100 acres. The Annexation, Detachment, or Reorganization filing fee including all required deposits and any completion fees/deposits applicable will be charged at full cost.

Compliance with any of these automatic waiver conditions is to be determined by the LAFCO Executive Officer, who is authorized to notify the applicant(s) involved.

B. AUTOMATIC REDUCTIONS

City annexations of island areas that comply with Government Code Section 56375.3 will be assessed one-half of the LAFCO filing fee for each area of consideration. All required deposits and any completion fees/deposits applicable will be charged at full cost.

The readjustment of agency boundaries as a result of the realignment of a roadway will be reduced to a single Annexation, Detachment, or Reorganization filing fee per entity involved no matter how many changes or separate areas are included in the proposal. All required deposits and any completion fees/deposits applicable will be charged.

Compliance to any of the automatic reduction conditions is to be determined by the LAFCO Executive Officer, who is authorized to notify the applicant(s) involved.

C. REQUEST FOR WAIVER OR REDUCTION OF FEES (to be reviewed and approved by the Commission):

Any applicant may request for a waiver or reduction of the LAFCO filing fee to be charged. The request must be submitted in writing and accompany the submission of the application to the LAFCO Executive Officer. The request shall include a justification for the request and the fee(s) it is requesting to be waived or the dollar amount of fees being reduced. The Executive Officer shall present the waiver/reduction request for Commission review on the consent calendar at the next regular hearing. The Commission may waive/reduce the filing fee if it determines that payment would be detrimental to the public interest pursuant to Government Code Section 56383(d). A waiver/reduction of fees is limited to those costs incurred by the Commission in processing the proposal. The Commission may authorize a waiver or reduction of the LAFCO filing fee based upon the special circumstances of the proposal, if any. Processing of the application shall be held in abeyance until a decision is rendered by the Commission regarding the request for fee waiver/reduction.

2. **LAFCO FILING FEE REFUND** (*Originally Adopted May 21, 1991 as part of the Fee Schedule; Added to Policy Manual on May 17, 2006; Amended August 21, 2013; August 17, 2016*)

If withdrawal of an application is requested, the LAFCO Filing Fee paid for processing will be refunded in the following manner:

- A. Following issuance of the Notice of Filing but prior to the commencement of the property tax negotiations for changes of organization or Department Review Committee consideration for sphere of influence amendment: 2/3 refund.
- B. Following commencement of the property tax negotiations or Department Review Committee process but prior to the advertisement of the Commission's consideration: 1/3 refund.
- C. Following advertisement of the Commission's consideration but prior to the Commission's consideration: no refund.

PROCEDURES:

Deposits are subject to individual refund procedures outlined on the Schedule of Fees, Deposits, and Charges.

3. **INDEMNIFICATION** (Adopted May 19, 1993; effective June 1, 1993; Amended May 17, 2006, Amended August 19, 2015; August 17, 2016)

It is the policy of this Commission that for any application submitted for a change of organization or reorganization, a sphere of influence amendment, or a review of an out-of-agency service contract/agreement, the applicant and/or the real party in interest shall agree to defend, indemnify, and hold harmless San Bernardino LAFCO, its agents, officers, attorneys, and employees from any claim, action, proceeding brought against any of them. A real party in interest includes the landowner and/or a registered voter of an application subject property.

PROCEDURES:

- A. **Acknowledgement of LAFCO Indemnification Requirement:**
1. When a public agency adopts a resolution of application to initiate an application for a change of organization or reorganization, a sphere of influence amendment, or a fire protection contract, the resolution shall include a provision acknowledging the Commission's requirement for indemnification as outlined in this Manual.
 2. When a state agency or a real party of interest initiates an application for a change of organization or reorganization, a sphere of influence amendment, or a fire protection contract, the written request shall include a statement acknowledging the Commission's requirement for indemnification as outlined in this Manual.
- B. In signing the certification on the Application form, on any of the supplement forms or on the Application for Extension of Service by Contract form, the person signing acknowledges the Commission's requirement for indemnification as outlined in this Manual.
- C. The Commission shall impose a condition within its resolution of approval that requires the applicant and/or the real party of interest to defend, indemnify, and hold harmless the Commission, its agents, officers, attorneys, and its employees from any claims, actions or proceedings against them to attack, set aside, void, or annul such approval.
- D. The Executive Officer shall promptly notify the applicant or real party of interest of any legal action brought challenging the Commission's action, and the Commission, its agents, officers, attorneys, and employees shall cooperate fully in the defense of that action.
- E. The applicant may provide their own counsel in the defense of the action taken, or the applicant may elect to use the services of San Bernardino

LAFCO Counsel in that defense. In the latter case, the Executive Officer may require a deposit of funds sufficient to cover the anticipated expense of the litigation.

4. RESPONSIBILITY FOR PAYMENT OF SPECIAL LEGAL COUNSEL COSTS
(Adopted May 17, 2006, Amended August 19, 2015)

It is the policy of this Commission that the costs for Special Counsel shall be the responsibility of the applicant subject to the following determinations:

- A. If Special Counsel is required due to a representation conflict with the applicant of the proposal, the applicant shall be responsible for all Special Counsel charges.
- B. If Special Counsel is required due a representation conflict outside the control of the applicant, the applicant shall be responsible for paying the regular San Bernardino LAFCO Legal Counsel hourly rate. The balance of Special Counsel costs will be the responsibility of the Commission.

PROCEDURES:

The adopted procedure for the Responsibility for Payment of Special Legal Counsel Costs Policy is as follows:

Once a determination has been made pursuant to Commission Policy for Waiver of LAFCO Legal Counsel Conflicts of Interest that Special Counsel is required, the following procedure shall be followed:

- A. The Executive Officer shall promptly notify the proponents of the proposal that Special Counsel is required.
- B. An item shall be placed on the next available Commission Agenda to approve the contract for Special Counsel and to determine the method for apportioning the cost to the applicant.
- C. Once a determination is made regarding the apportionment of the cost, the Executive Officer may require a deposit of the estimated costs for Special Counsel.
- D. All Special Counsel costs that are the responsibility of the applicant shall be paid prior to issuance of the Certificate of Completion.

IV. FEES AND COST-ACCOUNTING AGREEMENTS

LAFCO

Public Works Department

Instructions:

- Please check with LAFCO staff regarding questions about fees.
- Cost Accounting Agreements with both the County and LAFCO must be completed and submitted.
- The Agreement would only be used if the fees were not sufficient to cover processing costs.
- If you have any questions, please contact us at 805-781-5795 or visit our website at: www.slolafco.com or email us at the following addresses:
dchurch@slolafco.com
dbloyd@slolafco.com

IV. FEE SCHEDULE & COST-ACCOUNTING AGREEMENTS

FEE SCHEDULE

(ADOPTED 09/20/01, REVISED 04/27/05, 09/20/07, 03/30/10, 04/30/13, 01/19/17, 09/12/17)

All fees shall be paid prior to the acceptance of an application for processing. All fees should include the appropriate Processing Fee (Minimum \$1,500), Environmental Fees and Public Works Department Fee (\$636 per application for checking maps and legal descriptions. Please pay this by separate check). Where indicated below, the fees are an initial deposit toward the actual cost of processing a proposal. The applicant shall enter into an agreement to provide for reimbursement to LAFCO for the actual costs of processing an application. A refund shall be issued for any portion of the fee not used for processing. Where fees exceed the required amount indicated below, the applicant shall be notified by the Executive Officer to pay an additional amount equal to the initial deposit. The proposal shall be suspended until such additional funds are deposited with the LAFCO Clerk.

Annexation/Detachment Processing Fees

Acreage

0.1 - 4.99	\$1,500 Deposit Toward Project Cost
5.00 – 9.99	\$2,500 Deposit Toward Project Cost
10.00 – 14.99	\$3,500 Deposit Toward Project Cost
15.00 – 19.99	\$4,500 Deposit Toward Project Cost
20.00 +	\$5,000 plus \$10.00/acre Deposit Toward Project Cost

Other Processing Fees

Incorporations, Formations, Other Actions

Formation of a Special District	\$5,000 Deposit Toward Project Cost
Incorporation of a City	\$15,000 Deposit Toward Project Cost
Dissolution of one or more Districts	\$2,500 Deposit Toward Project Cost
Disincorporation of a City	\$5,000 Deposit Toward Project Cost
Consolidation of Districts	\$3,000 Deposit Toward Project Cost
Merger of Districts	\$3,000 Deposit Toward Project Cost
Establishment of Subsidiary Districts	\$3,000 Deposit Toward Project Cost
Reorganization of City or District (Two or more of the above changes of organization, excluding incorporation of a city.)	\$7,500 Deposit Toward Project Cost

Sphere of Influence Fees

Sphere of Influence amendment –
Result of Proposal-

Acreage

4.99 acres or less	\$1,500 Deposit Toward Project Cost
5 - 9.99 acres	\$2,500 Deposit Toward Project Cost
10+ acres	\$3,500 Deposit Toward Project Cost
Agency Request for Comprehensive SOI Update or Municipal Service Review	\$5,000 Deposit Toward Project Cost

Environmental Fees

Initial Study Fee	\$500 Deposit Toward Project Cost
Negative Declaration Fee	\$1,000 Deposit Toward Project Cost
Responsible Agency	\$1,000 Deposit Toward Project Cost
Categorical Exemption	\$500 Deposit Toward Project Cost
EIR Appeal Fee	\$1,000 Deposit Toward Project Cost
EIR required and LAFCO is Lead Agency	Minimum \$5,000 deposit to be increased to equal 25% of the cost of the report

Other Fees

Detachment, Sphere of Influence Amendment/Annexation/Detachment to a California Water District	
• SOI Amendment	\$1,000 Deposit Toward Project Cost
• Annexation	\$2,000 Deposit Toward Project Cost
• CEQA	\$500 Deposit Toward Project Cost
Activation of Latent District Powers	\$2,500 Deposit Toward Project Cost
Request for Reconsideration	\$1,500 Deposit Toward Project Cost
Fee Waiver Request	\$500 Deposit Toward Project Cost
Request for Time Extension	\$500 Deposit Toward Project Cost
Study Session Request	\$2,500 Deposit Toward Project Cost
Request for Fiscal Analysis or Other Studies	\$2,500 Deposit Toward Project Cost
Outside User Agreement	\$2,500 Deposit Toward Project Cost
Pre-application Review	Limited to three (3) hours of staff time, then actual cost
Petition Verification Fee	filing fee of \$10 + \$1.00 per signature
Processing request for the State Controller's review of an incorporation fiscal analysis	\$1,500
Annual Agenda Mailing List Fee	\$25
Executive Officer's Report (monthly mailings for 12 months)	\$100
Copying Fee	\$.10 per page

State Fees

State Board of Equalization, State Controller's Office and the Department of Fish and Game Fees in accordance to their fee schedules. These fees are collected after proposal approval.

Other Charges

In additional to the fees specified herein, the Executive Officer may charge an applicant/appellant for the actual costs that are incurred as a result of processing a proposal that are not covered in the Commission's fee schedule. An applicant/appellant may appeal the decision of the Executive Officer in writing. Such appeal will be presented to the Commission at its next meeting.

Refunds for withdrawn proposals shall be based on an estimate by the Executive Officer of the total costs incurred in processing the proposal up to the date of the withdrawal request.

Fee Waiver

The Commission, upon a finding that such action would be in the public's best interest and/or is necessary for health and safety reasons, may waive fees partially or in total. Requests for fee waiver must be submitted in writing to the Commission. Fees may be waived by the Executive Officer for proposals filed in response to Commission conditions.

Public Works Department Fee

\$636 per application for checking maps and legal descriptions.

Clerk-Recorder Department Fee

\$50 for processing and filing a Notice of Determination as set forth in CEQA Guidelines.

LAFCO Charge-out Rates:

Executive Officer	\$110/hour
Analyst	\$85/hour
Commission Clerk	\$50/hour
Legal Counsel	\$150/hour

FEE SCHEDULE WORKSHEET

1. **Processing Fee (depends upon proposal type):** \$ _____

Annexation fees are based upon total acreage. Other types of proposals also include a processing fee. Reorganizations (two or more changes of organization) have a separate fee.

2. **Sphere of Influence Fee:** \$ _____

SOI fees are also based upon acreage and represent an initial deposit toward the proposal's processing cost.

3. **Environmental Fees:** \$ _____

Environmental Determination fees are required for compliance with the California Environmental Quality Act (CEQA).

4. **Other Fees:** \$ _____

Total LAFCO Fees Due with Application Filing: \$ _____
Checks should be made payable to LAFCO.

5. **Public Works Department Fee** \$636.00
\$636 per application for checking maps and legal descriptions.
A separate check made out to the County is required.

6. **State Board of Equalization (BOE) & County Clerk-Recorder Fees:** \$ _____

The BOE fees are paid after LAFCO approval has been granted. A separate check made out to the State Board of Equalization is required.

If you need help in determining your fees, please contact LAFCO staff for assistance at (805) 781-5795.

COST ACCOUNTING AND INDEMNIFICATION AGREEMENT

Applicant: _____

Mailing Address: _____

Telephone: _____

Fax: _____

E-mail Address: _____

The cost of processing an application may exceed the initial deposit required. In order to recover any additional costs associated with processing your application, the Local Agency Formation Commission, LAFCO, has found it necessary to implement a provision of the Fee Schedule that provides full cost recovery for processing an application.

I, _____, the landowner and/or responsible Applicant, agree to pay the actual costs pursuant to the Fee Schedule attached hereto, plus copying charges and related expenses incurred in the processing of this application. I also understand that if payment on any billings prior to final action is not paid within thirty (30) days, I agree that processing of my application will be suspended until payment is received. In the event of default, I agree to pay all costs and expenses incurred by LAFCO in securing the performance of this obligation, including the cost of any suit and reasonable attorney fees.

As part of this application, Applicant agrees to defend, indemnify, hold harmless and release the San Luis Obispo Local Agency Formation Commission (LAFCO), its officers, employees, attorneys, or agents from any claim, action or proceeding brought against any of them, the purpose of which is to attack, set aside, void, or annul, in whole or in part, LAFCO's action on the proposal or on the environmental documents submitted to or prepared by LAFCO in connection with the proposal. This indemnification obligation shall include, but not be limited to, damages, costs, expenses, attorneys' fees, and expert witness fees that may be asserted by any person or entity, including the Applicant, arising out of or in connection with the application. In the event of such indemnification, LAFCO expressly reserves the right to provide its own defense at the reasonable expense of the Applicant. If the applicant is in non-compliance with an existing agreement, the applicant shall be subject to LAFCO General Policy 20, which identifies additional steps that must be satisfied before a new application may be accepted.

In order to implement the cost accounting and indemnification provisions, please sign and date this statement indicating your agreement to the cost accounting procedure and indemnification agreement. This signed agreement is required for your application to be accepted for processing. Checks may be made payable to LAFCO and delivered or mailed to the LAFCO Office at 1042 Pacific Street, Suite A, San Luis Obispo, CA 93401. If you have questions regarding your application, please contact the LAFCO Office at (805) 781-5795.

Applicant's Signature

Date

Applicant's Signature

Date

Applicant's Signature

Date

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION

SCHEDULE OF PROCESSING FEES

Effective July 1, 2017

Revised August 2, 2018

All fees shall be paid prior to the acceptance of an application for processing. All fees should include the appropriate Processing Fee (Minimum \$1,500), Environmental Fees and Public Works Department Fee (\$ 1,100 per application for checking maps and legal descriptions. Please pay this by separate check made out to County Pubic Works/County Surveyor). Where indicated below, the fees are an initial deposit toward the actual cost of processing a proposal. The applicant shall enter into an agreement to provide for reimbursement to LAFCO for the actual costs of processing an application. A refund shall be issued for any portion of the fee not used for processing. Where fees exceed the required amount indicated below, the applicant shall be notified by the Executive Officer to pay an additional amount equal to the initial deposit. The proposal shall be suspended until such additional funds are deposited with the LAFCO Clerk.

Annexation/Detachment Processing Fees – Where reorganizations involve annexations and detachments, fees will be charged for each change of organization.

<u>Acreage</u>	<u>Proposed Fee</u>
0.1 - 4.99	\$1,500 Deposit Toward Project Cost
5.00 - 9.99	\$2,500 Deposit Toward Project Cost
10.00 - 14.99	\$3,500 Deposit Toward Project Cost
15.00 - 19.99	\$4,500 Deposit Toward Project Cost
20.00 +	\$5,000 plus \$10.00/acre Deposit Toward Project Cost

Additional staff hours in excess of Project Costs shall be charged at an hourly rate of \$175. The Commission's Legal Counsel and Clerk services will be billed separately based on actual cost, plus countywide overhead. Such fees shall be received prior to the time the staff records the proposed boundary change.

Incorporations, Formations, Other Actions – Where proposals involve more than one change of organization, fees will be charged for each change of organization.

Formation of a Special District	\$5,000 Deposit Toward Project Cost
Incorporation of a City	\$15,000 Deposit Toward Project Cost
Dissolution of one or more Districts	\$2,500 Deposit Toward Project Cost
Disincorporation of a City	\$5,000 Deposit Toward Project Cost
Consolidation of Districts	\$3,000 Deposit Toward Project Cost

Processing Fee Schedule Adopted June 1 2017-Effective July 1, 2017, Revised August 2, 2018

Merger of Districts	\$3,000 Deposit Toward Project Cost
Establishment of Subsidiary Districts	\$3,000 Deposit Toward Project Cost
Reorganization of City or District (Two or more of the above changes of organization, excluding incorporation of a city.)	\$7,500 Deposit Toward Project Cost
Out-of-Agency Service Agreements	The same fee as for an annexation

Sphere of Influence Fees

<u>Acreage</u>	
<u>4.99 acres or less</u>	<u>\$1,500 Deposit Toward Project Cost</u>
<u>5 - 9.99 acres</u>	<u>\$2,500 Deposit Toward Project Cost</u>
<u>10+ acres</u>	<u>\$3,500 Deposit Toward Project Cost</u>
<u>Agency Request for Comprehensive SOI</u>	<u>\$5,000 Deposit Toward Project Cost</u>
<u>Update or Municipal Service Review</u>	

Environmental Fees

Initial Study Fee	\$500 Deposit Toward Project Cost
Negative Declaration Fee	\$1,000 Deposit Toward Project Cost
EIR Review-Responsible Agency	\$1,000 Deposit Toward Project Cost
Categorical Exemption	\$500 Deposit Toward Project Cost
EIR Appeal Fee	\$1,000 Deposit Toward Project Cost
EIR required and LAFCO is Lead Agency	Minimum \$5,000 deposit to be increased to equal 25% of the cost of the report

Other Fees

Activation of Latent District Powers (for each power)	\$2,500 Deposit Toward Project Cost
Request for Reconsideration	\$1,500 Deposit Toward Project Cost
Fee Waiver Request	\$500 Deposit Toward Project Cost
Request for Time Extension	\$500 Deposit Toward Project Cost
Study Session Request	\$2,500 Deposit Toward Project Cost
Request for Fiscal Analysis or Other Studies	\$2,500 Deposit Toward Project Cost

Actual Cost

Assessor Office and Election Office costs
billed to LAFCO necessary for public notice,
reviewing and validating protests, and

elections proceedings

Pre-application Review	Limited to three (3) hours of staff time, then actual cost
Petition Verification Fee	Minimum filing fee of \$10 + \$1.00 per signature
Processing request for the State Controller's review of an incorporation fiscal analysis	\$1,500
Annual Agenda Mailing List Fee	\$25
Executive Officer's Report (monthly mailings for 12 months)	\$100
Copying Fee	\$.10 per page
<u>Documents</u>	1-50 pages is \$0.25 a page; 50+ is \$0.10 page
<u>DVDs of LAFCO meetings</u>	\$16

Fee Policies:

1. Fees may not be charged for proposals that result from LAFCO orders.
2. Fees must be received at the time application materials are submitted.
3. Allowed refunds are based on staff effort that has been expended prior to the withdrawal of the application as follows:

After staff requests reportbacks	80% of the fee
After Certificate of Filing has been issued	50% of the fee
4. If an annexation occurs within one year of the date the affected property receives an out-of-agency service approval the annexation fee shall be reduced by fifty percent.
5. A supplemental fee shall be charged for proposals that require LAFCO to conduct protest hearings. The fee shall include out-of-pocket costs to publish and mail notices of hearing to landowners and registered voters as required by law.
6. A supplemental fee shall be charged when a Commission meeting, that would not otherwise be held, is held at the request of an applicant. The fee includes Commissioner per diem stipends and mileage reimbursement and out-of-pocket costs to copy and mail the notice of hearing and agenda packet for the meeting.
7. A supplemental fee shall be charged to recover actual costs for preparing environmental documents when LAFCO is the lead agency. The fee shall include out-of-pocket costs to prepare, copy and distribute the environmental document.

8. A supplemental fee shall be charged to recover out-of-pocket costs to copy documents submitted by local or state agencies, applicants or members of the public that exceed 100 pages for distribution to the members of the Commission.
9. As mentioned in the first paragraph, an \$1,100 deposit payable to “County of Santa Barbara/County Surveyor” for reviewing maps and legal descriptions must be submitted with proposals that include maps and legals. Addition charges may be collected by the County Surveyor based on the actual time to finalize the maps and legals. Boundary changes will be completed and filed with the County Recorder’s Office only when obligations to the County Surveyor are satisfied.
10. The processing fee to file a request for reconsideration is 50% of the original processing fee amount. The fee shall be returned to the applicant if the Commission determines that the reconsideration is required to correct a procedural defect in its earlier action.
11. The cost for the State to review the Comprehensive Fiscal Analysis for an incorporation shall be the responsibility of those requesting the review.

EXHIBIT A, LAFCO RESOLUTION NO. 2017-12

SANTA CRUZ LAFCO
FEES AND DEPOSITS
EFFECTIVE DECEMBER 11, 2017

All deposits are initial payments toward the total cost of processing (“project cost”). Project cost is defined as staff time plus materials. As listed in Section 3, a surcharge applies to the total cost of each application to partially recoup the cost of preparing state-mandated service reviews. Staff billing rates, listed below in Section 4, include personnel costs plus a percentage of LAFCO administrative overhead. Materials include, but are not limited to, charges for advertisement of hearings, as well as fees charged for project reviews by affected agencies.

1. PETITION CHECKING

There is no charge for verification of the first 20 signatures on a petition. Beginning with the 21st signature, a fee of \$0.55 per signature shall be charged to the applicant.

2. PROCESSING

- a. District annexations, detachments, and reorganizations not changing city boundaries:

<u>Total Acreage</u>		
Under 1	\$ 1,600	initial deposit toward project cost
1 - 24.9	\$ 2,500	“
25 - 149.9	\$ 7,000	“
150+	\$ 8,000	“

- b. Municipal annexations, detachments, and reorganizations involving at least one change in a city boundary:

<u>Total Acreage</u>		
Under 1	\$ 3,150	initial deposit toward project cost
1 - 24.9	\$ 4,900	“
25 - 149.9	\$ 7,350	“
150+	\$ 14,600	“

- c. Consolidations, mergers, establishment of a subsidiary district:
\$ 1,800 initial deposit toward project costs
- d. Dissolutions: \$ 1,250 initial deposit toward project costs
- e. Formation of a county service area: \$ 5,000 deposit
(includes petition filing fee and sphere of influence adoption)

- f. Addition of a service to the list of services that a county service area may perform: \$ 1,250 initial deposit toward project costs
- g. Formation of special districts: \$ 15,000 initial deposit (includes sphere of influence adoption)
- h. City incorporations: \$ 30,000 initial deposit (includes sphere of influence adoption)
- i. Sphere of Influence revision or amendment: \$ 5,150 initial deposit
- j. Preparation of an EIR: Actual Cost + 10% (deposit includes consultant selection and contract administration)
- k. Request for the State Controller's Review of a Comprehensive Fiscal Analysis on an incorporation proposal: Actual cost billed by the Controller + 10% for LAFCO administration and coordination. If the Controller has not set a cost at the time the deposit is due, the deposit shall be \$ 38,200.

If the costs will exceed the deposit in the opinion of the Executive Officer, the Executive Officer shall bill the party who requested the Controller's review for the estimated costs to complete Controller's review. Failure to pay an additional deposit may result in cessation of the Controller's report and other remedies as determined by the Controller's office and the Commission.

- l. Provision of a new function or service by a district: \$ 1,500 initial deposit
- m. Requests for extraterritorial service: \$ 950 initial deposit
- n. Service review not conducted as part of LAFCO's work program: Actual cost + 10%. Note: Initiation of a service review outside of LAFCO's work program is subject to LAFCO's discretion whether the service review can be conducted in a manner that doesn't prejudice the work program, and to LAFCO's discretion as to the appropriate geographic areas, agencies, and scope of the service review.
- o. Copies: First 30 pages free, thereafter \$ 0.18 per page.
- p. Digital audio files: \$ 14.42 per 80-minute CD.
- q. Other electronic media: The fees as charged by the County of Santa Cruz on its Unified Fee Schedule.

3. SURCHARGE FOR SERVICE REVIEW PROGRAM

- a. In order to partially recover of the costs of preparing periodic service reviews mandated by Government Code Sections 56425 and 56430, the Commission charges a surcharge of 10% on all the total processing costs of all categories of applications at the conclusion of the review process.
- b. For single applications that involve both sphere adoption/ amendment applications and boundary changes, the surcharge is charged twice (20%) of total processing costs at the conclusion of the review process.
- c. If an applicant pays separately for a service review that is custom-prepared specifically related to the application (see Section 2.n of this fee schedule), this surcharge will not be applied.

4. BILLING RATES

The Commission will review billing rates and the fee schedule in February of each year and may adjust rates as necessary to assure that the fees recover the actual costs of processing each type of application.

Documentation regarding actual costs (salaries, benefits, etc.) is available in the LAFCO office.

Effective December 11, 2017, the hourly billing rates for each staff position are:

Executive Officer	\$ 138.27
Secretary-Clerk	\$ 102.71
Legal Counsel	same rate as charged by LAFCO Counsel.

LAFCO DEPOSITS, CHARGE OUT RATES, and AGENCY FEES

1. Deposits by Proposal Type:

TYPE OF PROPOSAL	DEPOSIT
Change of Organization /Reorganization	Effective July 1, 2019
Agency Owned	\$2,000
0 – 5 acres - Not requiring service or CEQA analysis.	\$3,000
0 – 5 acres	\$5,000
5.1 – 40 acres	\$10,000
40.1 -99 acres	\$15,000
100+ acres	\$30,000
Out of Agency Service Contract Requests	Based on acreage (same as above)
Out of Agency Service Contract Requests (Related to Public Health and Safety)	\$500
Government Reorg: District Formation, Consolidation, Dissolution or City Incorporation, Disincorporation	\$7,500
Reconsideration of a LAFCO Determination	\$3,600
Sphere of Influence Amendment/Update	
Minor amendment or update concurrent with reorganization or change of organization	\$1,500
Update upon agency request	\$32,800
Use of Latent Powers	\$1,500
Environmental Document with LAFCO as Lead Agency	Contract Amount + LAFCO Staff Charge Out Rates

Note: Deposit amounts may be increased or reduced if the projected processing cost estimates are determined by the Executive Officer to greater or less than those stated above, based on an evaluation of project complexity and the magnitude of the project.

A) All deposits, miscellaneous costs, and other agency costs are initial payments toward the total cost of processing a project ("project cost"). Project cost is defined as staff time plus materials. Staff charge-out rates are listed below, and include personnel costs plus a percentage of LAFCO administrative overhead for long-term planning costs which facilitate changes of organizations. Materials include, but are not limited to, charges for advertisement of hearings, petition reviews, as well as fees charged for project reviews by affected agencies.

- B) Pre-Application Expenses. In many cases, LAFCO is required to commence work on a project before an application is actually received. Such work includes working with the lead agency on environmental review and other processing issues. Applicants will be charged for this pre-application work as part of the LAFCO cost of processing the application.
- C) Applicants are also responsible for payment of appropriate State Board of Equalization fees, EIR preparation fees, Fish and Wildlife fees, and County Assessor/Recorder and Surveyor Fees. A schedule of processing fees for the State Board of Equalization is included in the LAFCO application packet.
- D) Staff time will be monitored against the deposit on file with LAFCO; if the cost of processing an application begins to exceed the deposited amount, additional deposits will be required. Any hearing on the application may be continued pending receipt of the additional deposit.
- E) If extensive staff assistance is required prior to receipt of an application, a deposit will be required at the time the work is requested.
- F) Absent compelling circumstances, the Commission will not normally adjust or waive fees. The proponent may request a fee waiver or reduction from the Commission. Any applicant who believes that a bill for expenses or request for additional deposit is unjustified may request the matter be reviewed by the Commission. Such request must be made in writing within 30 days of the billing or notification of the request for additional deposit. The matter will then be placed upon the next available agenda. The billing or additional deposit must be timely paid under protest before any review will be held. If the billing or fee is not timely paid, LAFCO may suspend further processing of the application.
- G) All final bills must be paid by the applicant prior to filing of the Certificate of Completion or during other times during the LAFCo process as deemed appropriate by the Executive Officer.
- H) Charges for Reconsideration of a LAFCO determination are the responsibility of the requesting party.

2. LAFCO Staff Charge-Out Rates:

Executive Officer \$177
 Sr. Analyst..... \$150
 Technician..... \$80
 Other Professional Services - At Cost if Applicable

3. Miscellaneous Costs

- A) Special Meetings\$5,000 Deposit toward Total Cost
The total cost includes: Commissioner per diem, noticing, and staff administrative time billed at the charge out rates above.
- B) Staff Research and Studies Project Cost
Charges for staff time begin after the first half-hour.
- C) Agenda Subscription \$20/year
(E-mailed agendas provided free of charge upon request.)
- D) Copies of Staff Reports & other documents @ . 15 cents/page (first 10 pages free)

4. Other Agency Costs

- A) The State of California's Board of Equalization charges a statement of boundary change fee. Applicants should contact LAFCO for the most current information. Payment is not required until such time that the Commission has approved the project.
- B) The Solano County Assessor's office charges a mapping fee based on number of Assessor Parcel Numbers involved. Applicants should contact LAFCO for the most current information on this fee. Payment is not required until such time that the Commission has approved the project.
- C) The Solano County Surveyor mapping and geographic description review fee is based on their most recent hourly charge out rates. Applicant should contact LAFCO for the most current information on this fee.
- D) California Fish and Wildlife fees apply to all environmental documents under the California Environmental Quality Act. Receipts of payments made by the Lead Agency and/or payments required for the proposal must be provided to LAFCO at time of application submission.

Approved by the Solano Local Agency Formation Commission: June 10, 2019

Effective: July 1, 2019



Kern Local Agency
Formation Commission
5300 Lennox Ave. Suite 303
Bakersfield, CA 93309
661-716-1076
www.co.kern.ca.us/lafco/

MEMO

Date: January 27, 2021
To: LAFCo Commission
From: Blair Knox, Executive Officer
RE: Oath of Office

An oath of office is a requirement to sit on a board or commission in the State of California. The simplest way to prove that an oath has been completed is to have each Commissioner and Alternate sign an oath of office form upon start of term.

New Commissioners: Please fill out the information required below and return to the Clerk for filing.

Kern Local Agency Formation Commission Oath of Office

Members of the Legislature, and all public officers and employees, executive, legislative, and judicial, except such inferior officers and employees as may be by law exempted, shall, before they enter upon the duties of their respective offices, take and subscribe the following oath or affirmation:

“I, _____, do solemnly swear

(or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

“And I do further swear (or affirm) that I do not advocate, nor am I a member of any party or organization, political or otherwise, that now advocates the overthrow of the Government of the United States or of the State of California by force or violence or other unlawful means; that within the five years immediately preceding the taking of this oath (or affirmation) I have not been a member of

any party or organization, political or otherwise, that advocated the overthrow of the Government of the United States or of the State of California by force or violence or other unlawful means except as follows:

(If no affiliations, write in the words "No Exceptions") _____

and that during such time as I hold the office of Commissioner, Kern Local Agency Formation Commission.

I will not advocate nor become a member of any party or organization, political or otherwise, that advocates the overthrow of the Government of the United States or of the State of California by force or violence or other unlawful means." And no other oath, declaration, or test, shall be required as a qualification for any public office or employment. "Public officer and employee" includes every officer and employee of the State, including the University of California, every county, city, city and county, district, and authority, including any department, division, bureau, board, commission, agency, or instrumentality of any of the foregoing.

Execution Date: _____

Place: _____

Signature of Candidate: _____

(Sec. 3 amended Nov. 4, 1952, by Prop. 6. Res.Ch. 69, 1951.)

KERN LOCAL AGENCY FORMASION COMMISION
ACCOUNTS PAYABLE

November 2020

Date	Date Due	Invoice #	Name	Address	Description/ Purpose	Amount	Expense Code	Check #	Amount Paid
11/15/2020	12/15/2020	4186	Alpha Elite Cleaning Services	P.O. Box 994, Genoa, NV 89411	Monthly Cleaning Service	\$ 175.00	7450		
10/25/2020	11/25/2020	256301	Brown Armstrong	4200 Truxtun Ave. Ste. 300, Bakersfield, CA 93309	2020 Audit	\$ 8,877.50	7500		
11/29/2020	12/25/2020	256804	Brown Armstrong	4200 Truxtun Ave. Ste. 300, Bakersfield, CA 93309	2020 Audit	\$ 412.20	7500		
11/10/2020	12/10/2020	34144	SDRMA	1112 I Street, Suite 300, Sacramento, CA 95814	Insurance Premium- Ancillary	\$ 349.93	6510		
11/30/2020	12/30/2020	628057	Shinault Baker & Company	5080 California Ave, Suite 250, Bakersfield CA 93309	Payroll/Accounts Payable Services & Audit Support Services	\$ 945.33	7500		
11/12/2020			Employee No. 07	5300 Lennox Ave, Ste 303 Bakersfield CA 93301	Health Reimbursement	\$ 316.62	6510	DD	
					TOTAL	\$11,076.58			

ALPHA ELITE CLEANING SERVICES

PO BOX 994

Invoice

Date	Invoice #
11/15/2020	4186

Bill To
KERN LOCAL AGENCY FORMATION COMMISSON 5300 LENNOX AVE, SUITE 303 BAKERSFIELD, CA 93309

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	BIWEEKLY CLEANING	175.00	175.00

DUE BY 15TH PLEASE	Total	\$175.00
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Brown Armstrong Accountancy Corporation

4200 Truxtun Avenue
Suite 300
Bakersfield, CA 93309
661-324-4971

KERN LAFCO
5300 LENNOX AVENUE, SUITE 303
BAKERSFIELD, CA 93309

Invoice No. 256301
Date October 25, 2020
Client No. 42613.001

Work in process on 2020 audit:

(Contract amount/Billed to date: \$11,500.00/\$11,087.80)

Current Invoice Amount	\$	8,877.50
Beginning Balance		<u>0.00</u>
Balance Due	\$	<u>8,877.50</u>

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
8,877.50	0.00	0.00	0.00	0.00	8,877.50

Please remit by: November 25, 2020
Credit Card and ACH Payments Accepted on BA Payment Portal, Bacpas.com
Click on "Make a Payment"
(3% Convenience Fee will Apply on Credit Cards)
Make checks payable to: **Brown Armstrong**
E-mail billing inquiries to: Candi White
cwhite@bacpas.com

Brown Armstrong Accountancy Corporation

4200 Truxtun Avenue
Suite 300
Bakersfield, CA 93309
661-324-4971

KERN LAFCO
5300 LENNOX AVENUE, SUITE 303
BAKERSFIELD, CA 93309

Invoice No. 256804
Date November 29, 2020
Client No. 42613.001

Final bill on 2020 audit:

(Contract amount/Billed to date: \$11,500.00/\$11,500.00)

Current Invoice Amount	\$	412.20
Beginning Balance		<u>8,877.50</u>
Balance Due	\$	<u>9,289.70</u>

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
412.20	8,877.50	0.00	0.00	0.00	9,289.70

Please remit by: December 25, 2020
Credit Card and ACH Payments Accepted on BA Payment Portal, Bacpas.com
Click on "Make a Payment"
(3% Convenience Fee will Apply on Credit Cards)
Make checks payable to: **Brown Armstrong**
E-mail billing inquiries to: Candi White
cwhite@bacpas.com



Ancillary Coverage Invoice

Coverage Month: December 2020

Page 1 of 1

Kern Local Agency Formation Commission
5300 Lennox Avenue, Suite 303
Bakersfield, CA 93309

Invoice Number: 34144
Invoice Date: 11/10/2020
Member Number: 7652
Due Date: 12/10/2020

Table with columns: Employee / Benefits Plan, Coverage, Amount. Rows include KNOX, BLAIR B; RICE, BENTON J.; ROJAS, ERIN E with sub-rows for Basic Life and ADD, Delta Dental PPO, and VSP Option 5.

Invoice Total: \$349.93

Service Type Summaries

Summary table with 2 columns: Service Type, Amount. Rows include Basic Life and ADD - Under 10 Lives - Class 10, Class 5, Delta Dental PPO - High Plan 51-100, and VSP Option 5.

INVOICE MUST BE PAID IN FULL. For questions about this invoice, please contact the Health Benefits Dept. If you have any changes or questions, please email healthbenefits@sdrma.org Changes will take effect with the next billing if received by the 23rd of the current month.

If not paid in full by the due date a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due.

Special District Risk Management Authority
1112 I Street Suite 300, Sacramento, California 95814-2865
Tel 800.537.7790 or 916.231.4141 Fax 916.231.4111
www.sdrma.org





SHINAULT BAKER & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

5080 California Avenue, Suite 250
Bakersfield, CA 93309

Kern County Local Agency Formation Commission
5300 Lennox Ave, Ste. 303
Bakersfield, CA 93309

November 30, 2020

Invoice: 628057

Account: 01384600

For Professional Services Rendered:

	Amount
Monthly Retainer:	\$945.33
Payroll services provided during the month of November 2020 : \$180.33	
Bookkeeping services provided during the month of November 2020 : \$420.00	
Accounts payable services provided during the month of November 2020 : \$345.00	

Invoice Total \$945.33

*Thank you for your business! Did you know you can make secure payments online?
Go to [https:// payments.shinaultbakercpa.com/](https://payments.shinaultbakercpa.com/).*

KERN LAFCO

Health Reimbursement Arrangement (HRA)

Plan Year 7/1/20 – 6-30-21

From: Juliet Granger, Reimbursement Administrator

Date: November 12, 2020 Employee #7/ Reimbursement 20-24

Claim #20-24 in the amount of \$318.62 for employee #7 has been reviewed by me and is approved for payment.

KERN LOCAL AGENCY FORMATION COMMISSION
ACCOUNTS PAYABLE

December 2020

Date	Date Due	Invoice #	Name	Address	Description/ Purpose	Amount	Expense Code	Check #	Amount Paid
12/2/2020			Commission	5300 Lennox Ave, Ste 303 Bakersfield CA 93301	December Stipend	\$ 900.00	7500		
11/24/2020	1/12/2021	LAFCo	Crown Point Investments, Inc. c/o M.D. Atkinson Company, Inc.	1401 19th. St., Suite 400 Bakersfield, CA 93301	Lease Payment/Operating Expense - December	\$ 2,836.50	7650	Paid via AutoPay	
12/8/2020			Employee No. 05	5300 Lennox Ave, Ste 303 Bakersfield CA 93301	Health Reimbursement	\$ 3,342.30	6510	DD	
12/4/2020	12/22/2020	34249	SDRMA	1112 I Street, Suite 300, Sacramento, CA 95814	Insurance Premium-Medical	\$ 3,513.33	6510		
12/10/2020	1/11/2021	34356	SDRMA	1112 I Street, Suite 300, Sacramento, CA 95814	Insurance Premium- Ancillary	\$ 357.37	6510		
12/31/2020	1/10/2021	628167	Shinault Baker & Company	5080 California Ave, Suite 250, Bakersfield CA 93309	Payroll/Accounts Payable Services & Audit Support Services	\$ 945.33	7500		
11/12/2020		1900	The Shafter Press	P.O. Box 789, Shafter, CA 93263	Notice of Hearing Ref. Proceeding 1774 & 1775	\$ 270.00	7600		
11/30/2020	12/30/2020	N/A	Thomas Schroeter	254 H St. Bakersfield, CA 93304	Legal Services	\$ 801.00	7500		
1/4/2021	1/10/2021		Thomas Schroeter	254 H St. Bakersfield, CA 93304	Legal Services	\$ 1,107.00	7500		
11/27/2020		Statement	- Adobe Pro	US Bank - Account - 6662	Software Fee	\$ 16.99			
12/15/2020		Statement	- Intuit	US Bank - Account - 6662	Payroll	\$ 61.00			
12/15/2020		Statement	- Quickbooks	US Bank - Account - 6662	Software Fee	\$ 40.00			
12/3/2020		Statement	- Spectrum	US Bank - Account - 6662	Internet Service	\$ 266.93			
12/14/2020		Statement	- Stamps.com	US Bank - Account - 6662	Fee Schedule Notification	\$ 17.99			
12/8/2020		Statement	- Walgreens	US Bank - Account - 6662	Office Supplies	\$ 8.73			
12/10/2020		Statement	- Water - Coffee Delivery	US Bank - Account - 6662	Water Service	\$ 5.99			
					TOTAL	\$ 14,490.46			

KERN LOCAL AGENCY FORMATION COMMISSION

Accounts Payable- Commissioner's Stipends

Dec. 2020 Meeting

	Meeting Date	Due Date	Initial	Name	Address	Description/ Purpose	Amount	Expense Code	Check #
1	12/2/2020	12/4/2020	SB	Stuart Baugher	7305 Lucille Ave., Bakersfield, CA 93308	Attendance As Commissioner	\$100.00	7500	DD
2	12/2/2020	12/4/2020	DC	David Couch	12007 Riverfront Park Dr, Bakersfield, CA 93311	Attendance As Commissioner	\$100.00	7500	DD
3	12/2/2020	12/4/2020	JC	John Crump	400 California Street, Maricopa, CA 93252	Attendance As Commissioner	\$100.00	7500	DD
4	12/2/2020	12/4/2020	BF	Barbara Fowler	5116 Lance Street, Bakersfield, Ca 93308	Attendance As Commissioner	\$100.00	7500	1009
5	12/2/2020	12/4/2020	GM	Gary McKibbin	2504 Mimosa St. Bakersfield, CA 93308	Attendance As Commissioner	\$100.00	7500	DD
6	12/2/2020	12/4/2020	LM	Liz Morris	1911 9th Ave. Delano, CA 93215	Attendance As Commissioner	\$100.00	7500	1011
7	12/2/2020	12/4/2020	WR	Willie Rivera	1600 Truxtun Ave. Bakersfield, CA 93301	Attendance As Commissioner	\$100.00	7500	DD
8	12/2/2020	12/4/2020	KS	Karen Sanders	9533 Rea Ave. California City, CA 93505	Attendance As Commissioner	\$100.00	7500	DD
9	12/2/2020	12/4/2020	ZS	Zack Scrivner	907 Aleah Ln. Tehachapi, CA 93561	Attendance As Commissioner	\$100.00	7500	1012

*Meeting held via teleconference due to COVID-19 Shelter in Place order.

Authorized by: _____

SEND PAYMENT TO



M. D. Atkinson Company, Inc.
 1401 19th Street
 Suite 400
 Bakersfield, CA 93301
 (661) 334-4800

www.mdatkinson.com

Please address billing disputes and written inquiries to M. D. Atkinson Company, Inc., 1401 19th Street, Suite 400, Bakersfield, CA 93301. For other questions, call (661) 334-4800

INVOICE DATE

November 24, 2020

Please make checks out to: Crown Pointe Investments, Inc.
 Do NOT make checks out to MD Atkinson Co., Inc. Thank you.

INVOICE FOR

Kern County LAFCO
 5300 Lennox Avenue - 303
 Suite 303
 Bakersfield, CA 93309

ACCOUNT BALANCE

\$0.00

No payment is due at this time.

DATE	DESCRIPTION	TIME PERIOD	AMOUNT	BALANCE
CURRENT & UPCOMING CHARGES				
	PREPAYMENT		-\$2,836.50	-\$2,836.50
01 DEC	RENT	DECEMBER 2020	\$2,836.50	\$0.00

*Dec.
Rent*

KERN LAFCO

Health Reimbursement Arrangement (HRA)

Plan Year 7/1/20 – 6/30/21

From: Juliet Granger, Reimbursement Administrator

Date: December 8, 2020 Employee #5 [REDACTED] / Reimbursement 20-24

Claim #20-24 in the amount of \$3342.30 for employee #5 has been reviewed by me and is approved for payment.

Juliet Granger



Medical Benefits Invoice

Coverage Month: January 2021

Page 1 of 1

Kern Local Agency Formation Commission
5300 Lennox Avenue, Suite 303
Bakersfield, CA 93309

Invoice Number: 34249
Invoice Date: 12/4/2020
Member Number: 7652
Due Date: 12/22/2020

Employee / Benefits Plan	Coverage	Amount
KNOX, BLAIR B / Blue Shield PPO Silver	Employee and One Dependent	1,255.57
RICE, BENTON J. / Blue Shield PPO Silver	Employee Only	629.33
ROJAS, ERIN E / Blue Shield PPO Silver	Family	1,628.43

Invoice Total: \$3,513.33

INVOICE MUST BE PAID IN FULL. For questions about this invoice, please contact the Health Benefits Dept. If you have any changes or questions, please email healthbenefits@sdrma.org Changes will take effect with the next billing if received by the 23rd of the current month

If not paid in full by the due date a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due.

Special District Risk Management Authority
1112 I Street Suite 300, Sacramento, California 95814-2865
Tel 800.537.7790 or 916.231.4141 Fax 916.231.4111
www.sdrma.org





Ancillary Coverage Invoice

Coverage Month: January 2021

Page 1 of 1

Kern Local Agency Formation Commission
5300 Lennox Avenue, Suite 303
Bakersfield, CA 93309

Invoice Number: 34356
Invoice Date: 12/10/2020
Member Number: 7652
Due Date: 1/11/2021

Table with columns: Employee / Benefits Plan, Coverage, Amount. Rows include KNOX, BLAIR B; RICE, BENTON J.; ROJAS, ERIN E with sub-rows for Basic Life and ADD, Delta Dental PPO, and VSP Option 5.

Invoice Total: \$357.37

Service Type Summaries

Summary table with 2 columns: Service Type, Amount. Rows include Basic Life and ADD - Under 10 Lives - Class 10, Class 5, Delta Dental PPO - High Plan 51-100, and VSP Option 5.

INVOICE MUST BE PAID IN FULL. For questions about this invoice, please contact the Health Benefits Dept. If you have any changes or questions, please email healthbenefits@sdma.org Changes will take effect with the next billing if received by the 23rd of the current month.

If not paid in full by the due date a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due

Special District Risk Management Authority
1112 I Street Suite 300, Sacramento, California 95814-2865
Tel 800.537.7790 or 916.231.4141 Fax 916.231.4111
www.sdma.org





SHINAULT BAKER & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

5080 California Avenue, Suite 250
Bakersfield, CA 93309

Kern County Local Agency Formation Commission
5300 Lennox Ave, Ste. 303
Bakersfield, CA 93309

December 31, 2020

Invoice: 628167

Account: 01384600

For Professional Services Rendered:

	Amount
Monthly Retainer:	\$945.33
Payroll services provided during the month of December 2020 : \$180.33	
Bookkeeping services provided during the month of December 2020 : \$420.00	
Accounts payable services provided during the month of December 2020 : \$345.00	

Invoice Total \$945.33

*Thank you for your business! Did you know you can make secure payments online?
Go to <https://payments.shinaultbakercpa.com/>.*



Invoice

11/12/2020

1900

SHAFTER-WASCO PUBLISHING, LLC
P.O. BOX 789, SHAFTER, CALIF. 93263 | 661-292-5100

ID# 456

Kern LAFCo
Benton Rice
5300 Lennox Ave, Ste 303
Bakersfield CA 93309

Date	Description	Units	Amount
11/12/2020	Legal Advertising Publish Shafter Press 11-12-20 re: Proceeding No 1774-1775	270.000	270.00
***** Total			270.00

Charge to

Card number: _____ Expire _____
 Name on card: _____ Phone No.: (____) _____
 Address: _____
 City: _____ State: _____ Zip: _____

Mail payment to:
Shafter-Wasco Publishing, LLC
P.O. Box 789
Shafter, CA 93263



THOMAS F. SCHROETER

ATTORNEY AT LAW

254 H STREET

BAKERSFIELD, CA 93304

TELEPHONE (661) 327-4189 FAX (661) 327-1203

EMAIL tomschroeter@sbeglobal.net

November 30, 2020

BY EMAIL (eo@kernlafco.org)

Local Agency Formation Commission
Attention: Blair Knox, Executive Officer
5300 Lennox Avenue, Suite 303
Bakersfield, CA 93309-1662

Description	Charges	Credits	Balance
-------------	---------	---------	---------

Legal services rendered in
November, 2020 as follows:

11/04: Review Bud email and documents (.1 hour)	\$18.00		
11/10: Review Blair email and documents, dictate emails (.4 hours)	\$72.00		
11/11: Research agenda item. dictate email (1.55 hours)	\$279.00		
11/12: Review Bud email (.1 hour)	\$18.00		
11/20: Review audit email, dictate email (.2 hour)	\$36.00		
11/23: Review Blair email, dictate email (.1 hour)	\$18.00		
11/24: Telephone conference with			

Local Agency Formation Commission
Statement
November 30, 2020
Page 2

Description	Charges	Credits	Balance
Blair, dictate email, review Che, Blair emails and documents, review Michael Youril email (1.3 hours)	\$234.00		
11/25: Review Youril email, dictate email, review agenda (.7 hour)	\$126.00		
Total Fees:	\$801.00		

THOMAS F. SCHROETER

ATTORNEY AT LAW

254 H STREET

BAKERSFIELD, CA 93304

TELEPHONE (661) 327-4189 FAX (661) 327-1203

EMAIL tomschroeter@sbcglobal.net

January 4, 2021

BY EMAIL (eo@kernlafco.org)

Local Agency Formation Commission
Attention: Blair Knox, Executive Officer
5300 Lennox Avenue, Suite 303
Bakersfield, CA 93309-1662

Description	Charges	Credits	Balance
Legal services rendered in December 2020 as follows:			
12/01: Review Michael Youril, Blair emails (.3 hour)	\$54.00		
12/02: Review Blair memorandum, preparation for Commission Meeting, attendance at meeting (3.2 hours)	\$576.00		
12/03: Dictate email, review Blair email, dictate amendment to Blair's contract, dictate report on closed session, dictate emails (2.25 hours)	\$405.00		
12/09: Review Blair email, revise amendment, dictate email (.2 hour)	\$36.00		
12/12: Dictate email (.1 hour)	\$18.00		
12/14: Review Blair email and documents, dictate email (.1 hour)	\$18.00		

Local Agency Formation Commission
Statement
January 4, 2021
Page 2

Description	Charges	Credits	Balance
-------------	---------	---------	---------

Total fees:	\$1,107.00		
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P.O. BOX 6343
FARGO ND 58125-6343



000001581 01 SP 0.560 106481278761162 P

LOCAL AGENCY FORMATION CO
REBECCA MOORE
LOCAL AGENCY FORMATION COMM
5300 LENNOX AVENUE SUITE 303
BAKERSFIELD CA 93309-1662

ACCOUNT NUMBER [REDACTED] 6662
STATEMENT DATE 12-22-2020
AMOUNT DUE \$417.63
NEW BALANCE \$417.63

PAYMENT DUE ON RECEIPT

AMOUNT ENCLOSED
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
LOCAL AGENCY FORMATIO [REDACTED] 6662	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	= New Balance	
Company Total	\$1,680.67	\$417.63	\$0.00	\$0.00	\$0.00	\$0.00	\$1,680.67	\$417.63	

CORPORATE ACCOUNT ACTIVITY					
LOCAL AGENCY FORMATION CO [REDACTED] 6662					TOTAL CORPORATE ACTIVITY \$1,680.67 CR
Post Date	Tran Date	Reference Number	Transaction Description		Amount
11-30	11-30	7479826033500000000015	ELECTRONIC PYMT THANK YOU00000 A		1,680.67 PY

NEW ACTIVITY					
ERIN F ROJAS [REDACTED]		CREDITS \$0.00	PURCHASES \$411.64	CASH ADV \$0.00	TOTAL ACTIVITY \$411.64
Post Date	Tran Date	Reference Number	Transaction Description		Amount
11-27	11-26	24692160331100695453376	ADOBE *800-833-6687 800-833-6687 CA		16.99
12-03	12-02	24692160337100352838871	SPECTRUM 855-707-7328 FL		266.93
12-08	12-07	24445000343000670606572	WALGREENS #6526 BAKERSFIELD CA		8.73
12-14	12-13	24692160348100149624037	STAMPS.COM 855-608-2677 CA		17.99
12-15	12-14	24692160349100883350434	INT*QUICKBOOKS ONLINE 800-446-8848 CA		40.00

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER [REDACTED] 6662		ACCOUNT SUMMARY	
	STATEMENT DATE 12/22/20	DISPUTED AMOUNT .00	PREVIOUS BALANCE	1,680.67
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335		AMOUNT DUE		
		417.63		
		PURCHASES & OTHER CHARGES	417.63	
		CASH ADVANCES	.00	
		CASH ADVANCE FEES	.00	
		LATE PAYMENT CHARGES	.00	
		CREDITS	.00	
		PAYMENTS	1,680.67	
		ACCOUNT BALANCE	417.63	



Company Name: LOCAL AGENCY FORMATION CO
Corporate Account Number: [REDACTED] 6662
Statement Date: 12-22-2020

NEW ACTIVITY						
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
12-15	12-14	24692160350100147674393	INTUIT *PAYROLL 888-537-7794 CA		61.00	
			Department: 00000 Total:		\$411.64	
			Division: 00000 Total:		\$411.64	
BLAIR KNOX			CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
			\$0.00	\$5.99	\$0.00	\$5.99
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
12-10	12-09	24717050344263440705224	WATER - COFFEE DELIVERY 800-4928377 GA		5.99	

Department: 00000 Total: \$5.99
Division: 09402 Total: \$5.99



Kern Local Agency
 Formation Commission
 5300 Lennox Ave. Suite 303
 Bakersfield, CA 93309
 661-716-1076
www.co.kern.ca.us/lafco/

To: Kern LAFCo Commission
From: Blair Knox, Executive Officer
Date: January 27, 2021
RE: Update of Office Computer System

Attached are quotes from IT Management Services, Rival Technology Inc., and Applied Technology, all our local business.

The office computer system currently in use was developed using a point-to-point (client-to-client) system. This configuration was sufficient when the office files were paper based. As we move to electronic based files, a server-client configuration will provide greater efficiency, better communication, and improved security. Remote access and in-office peripheral access will be streamlined.

The server will provide a platform that can support database files allowing staff to access stored files trouble-free and faster thus serving Commissioners, members, and public in a more effective manner. Additionally, the server can be configured to network with our cloud services such as Office 365, website hosting and email services.

The desktop computer currently being utilized as the central storage for file sharing is several years past the recommended replacement date. Dailey working files are currently backed up at an out-of-state location. Currently, Geographical Information Systems (GIS) mapping data, scanned large maps, commission meeting audio/video, and large environmental documents are not being backed up due to network limits.

This project is not included in our current approved budget. There are funds available with the cancellation of the CALAFCo Conference that could be put towards these upgrades. Staff is looking into possible reimbursement for COVID related costs which could supplement the budget.

In addition, there is a standard monthly maintenance fee. This allows us to call on the IT company anytime to address any basic IT needs at a fixed cost per unit i.e., desktop, laptop, server, etc. The office IT issues are currently handled by Mr. Rice as we no longer have an IT contractor. Having IT available for day-to-day issues will free up his time to concentrate on our core business of processing applications.

This project exceeds the threshold for Executive Officer approval. Therefore, a decision by the Commission is necessary.

Recommendation: Approve expenditure to upgrade LAFCo computer system and maintenance contract.

COMPANY	INITIAL COST	MONTHLY COST	YEARLY COST
IT Management Services	12,235	850	10,200
Rival Technology Inc.	14,252	981	11,771
Applied Technology*	None Provided	470	5,640

*Originally quoted in August 2019 – company did not provide hardware/service cost as directed. Opting to continue forcing cloud services. Did not request update due to lack of confidence in communication and service.

Recommendation: Approve expenditure to upgrade LAFCo computer system and maintenance contract.



IT Management Services CSLB#1052801
 9530 Hageman Rd B232
 Bakersfield, CA 93312
 661-835-6599
 accounting@itmaninc.com
 www.itmaninc.com

Estimate

ADDRESS
Blair Knox Kern Local Agency Formation Co (LAFCO) 5300 Lennox Ave Ste 303 Bakersfield, CA 93309 United States

SHIP TO
Blair Knox Kern Local Agency Formation Co (LAFCO) 5300 Lennox Ave Ste 303 Bakersfield, CA 93309 United States

ESTIMATE #	DATE
1073	01/21/2021

DATE	QTY	ACTIVITY	RATE	AMOUNT
	1	Hardware Dell PowerEdge T340, Xeon 6C/12T Proc, 32GB RAM (768GB Capable), PERC H730P 2GB RAID Controller, 2 - 480GB SSD Hot Plug HD in RAID 1 (480GB Usable Mirror) for OS Drive, 4 - 4TB NLSAS Hot Plug HD in RAID 5 (11.5TB Usable), Dual Hot Plug Power Supplies, On-Board iDRAC Controller, Locking Security Bezel, and Windows Server 2019 Essentials,	5,400.00	5,400.00T
	1	Hardware Sophos XG106W Enterprise Firewall with APX120 Wireless Access Point (WAP) 3 year Licensing and Support, Rack Mount Kit	1,500.00	1,500.00T
	1	Hardware CyberPower 1500va Rack Mount UPS	499.00	499.00T
	1	Hardware Netgear Enterprise 24 Port POE Gigabyte Managed Network Switch	459.00	459.00T
	1	Miscellaneous Cable, ties, keystones and wall plate	350.00	350.00T
	25	Labor Setup server, prep Domain, DHCP, DNS, AD, GP, shared	100.00	2,500.00

DATE	QTY	ACTIVITY	RATE	AMOUNT
		folders, user permissions, setup firewall and wireless, install new drops throughout office, terminate cabling to new patch panel and install new keystones and face plates, install new network switch, upgrade all computers to Windows 10 as needed (OS Cost billed separately). Assist in setting up Exchange Email for corporate use, web-hosting package and coordinate with Web Master.		

SUBTOTAL	10,708.00
TAX	677.16
TOTAL	\$11,385.16

Accepted By

Accepted Date



Kern Local Agency Formation Commission

Provided by:
Chris Freels
January 21, 2021



Technology Assessment Plan Review

Introduction

IT Management has provided information technology solutions to the SMB market since 2014. With an experienced staff of engineers offering decades of industry knowledge ready to work for you. Our relationships with partners such as Microsoft, Sophos, Dell, InFocus, Axion, ZyXel, and HP have allowed us the ability to design, scale and implement effective infrastructure solutions for our diverse client base. Our solution stack includes custom designed voice over IP solutions and phone systems, structured voice and data cabling, wireless, local and wide-area networking, as well as managed services.



We specialize in educating you in the information technology options available to ease your business' IT concerns in the 21st century. Our professional scope ranges from engineering and implementing telecommunications systems and local and wide area networking solutions to architecting and designing custom voice and data cabling solutions to address your specific business needs. IT Management network and technical engineers' combined experience allow us the ability to successfully provide custom, affordable solutions to our valued clients.

Our technical expertise enables us to provide network design and support, as well as communication design for office automation, and structured voice and data design; utilizing technologies such as frame relay, point-to-point tunneling protocol and virtual private networking. These technologies provide the ability to securely design and structure your equipment, optimizing communication, productivity and overall business progress.

By coordinating and managing all of your technical solutions and vendors, and proactively managing your network, you will see the benefits of the ability to completely focus on running your business.

IT Management is uniquely qualified to provide IT project and ongoing service support for **Kern Local Agency Formation Commission**. We appreciate the opportunity to present you with this specialized solution for your IT needs.



Our Mission

With customer's strategic plans in mind, our mission is to provide you with efficient, cost and user friendly IT solutions. These solution plans are designed with each customer's industry specific business plans, needs, and information security in mind. We endeavor to be your complete IT solution.

Certifications

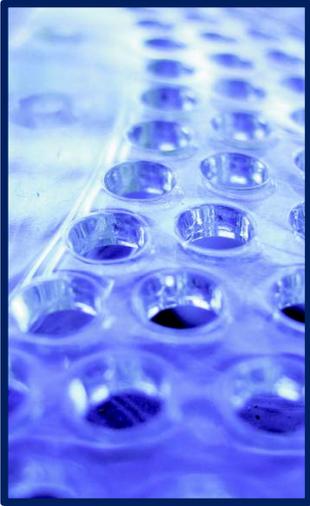
- Microsoft Certified Partner
- Microsoft Networking Infrastructure Competency
- Authorized Dell Premier Partner
- HP Networking
- Sophos
- ZyXel



Current Facility Concerns & Solution Summary

General

During our initial site inspection, the local area network, connected PC's, and all other networked devices were assessed to determine their existing configurations and current operating status. During the review our goal was to understand current conditions and ascertain areas presenting opportunity for increasing efficiency and eliminating unnecessary costs.



Servers

Kern Local Agency Formation Commission currently has on workstation being used as a server. This workstation will be replaced by a Dell PowerEdge Server that will focus on disk storage of data along with Domain control. The server will run Windows Server OS and will implement Active Directory Domain (AD), Dynamic Host Configuration Protocol (DHCP), Domain Name Services (DNS), and Group Policy (GP). Using GP IT Management will implement Folder Redirection to store all Workstation Document folders and Desktops on the server. GP will also be used to facilitate drive mappings for a company Shared folder, Admin folder, and Data folder. Permissions for access to the folders will be handled through AD user permissions.

Workstations

Kern Local Agency Formation Commission is currently operating with 6 PCs and laptops. All computers are currently operational but may require OS upgrade to Windows Pro. All computers to be covered by our full management and maintenance. Current Email service is gmail.com, Lafco has requested moving emails to their own domain.



Security



The current network consists of a Spectrum shared coax and Spectrum Firewall. It is recommended to install a new firewall with an Access Point (AP) to better control WiFi access. Current Internet is sufficient.

IT Management will maintain this equipment as part of this agreement ensuring continual optimal functionality.

AntiVirus/AntiSpyware/AntiMalware

Kern Local Agency Formation Commission Will received new Bitdefender AV/Anti-malware software from IT Management to protect their computer system from threats.

Bitdefender offers world-class protection with real-time anti-phishing and identity protection, malware and virus protection, and firewall and network connection monitoring. This centrally managed security software assures that your valuable business data and assets are protected at all times, through automated updates and security protocols that are second to none.

BYOD

Kern Local Agency Formation Commission WiFi is recommended to migrate to a Sophos network. Permissions will be updated, and web-filtering addressed through AD integration with the server.

IT Management will provide WiFi access as required by the owner and management of **Kern Local Agency Formation Commission** and configure the network access accordingly to meet the needs of the **Kern Local Agency Formation Commission**.



Current Facility Concerns & Solution Summary



Backup & Disaster Recovery

Kern Local Agency Formation Commission The current backup strategy is per-desktop. IT Management will provide both on and off-site backup. These backups will also be sent off-site nightly to ensure data continuity and recovery in the event of a catastrophic failure, fire, or natural disaster that would render the entire on-site environment unavailable. The off-site backups are stored at multiple colocation facilities throughout the continental United States.



Current Facility Concerns & Solution Summary

Network Backbone

Kern Local Agency Formation Commission network infrastructure is currently running SOHO network switches. IT Management will replace these switches with a new HP Procurve managed switch with POE. IT Management will provide ongoing maintenance to ensure security and operability.

Wireless Infrastructure

Wireless is currently provided through Spectrum router. This should be replaced by a Sophos WiFi network

Telco & Internet

The current Internet is provided by Spectrum shared coax.

Cut Over

Transition to IT Management services will take the better part of a day. This transition will have limited impact on business operations aside from the possibility for reboots of some computers. IT Management staff will coordinate with **Kern Local Agency Formation Commission** to minimize down time. (cutover does not include server, workstations and network upgrades mentioned throughout this document.)





Implementation Summary



Service implementation will be determined by an initial Onboarding/ Implementation Project Scope meeting. This meeting will take place between **Kern Local Agency Formation Commission** Stakeholders, IT Management staff. This meeting will be leveraged to gather all information on **Kern Local Agency Formation Commission** current network status, and future vision. Once all information is gathered the IT Management team will create a Project Scope Statement and present for approval to **Kern Local Agency Formation Commission** Stakeholders. When the Project Scope Statement is approved by all parties a Project Agreement will be sent for approval to both **Kern Local Agency Formation Commission** Stakeholders and IT Management Stakeholders. Once signed the Onboarding/ Implementation Project will begin.

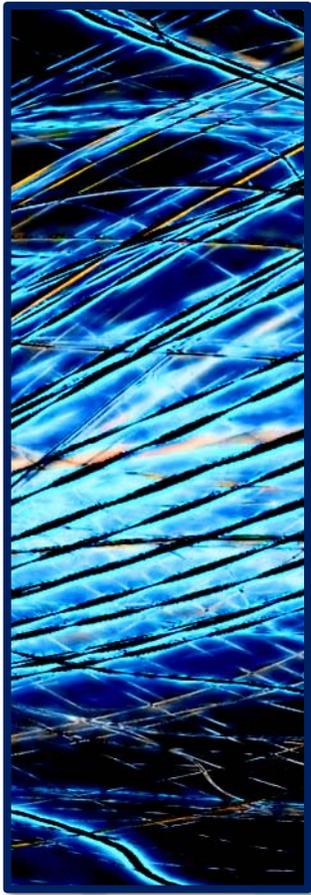


A Complete Managed Service Offering

Upon completion of the project scope, IT Management will configure **Kern Local Agency Formation Commission** network and all connected routers, switches, PCs and peripherals to allow us the ability to proactively manage and maintain the network environment.

The core components that comprise our proactive IT Management Network Assurance managed services package include:

- “All you can eat” remote helpdesk 24x7
- 8 to 5 x 5 onsite and remote support, after hours as needed.
- 24x7x365 network and critical device monitoring
- 255 services & events monitored
- Patch management
- Immediate alerting
- Automated trouble ticket generation
- Spyware scan & removal on desktops
- Spam protection
- Anti-virus monitoring
- PC File Level Backup (optional)
- Vendor management
- Onsite labor when needed
- Proof of concept lab testing
- Project management
- BYOD, Smartphone and PDA support
- Content filtering (additional equipment required)





Summary of Support & Requirements



Support

IT Management's technical support service answers and returns service calls 8 hours a day, 5 days a week. On call staff available 24x7x365 to handle emergency situations. Our help desk is staffed with experienced technicians. Our managed service agreement clients also benefit from remote support, whereby our technicians utilize remote access tools connecting them to your office systems, allowing the ability to diagnose hardware and software failures via dedicated Internet connections. IT Management includes vendor management and support for peripherals with all MS agreements. All of our service agreement clients receive priority service. This agreement includes replacement parts on covered computer systems. (PCs and Servers. Parts covered are hard drives, optical drives, fans, power supplies and memory.)

Requirements

IT Management will require all schematics, drawings, configuration data and easy access to all facility locations. All work possible will be performed during regular business hours. We will try to minimize disruption while performing any service work.

Exclusions

This proposal is for Gold Level Managed Services which only excludes additional projects, and equipment not included in this agreement. Additional equipment will be added to this agreement accordingly and billed starting the first full month after installation. IT Management will extend a discounted rate of \$100 per hour for all project labor. All parts and material not covered under this agreement and will be billed accordingly.



One Time Set Up	\$ 850.00
Onboarding/ Implementation Project Labor	\$ 850.00



Kern Local Agency Formation Commission IT Management

Please Print

Please Print

Signature

Signature

Date

Date

This is a 36 month agreement. Initial payment of \$1700.00 (Includes first month of this agreement plus one time set up, and onboarding/ implementation project labor). A Project Change Order will be required in the event changes or add-ons are deemed necessary during the implementation of this project. Changes or add-ons may impact project completion date and could be subject to additional fees.



Vendor Management



Vendor	Contact	Phone

Vendor	Contact	Phone

Notes

Notable Network Equipment Covered

- 5 -- Personal Computer Full Managed
- 5-- Laptop computer
- 1—Server Full Managed w/Backup On-site and Off-site.
- 1 – Single-MDF network (includes 2 printers)
- 1—Managed Printers

IT Management Services MASTER CLIENT SERVICES AGREEMENT

This Master Client Services Agreement (this "Agreement") is between **IT Management Services**, a California corporation that maintains an office for business at 9623 Prado del Rey, Bakersfield, CA 93314, Mailing Address of 9530 Hageman Rd B 232 Bakersfield, CA 93312 ("**Company**"), and Kern Local Agency Formation Commission (LAFCO), a California Corporation that maintains an office for business at 5300 Lennox Ave. Suite 303 Bakersfield, CA 93309 ("**Client**"). The Agreement shall be effective as of the latest date of the signatures of the parties below ("Effective Date"). The parties agree as follows:

- 1) **SCOPE OF SERVICES.** Company agrees to assist Client with professional hosting services and advice as set forth in Schedule 1, and as set forth in one or more applicable statements of work (each, a "Statement of Work") that may be executed from time-to-time by both parties under this Agreement (collectively, the "Services"). To be effective, each Statement of Work (if any) shall reference this Agreement and, when executed by both parties, shall automatically be deemed a part of, and governed by the terms of, this Agreement. Each Statement of Work is enforceable according to the terms and conditions contained therein, and in the event of a direct conflict between the language of this Agreement and any Statement of Work, the language of the Statement of Work shall control, but only with respect to that particular Statement of Work. Company shall perform all Services in accordance with the relevant best practices for the managed service provider industry, as well as those service levels explicitly described in any relevant Statement of Work.
- 2) **PAYMENT.** Unless otherwise stated in a statement of work, Payment is due within Ten (10) calendar days from the date Client receives an invoice for Services from Company. For prepaid fees or fees paid pursuant to a service plan, payment must be made in advance of work performed, unless other arrangements are agreed upon in Schedule 1 or a relevant Statement of Work. Late payments shall be subject to interest on the unpaid invoice amount(s) until and including the date payment is received, at the lower of either 1.5% per month or the maximum allowable rate of interest permitted by applicable law. Late payments shall be subject to interest on the unpaid invoice amount(s) until and including the date payment is received, at the lower of either 1.5% per month or the maximum allowable rate of interest permitted by applicable law. Client shall be liable for all reasonable attorneys' fees as well as costs incurred in collection of past due balances including but not limited to collection fees, filing fees and court costs. TIME IS OF THE ESSENCE IN THE PERFORMANCE OF ALL PAYMENT OBLIGATIONS BY CLIENT.
- 3) **AUTHORIZED CONTACT PERSON.** Client shall designate one or more authorized contact person(s) (each, an "Authorized Contact") with whom Company will conduct Service-related communications. Client's initial Authorized Contact(s) is/are: Blair Knox and/or Bud Rice. Likewise, Client may designate one or more Authorized Contacts with respect to individual Statements of Work. Each Authorized Contact shall be a point of contact for Company, and shall be authorized to provide, modify and approve on Client's behalf, work direction, Statements of Work, and Change Orders. Client understands and agrees that Company shall be permitted to act upon the direction and apparent authority of each Authorized Contact, unless and until Company receives written notice from Client (as described below) that an Authorized Contact is no longer authorized to act on Client's behalf. If during the Term of this Agreement, Client wishes to add or remove an Authorized Contact, or modify an Authorized Contact's information or authority, Client must notify Company in writing of the change(s) including (in the event of the addition of an Authorized Contact) the Authorized Contact's name, address, email address and telephone number.
- 4) **ACCESS TO PREMISES.** To the extent that Services are performed on Client's premises ("Premises"), Client hereby grants to Company the right of ingress and egress over the Premises and further grants Company a license to provide the Services described in any Statement of Work within the Premises. To the extent that Services are provided to Client on property other than the Premises, it shall be Client's responsibility to secure, at Client's own cost, prior to the commencement of any Services, any necessary rights of entry, licenses, permits or other permission necessary for Company to provide Services at such location(s). Client shall provide Company with any passwords or keys (virtual or otherwise) that Company requires in order to provide the Services to Client. Company shall not be liable for delay in performance or nonperformance of any term or condition of this Agreement directly or indirectly resulting from Client's denial to Company of full and free access to Client's systems and components thereof, or Client's denial to Company of full and free access to Client's personnel or Premises pursuant to this Agreement.
- 5) **WARRANTIES; LIMITATIONS OF LIABILITY.**
 - a) Any third-party products provided to Client pursuant to this Agreement, including but not limited to third party hardware, software, peripherals and accessories (collectively, "Third Party Products") shall be provided to Client "as is". Company shall use reasonable efforts to assign all warranties (if any) for the Third-Party Products to Client but will have no liability whatsoever for such third party products. All Third-Party Products are provided WITHOUT ANY WARRANTY WHATSOEVER as between Company and Client, and Company shall not be held liable as an insurer or guarantor of the performance or quality of Third Party Products.
 - b) Company assumes no liability for failure of equipment or software or any losses resulting from such failure.
 - c) Client warrants and represents that it shall not use the System for any purposes or activities that violate the laws of any jurisdiction, including the sending of unsolicited, bulk commercial email (*i.e.*, SPAM).
 - d) IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY SPECIAL, INDIRECT, EXEMPLARY OR CONSEQUENTIAL DAMAGES, OR FOR LOST REVENUE, LOSS OF PROFITS, SAVINGS, OR OTHER ECONOMIC LOSS ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, ANY STATEMENT OF WORK(S) OR ANY SERVICES PERFORMED OR PARTS SUPPLIED HEREUNDER, ANY LOSS OR INTERRUPTION OF DATA, TECHNOLOGY OR SERVICES, OR FOR ANY BREACH HEREOF OR FOR ANY DAMAGES CAUSED BY DELAY IN FURNISHING SERVICES UNDER THIS AGREEMENT OR ANY STATEMENT(S) OF WORK EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EACH PARTY'S AGGREGATE LIABILITY TO THE OTHER FOR DAMAGES FROM ANY AND ALL CAUSES WHATSOEVER AND REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT OR NEGLIGENCE, SHALL BE LIMITED TO THE AMOUNT OF THE AGGRIEVED PARTY'S ACTUAL DIRECT DAMAGES NOT TO EXCEED THE AMOUNT OF FEES PAID BY CLIENT TO COMPANY FOR THE SERVICES DURING THE THREE (3) MONTHS IMMEDIATELY PRIOR TO THE DATE ON WHICH THE CAUSE OF ACTION ACCRUED. IT IS UNDERSTOOD AND AGREED THAT THE COSTS OF HARDWARE OR SOFTWARE (IF ANY) PROVIDED TO CLIENT UNDER THIS AGREEMENT SHALL NOT BE INCLUDED IN THE CALCULATION OF THE LIMITATION OF DAMAGES DESCRIBED IN THE PRECEDING SENTENCE.
- 6) **INDEMNIFICATION.** Each party (an "Indemnifying Party") hereby agrees to indemnify, defend and hold the other party (an "Indemnified Party") harmless from and against any and all loss, damage, cost, expense or liability, including reasonable attorneys' fees, (collectively, "Damages") that arise from, or are related to the negligent acts, negligent omissions or intentional wrongful misconduct of the

Client Initials _____

IT Management Services MASTER CLIENT SERVICES AGREEMENT

Indemnifying Party and/or the Indemnifying Party's employees or subcontractors, and from any Damages arising from or related to the Indemnifying Party's uncured, material breach of this Agreement. The Indemnifying Party further agrees to indemnify, defend, save and hold harmless the Indemnified Party, its offices, agents and employees, from all Damages arising out of any alleged infringement of copyrights, patent rights and/or the unauthorized or unlicensed use of any material, property or other work in connection with the performance of the Services; provided however, that such Damages are the direct result of the Indemnifying Party's actions and not due to the Indemnified Party's fault, in whole or in part.

7) **COPYRIGHTS AND OTHER INTELLECTUAL PROPERTY.** Each party (a "Creating Party") owns and retains all intellectual property rights in and to all of the Creating Party's works of authorship, including but not limited to all plans, software or software modifications developed by the Creating Party, and all modules derived or created from such materials (collectively, "Creating Party's IP"). The Creating Party's IP may not be distributed or sold in any form or manner without the express written consent of the Creating Party. During the term of this Agreement, Client may use and modify any intellectual property provided to Client by Company pursuant to this Agreement, provided that such modifications (i) do not result in or cause the infringement of any intellectual property rights of any third party, (ii) do not require Client to reverse engineer Company's intellectual property, and (iii) do not negatively impact the security or integrity of any of Company's equipment, or the integrity or implementation of the Services. Each party's limited right to use the other party's intellectual property as described herein automatically terminates upon the termination of this Agreement.

8) **TERMINATION.**

- a) *Cause.* Either party may terminate this Agreement or any Statement of Work for cause by providing the other party with thirty (30) days prior written notice and valid cause for termination. Cause is defined as failure to comply with the terms of this or the Client agreement.
- b) *Consent.* The parties may mutually consent, in writing, to terminate this Agreement or any Statement of Work at any time.
- c) *Default.* In the event that one party (a "Defaulting Party") commits a material breach of this Agreement or a Statement of Work, the non-Defaulting Party shall have the right, but not the obligation, to terminate immediately this Agreement or the relevant Statement of Work provided that (i) the non-Defaulting Party has notified the Defaulting Party of the specific details of the breach in writing, and (ii) the Defaulting Party has not cured the default within ten (10) days following receipt of written notice from the non-Defaulting Party.
- d) *Equipment Removal.* Upon termination of this Agreement for any reason, Client shall provide Company with access, during normal business hours, to Client's premises (or any other locations at which Company-owned equipment is located) to enable Company to remove all Company-owned equipment from such premises (if any).
- e) *Transition.* In the event this Agreement is terminated for any reason whatsoever, all Client data held by Company shall be returned to the Client in a commercially reasonable manner and time frame, not to exceed fifteen (15) calendar days following the date of request of the return of such data by Client. The data shall be returned in a comma separated value (*i.e.*, CSV) format, unless another industry-standard format is mutually agreed upon by the parties. In the event that Client requests Company's assistance to transition to a new service provider, Company shall do so provided that (i) all fees due and owing to Company under this Agreement are paid to Company in full prior to Company providing its assistance to Client, and (ii) Client agrees to pay Company its then-current hourly rate for such assistance, with upfront amounts to be paid to Company as agreed upon between the parties. **Company shall have no obligation to store or maintain any Client data in Company's possession or control beyond fifteen (15) calendar days following the termination of**

this Agreement. Company shall be held harmless for and indemnified by Client against any and all claims, costs, fees, or expenses incurred by either party that arise from, or are related to, Company's deletion of Client data beyond the time frames described in this Section.

- f) *Impact.* Termination of a Statement of Work shall not act as a termination of any other Statement of Work or as a termination of this Agreement as a whole. Termination of this Agreement, however, shall act as a termination of all Statements of Work then pending, unless the parties agree otherwise in writing.
- g) *No Liability.* Unless expressly stated in this Agreement, neither party shall be liable to the other party or any third party for any compensation, reimbursement, losses, expenses, costs or damages (collectively, "Damages") arising from or related to, directly or indirectly, the termination of this Agreement for any reason, or for Damages arising from or relating to Company's disclosure of information pursuant to any valid legal request to which Company is required to comply. This waiver of liability shall include, but shall not be limited to, the loss of actual or anticipated profits, anticipated or actual sales, and of expenditures, investments, or commitments in connection with such party's or any third party's goodwill or business.

9) **UPTIME; REPORTING; REMEDIES.**

- a) *Uptime.* Company warrants and represents that the Services shall be available to Client as indicated on Schedule 1 or any relevant Statement of Work ("Uptime"), except during Scheduled Downtime (defined below), or due to client-side downtime (described below) or when outages or issues occur due to a force majeure event.
- b) *Scheduled Downtime.* For the purposes of this Agreement, Scheduled Downtime shall mean those hours, as determined by Company but which shall not occur between the hours of 8 AM and 6 PM Monday through Friday without Client's authorization or unless exigent circumstances exist, during which time Company shall perform scheduled maintenance or adjustments to its network. Company shall use its best efforts to provide Client with at least forty-eight (48) hours of notice prior to scheduling Scheduled Downtime.
- c) *Client-Side Downtime.* Notwithstanding any provision to the contrary, Company shall not be responsible for any delays or deficiencies in the Services to the extent that such delays or deficiencies are caused by Client's action or omissions. In the event that such delays or deficiencies occur, Company shall be permitted to extend any relevant deadline as Company deems necessary to accommodate such delays or deficiencies.
- d) *Reports.* Upon Client's written request, Company shall make available to Client service reports that illustrate the Uptime in the prior calendar month. In the event that Company failed to adhere to its Uptime commitments as described in paragraph (a) above, the relevant monthly report shall state (i) the time period in which the uptime requirement was not met, and (ii) the reasons (if reasonably known to Company) why the Uptime requirement was not met.
- e) *Remedies; Limitations.* Notwithstanding any provision to the contrary, except for the Startup Exception (described below), if Company fails to meet its Uptime commitment in a given calendar month, then upon written request from Client, Company shall issue Client a credit in an amount equal to the period of time of the outage. All requests for credit shall be made by Client no later than thirty (30) days after Client either (i) reports the outage to Company, or (ii) receives the monthly report showing the outage. Further, if Company fails to meet its Uptime commitment on ten (10) or more occasions over the course of a three (3) contiguous month period, Client shall have the right to terminate this Agreement immediately for cause by providing Company with written notice of termination, with no further liability to Company whatsoever. The remedies contained in this paragraph and those in Section 10(c) above, are in lieu of (and are to the exclusion of) any and all other remedies that might otherwise be available to

IT Management Services MASTER CLIENT SERVICES AGREEMENT

Client for Company's failure to meet any service level during the term of this Agreement.

- f) *Exemption.* The parties acknowledge and agree that for the first thirty (30) days following the Effective Date, the Uptime commitment described in this Section shall not apply to Company, it being understood that there may be unanticipated downtime or delays due to Company's initial startup activities with Client (the "Startup Exception").

10) CONFIDENTIALITY.

- a) *Defined.* For the purposes of this Agreement, Confidential Information shall mean any and all non-public information provided to Company by Client, including but not limited to Client's customer data, customer lists, internal Client documents, and related information. Confidential Information shall not include information that: (i) has become part of the public domain through no act or omission of Company, (ii) was developed independently by Company, or (iii) is or was lawfully and independently provided to Company prior to disclosure by Client, from a third party who is not and was not subject to an obligation of confidentiality or otherwise prohibited from transmitting such information.
- b) *Use.* Company shall keep Client's Confidential Information confidential and shall not use or disclose such information to any third party for any purpose except (i) as expressly authorized by Client in writing, or (ii) as needed to fulfill Company's obligations under this Agreement. If Company is required to disclose the Confidential Information to any third party as described in part (ii) of the preceding sentence, then Company shall ensure that such third party is required, by written agreement, to keep the information confidential under terms that are at least as restrictive as those stated in this Section.
- c) *Due Care.* Company shall exercise the same degree of care with respect to the Confidential Information it receives from Client as Company normally takes to safeguard and preserve its own confidential and proprietary information, which in all cases shall be at least a commercially reasonable level of care.
- d) *Compelled Disclosure.* If Company is legally compelled (whether by deposition, interrogatory, request for documents, subpoena, civil investigation, demand or similar process) to disclose any of the Confidential Information, Company shall immediately notify Client in writing of such requirement so that Client may seek a protective order or other appropriate remedy and/or waive Company's compliance with the provisions of this Section. Company will use its best efforts, at Client's expense, to obtain or assist Company in obtaining any such protective order. Failing the entry of a protective order or the receipt of a waiver hereunder, Company may disclose, without liability hereunder, that portion (and only that portion) of the Confidential Information that Company has been advised by written opinion of counsel reasonably acceptable to Company that it is legally compelled to disclose.

11) MISCELLANEOUS.

- a) *Assignment.* This Agreement or any Statement of Work may not be assigned or transferred by Company without the prior written consent of the Client. This Agreement shall be binding upon and inure to the benefit of the parties hereto, their legal representatives, and permitted successors and assigns. Notwithstanding the foregoing, Company may assign its rights and obligations hereunder to a successor in ownership in connection with any merger, consolidation, or sale of substantially all of the assets of the business of a party, or any other transaction in which ownership of more than fifty percent (50%) of either party's voting securities is transferred; provided such assignee expressly assumes the assignor's obligations hereunder.
- b) *Amendment.* No amendment or modification of this Agreement or any Statement of Work (including any schedules or exhibits) shall be valid or binding upon the parties unless such amendment or modification specifically refers to this Agreement,

is in writing, and is signed by one of the Designated Contacts of each party.

- c) *Time Limitations.* The parties mutually agree that any action for breach of or upon a matter arising out of this Agreement or any Statement of Work must be commenced within one (1) year after the cause of action accrues or the action is forever barred.
- d) *Severability.* If any provision hereof or any Statement of Work is declared invalid by a court of competent jurisdiction, such provision shall be ineffective only to the extent of such invalidity, illegibility or unenforceability so that the remainder of that provision and all remaining provisions of this Agreement or any Statement of Work shall be valid and enforceable to the fullest extent permitted by applicable law.
- e) *Other Terms.* Company shall not be bound by any terms or conditions printed on any purchase order, invoice, memorandum, or other written communication between the parties unless such terms or conditions are incorporated into a duly executed Statement of Work. In the event any provision contained in this Agreement is held to be unenforceable in any respect, such unenforceability shall not affect any other provision of this Agreement, and the Agreement shall be construed as if such an unenforceable provision or provisions had never been included in this Agreement.
- f) *No Waiver.* The failure of either party to enforce or insist upon compliance with any of the terms and conditions of this Agreement, the temporary or recurring waiver of any term or condition of this Agreement, or the granting of an extension of the time for performance, shall not constitute an Agreement to waive such terms with respect to any other occurrences.
- g) *Merger.* This Agreement, together with any Statement(s) of Work, sets forth the entire understanding of the parties and supersedes any and all prior agreements, arrangements or understandings related to the Services, and no representation, promise, inducement or statement of intention has been made by either party which is not embodied herein. Any document that is not expressly and specifically incorporated into this Agreement or Statement of Work shall act only to provide illustrations or descriptions of Services to be provided, and shall not act to modify this Agreement or provide binding contractual language between the parties. Company shall not be bound by any agents' or employees' representations, promises or inducements not explicitly set forth herein.
- h) *Force Majeure.* Company shall not be liable to Client for delays or failures to perform its obligations under this Agreement or any Statement of Work because of circumstances beyond its reasonable control. Such circumstances include, but shall not be limited to, any acts or omissions of any governmental authority, natural disaster, act of a public enemy, acts of terrorism, riot, sabotage, disputes or differences with workmen, power failure, communications delays/outages, delays in transportation or deliveries of supplies or materials, acts of God, or any other events beyond the reasonable control of Company.
- i) *Non-Solicitation.* Client acknowledges and agrees that during the term of this Agreement and for a period of one (1) year following the termination of this Agreement, Client will not, individually or in conjunction with others, directly or indirectly solicit, induce or influence any of Company's employees or subcontractors to discontinue or reduce the scope of their business relationship with Company, or recruit, solicit or otherwise influence any employee or agent of Company to discontinue such employment or agency relationship with Company. In the event that Client violates the terms of the restrictive covenants in this Section 12(j), the parties acknowledge and agree that the damages to Company would be difficult or impracticable to determine, and agree that in such event, as Company's sole and exclusive remedy therefore, Client shall pay Company as liquidated damages and not as a penalty an amount equal to fifty percent (50%) percent of that employee or subcontractor's first year of base salary with Client (including any signing bonus).

IT Management Services MASTER CLIENT SERVICES AGREEMENT

- j) *Insurance.* Company and Client shall each maintain, at their own expense, all insurance reasonably required in connection with this Agreement or any Statement of Work, including but not limited to, workers compensation and general liability. Company agrees to maintain a general liability policy with a limit not less than \$1,000,000 per occurrence, and an automobile liability insurance policy of not less than \$250,000 bodily injury per person, \$250,000 per accident, and \$100,000 property damage liability. All of the insurance policies described herein shall not be canceled, materially changed or renewal refused until at least thirty (30) calendar days written notice has been given to the other party by certified mail. The required insurance coverage shall be issued by an insurance company duly authorized and licensed to do business in the State of Anywhere with the following minimum qualifications in accordance with the latest edition of A.M. Best's Insurance Guide: Financial Stability B+ to A+.
- k) *Governing Law; Venue.* This Agreement and any Statement of Work shall be governed by, and construed according to, the laws of the State of Anywhere. Client hereby irrevocably consents to the exclusive jurisdiction and venue of the federal and state courts in Anywhere County, in the State of New Anywhere, for any and all claims and causes of action arising from or related to this Agreement. **THE PARTIES AGREE THAT THEY WAIVE ANY RIGHT TO A TRIAL BY JURY FOR ANY AND ALL CLAIMS AND CAUSES OF ACTION ARISING FROM OR RELATED TO THIS AGREEMENT.**
- l) *No Third-Party Beneficiaries.* The Parties have entered into this Agreement solely for their own benefit. They intend no third party to be able to rely upon or enforce this Agreement or any part of this Agreement.
- m) *Usage in Trade.* It is understood and agreed that no usage of trade or other regular practice or method of dealing between the Parties to this Agreement shall be used to modify, interpret, supplement, or alter in any manner the terms of this Agreement.
- n) *Business Day.* If any time period set forth in this Agreement expires on a day other than a business day in Bergen County, New Jersey, such period shall be extended to and through the next succeeding business day in Bergen County, New Jersey.
- o) *Notices.* Where notice is required to be provided to a party under this Agreement, such notice shall be deemed delivered upon receipt by the receiving party, or refusal of delivery, when deposited in the United States Mail, first class mail, certified or return receipt requested, postage prepaid, or one (1) day following delivery when sent by FedEx to the addresses set forth in the opening paragraph of this Agreement, or to such other address(es) as the parties may designate from time to time.
- p) *Independent Contractor.* Each party is an independent contractor of the other, and neither is an employee, partner or joint venturer of the other.
- q) *Subcontractors.* Company may subcontract part or all of the Services to one or more third parties provided, however that Company shall be responsible for, and shall guarantee, all work performed by any Company-designated subcontractor as if Company performed such work itself. Notwithstanding the foregoing, Company shall not delegate or subcontract any Services that are expressly designated as being non-delegable by Client on a statement of work.
- r) *Counterparts.* The parties may execute and deliver this Agreement and any Statement of Work in any number of counterparts, each of which shall be deemed an original and all of which, when taken together, shall be deemed to be one agreement. Each party acknowledges and agrees that this Agreement is intended to be executed and transmitted to the other party via electronic means. Accordingly, a party may execute and deliver this Agreement (or any Statement of Work) electronically (e.g., by digital signature and/or electronic reproduction of a handwritten signature), and the receiving party shall be entitled to rely upon the apparent integrity and authenticity of such signature for all purposes.

AGREED AND ACCEPTED:	
Date: _____	Date: _____
IT Management Services	Kern Local Agency Formation Commission (LAFCO)
By: _____	By: _____
Print Name / Position: _____	Print Name / Position: _____

IT Management Services MASTER CLIENT SERVICES AGREEMENT

SCHEDULE 1

5—Full Managed Desktops

5—Full Managed Laptop

1—Full Managed Server with on and off-site backup

1—Network w/2 Printers, large scale scanners, firewall, wireless and wired network.



Quote

Quote Number: 545

Payment Terms:
Expiration Date: 02/21/2021

Quote Prepared For

Bud Rice
Kern Local Agency Formation Commission
5300 Lennox Ave.
Bakersfield, CA 93309
United States
Phone: 661-716-1076
analyst@kernlafco.org

Quote Prepared By

Craig Walker
Rival Technology Inc.
1508 18th Street, Ste. 222
Bakersfield, CA 93301
661-368-1199
Sales@Rival-Tech.com

Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
One-Time Items				
8	1 Dell 800GB Mix Use SSD SATA 2.5 Inch Drive - Refurbished	\$258.00	\$258.00	\$2,064.00
2	Microsoft Windows Server 2019 Standard - license - 16 cores	\$972.00	\$972.00	\$1,944.00
5	Microsoft Windows Server 2019 - License - 1 User CAL - Volume - Microsoft Open License - Single Language - PC USR CAL	\$42.00	\$42.00	\$210.00
1	1 APC Smart-UPS X 1500 VA Tower/Rack Mountable UPS - 1500VA/1200W - 5.8 Minute Full Load - 8 x NEMA 5-15R	\$1,440.45	\$1,440.45	\$1,440.45
2	1 APC Basic Rack 1.8kVA PDU - 10 x NEMA 5-15R - 1.8kVA - 1U 19" Rack-mountable	\$102.93	\$102.93	\$205.86
1	1 Ruckus Indoor Wireless AP R550	\$521.92	\$521.92	\$521.92
1	Ruckus Cloud Wi-Fi 3 year subscription for 1 AP	\$190.00	\$190.00	\$190.00
40	Engineer 1) Setup R620 server with new drives and install ESXi 2) Create VMs and install Windows Server OS 3) Migrate data and workstations to new server environment (workgroup to domain). 4) Setup Office 365 to sync with local DC (ADConnect) 5) Replace network switch with new Juniper switch 6) Replace firewall with new Juniper firewall 7) Setup Folder Redirection / Drive maps 8) Assist with securing the network with best practices (VLANS, etc).	\$150.00	\$150.00	\$6,000.00
			One-Time Subtotal	\$12,576.23
			¹ Taxable	\$349.16
			Local (2%)	\$84.65
			County (0.25%)	\$10.58
			State (6%)	\$253.93
			Total Taxes	\$349.16
			One-Time Total	\$12,925.39
Shipping Items				
1	Lowest Cost Shipping	\$73.25	\$73.25	\$73.25
			Shipping Subtotal	\$73.25

The current license quote will allow up to 4 VMs. The plan would be a DC (Domain Controller), File Server, and ARCGis, this will give you room for one more server down the road possible RDS (Remote Desktop Server). The server drives would allow for 2 global hot spares and 6 usable which would be configured into a RAID 10.

Total \$12,998.64

Authorizing Signature _____

Date _____

All returns must be approved and are subject to a minimum 10% restocking fee with original packaging. Late fee policy of \$10 minimum or 18% APR of invoice total, billed monthly. Shipping cost is estimated, subject to change. Pricing subject to change. Any changes in quantity, scope, or services will cause quantity or rate changes. If you choose to no longer be in contract, we request a 90 day written cancellation notice. In the event, past due invoices are unpaid you will be notified of termination. Rival will disable any unpaid services (IE: Anti-Virus, Office 365, Skype, Dropbox, Adobe, Backups, Monitoring, Patching, etc) per date specified date on termination notice. No passwords to the server, network, or services will be given until the account is paid in full.

Generally all hardware computer components proposed are covered by a limited MFG warranty, on a depot basis. Rival Technology specifically disclaims any and all warranties, express or implied. We shall not be liable for any loss of profits, business, goodwill, data, interruption of business, nor for incidental or consequential merchantability or fitness of purpose, damages related to this agreement. This contract will serve as a personal guaranty on all purchases of products and services, any breach of contract will cause services to be terminated. The undersigned further agrees that the contract will be paid within the set terms. In the event of legal action brought in connection with this guaranty, or legal fees are incurred as a result thereof, the undersigned and/or any other corporate officers are liable to the attorney fees and costs determined by the court.



Quote
Quote Number: 544

Payment Terms:
Expiration Date: 02/21/2021

Quote Prepared For

Bud Rice
Kern Local Agency Formation Commission
5300 Lennox Ave.
Bakersfield, CA 93309
United States
Phone:661-716-1076
analyst@kernlafco.org

Quote Prepared By

Craig Walker
Rival Technology Inc.
1508 18th Street, Ste. 222
Bakersfield, CA 93301
661-368-1199
Sales@Rival-Tech.com

Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
Monthly Items				
6	Workstation Full Support: Includes Anti-Virus, Monitoring and Maintenance.	\$87.98	\$70.3840	\$422.30
5	Workstation Monitoring and Maintenance: Includes Anti-Virus, Monitoring and Maintenance	\$10.58	\$10.58	\$52.90
1	Monitoring Probe	\$10.58	\$10.58	\$10.58
3	Server: Full support with replication onsite and offsite, patching, monitoring, and advanced endpoint protection.	\$171.93	\$137.5440	\$412.63
2	Server: Monitoring and Maintenance (iDRAC and ESXi)	\$14.74	\$14.74	\$29.48
2	Network: Monitoring and Maintenance (Firewall and Switches)	\$26.50	\$26.50	\$53.00
			Monthly Subtotal	\$980.90
One-Time Items				
1	1 Synology NAS for Onsite Backups Upto 4 TB Data Monitoring Device (Probe)	\$1,157.86	\$1,157.86	\$1,157.86
			One-Time Subtotal	\$1,157.86
			¹ Taxable	\$95.52
			Local (2%)	\$23.16
			County (0.25%)	\$2.90
			State (6%)	\$69.47
			Total Taxes	\$95.52
			One-Time Total	\$1,253.38
			Total	\$2,234.28

Authorizing Signature _____

Date _____

All returns must be approved and are subject to a minimum 10% restocking fee with original packaging. Late fee policy of \$10 minimum or 18% APR of invoice total, billed monthly. Shipping cost is estimated, subject to change. Pricing subject to change. Any changes in quantity, scope, or services will cause quantity or rate changes. If you choose to no longer be in contract, we request a 90 day written cancellation notice. In the event, past due invoices are unpaid you will be notified of termination. Rival will disable any unpaid services (IE: Anti-Virus, Office 365, Skype, Dropbox, Adobe, Backups, Monitoring, Patching, etc) per date specified date on termination notice. No passwords to the server, network, or services will be given until the account is paid in full.

Generally all hardware computer components proposed are covered by a limited MFG warranty, on a depot basis. Rival Technology specifically disclaims any and all warranties, express or implied. We shall not be liable for any loss of profits, business, goodwill, data, interruption of business, nor for incidental or consequential merchantability or fitness of purpose, damages related to this agreement. This contract will serve as a personal guaranty on all purchases of products and services, any breach of contract will cause services to be terminated. The undersigned further agrees that the contract will be paid within the set terms. In the event of legal action brought in connection with this guaranty, or legal fees are incurred as a result thereof, the undersigned and/or any other corporate officers are liable to the attorney fees and costs determined by the court.



Terms and Service Contract

We would like to express our appreciation for your consideration in doing business with us in a contractual way. Below is our terms and service contract for the proposed quote(s) and any future quotes or invoices for services.

Service Time:

- Basic Issues (help desk) would consist of a 4-hour response window. These issues are scheduled at our next open appointment during normal business hours.
- High Priority Issues (ie: Server down, etc) will be scheduled immediately. We reschedule any existing appointments and go onsite or remotely start looking into the issue ASAP. Any after hour work (emergency or project) is not billed as an additional charge.
- Projects are also included and scheduled as needed.
- Managed Services clients get priority service, therefore any service tickets for non-managed service clients will be scheduled after tickets subject to a Service Level Agreement.

Business Hours:

- Monday through Friday, 8:00 AM to 5:00 PM
- Excluding defined holiday closures.
- Per Contract, we are on call 24x7 for any emergency situations.

Holiday Closures:

- Any tickets/calls during the holiday closures listed below will be answered the following open business day.
- During any holiday closure where our office is closed for more than one single day, we will be checking our tickets and voicemails. If there are any critical/urgent issues, upon approval of Rival Technology, we will assist remotely in fixing the issue. Any onsite support will be billable at our emergency rate of \$300 per hour.
- Closures:
 - New Year's Eve and Day
 - Memorial Weekend (Last Monday in May and prior week's Friday)
 - Independence Day (July 4th)
 - Labor Day (First Monday in September and prior week's Friday)
 - Thanksgiving (Fourth week of November – Monday to Friday)
 - Christmas (The week of Christmas)

Signature: _____

Date: _____



Hourly Rates:

Description	Rate	Minimum Billable Time
Remote	\$100	30 Minutes
Onsite	\$150	1 Hour
After Hours	\$225	2 Hours
Emergency / Holiday	\$300	2 Hours

Contract Parameters:

- Fully Managed Services - Labor
For fully managed services support hours are unlimited. There will be no additional labor costs billed from Rival Technology, unless exclusion applies or outside of covered scope. Contract also includes project work (ie: New hardware, update / upgrades, etc).
- Hourly – Non Managed Services - Labor
Any labor performed by Rival Technology is billable at our hourly rates.
- Monitoring and Patching only devices – Labor
Labor covered is limited. Basic maintenance labor included to approve patches, install patches manually if failed, and monitor devices. Any issues caused by patching, labor will be billable.
- Flat Fee – Quoted Labor
Any labor quoted for work described at a flat fee amount. If hours go over no additional charges unless project scope changed.
- For Fully Managed and Monitoring and Patching Only, all firmware/software or maintenance for the network, servers, or PC's would be covered under this contract for covered devices.
- This also includes basic support on any industry specific software for fully managed services. Labor to be billed based on contract line items (fully managed, hourly, etc).
- Any hardware, supplies, or software/domain costs will be invoiced. Any labor related to these additional invoices bill based on your contract level (Fully Managed, Hourly, Monitoring/Patching Only). Shipping costs on quotes are estimated and subject to change. Any third-party vendor costs (ie: cabling, electrical, etc) to be billed.
- Hardware/Software assessment and management. As hardware nears end of life, we will notify you so we can plan replacement. Based on your needs and budget, we will consistently give any recommendations needed as time progresses. If hardware is recommended to be replaced and chronically failing, Rival reserves the right to stop service.
- Backups of the servers only. There would be two backups, one onsite and one offsite. Offsite backups are cloud based. Required for fully managed services.
- Anti-Virus on server and workstations with anti-ransomware protection required for fully managed services.
- General security reviews. Any issues noted while servicing your account, changes in the industry, or general training for users. Password changes on systems as deemed necessary.

Rival Technology invoices contracts at the first of the month and invoices are due by the invoice due date (net 30) to avoid late fees. Late fee policy of \$10 minimum up to 18% of invoice total, billed monthly. Any changes in quantity, scope, or services will cause quantity or rate changes. If you choose to no longer be in contract, we request a 90-day written cancellation notice. Excluding contract line items that have a specified term period (ie: 12 month, etc), those items will need to be paid through the contract period. In the event, past due invoices are unpaid you will be notified of termination. Any prepayments on annual services on future invoices will not be refunded upon termination. Rival will disable any unpaid services (IE: Anti-Virus, Office 365, Skype, Dropbox, Adobe, Backups, Monitoring, Patching, etc) per date specified date on termination notice.

Signature: _____

Date: _____



Rival's remote access tool to be installed on all hardware, will not be removed unless written request received. In the event that Rival will no longer be providing IT services, no passwords to the server, network, or services will be given until the account is paid in full. This includes this current contract, and any future invoices. Hardware, software, and additional services may be purchased through Rival. All returns must be approved and are subject to a minimum 10% restocking fee with original packaging. Generally, all hardware computer components proposed are covered by a limited MFG warranty, on a depot basis. Rival Technology specifically disclaims any and all warranties, express or implied.

We shall not be liable for any loss of profits, business, goodwill, data, interruption of business, nor for incidental or consequential merchantability or fitness of purpose, damages related to this agreement.

The undersigned further agrees that invoices will be paid within the set terms. In the event of legal action brought in connection with this guaranty, or legal fees are incurred as a result thereof, the undersigned and/or any other corporate officers are liable to the attorney fees and costs determined by the court.

Again, we appreciate your consideration in doing business with us and hope to excel past your needs and expectations! Don't hesitate to call us with any questions.

Company Name: _____

Primary Contact Name: _____ Phone: _____ Email: _____

Billing Contact Name: _____ Phone: _____ Email: _____

Are all staff member authorized to put in support requests, subject to our hourly rates? YES NO

If no, please list authorized person(s): _____

Signature: _____

Date: _____



APPLIED TECHNOLOGY GROUP, INC.

SPECIALIZED COMMUNICATIONS SERVICES

4440 Easton Drive - Bakersfield, CA 93309
(661) 322-8650 or (800) 481-0007 Fax (661) 322-4060
Fed ID #77-0229621 / Contractors Lic #891598 / B.E.A.R. #89845
atginternet.com - atg-inc.com

Quote	QTSTD0000008794
Date	8/22/2019
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Quote Expires: 9/21/2019

Bill To: KERN LAFCO

Kern Local Agency Formation Commission
Blair Knox
5300 Lennox Ave, Suite 303
Bakersfield CA 93309

Ship To:

Kern Local Agency Formation Commission
Blair Knox
5300 Lennox Ave, Suite 303
Bakersfield CA 93309

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date
	KERN LAFCO	26	GROUND		0/0/0000
Quantity	Item Description	UOM	Unit Price	Ext. Price	
1	Software, Remote Management and Backup Services Annual Fees	N	\$0	\$0.00	
1	Service with Recurring Annual Fee Below	N	\$0	\$0.00	
4	OFFICE 365 Annual fee per Account 4 Accounts x \$150.00	Each	\$150.00	\$600.00	
1	Services with Monthly Recurring Fees Below	N	\$0	\$0.00	
60	MANAGED SERVICES - PC / MOBILE 12 Months x 5 PC's 12 x (\$30.00x5)	Each	\$30.00	\$1,800.00	
12	MANAGED SERVICES - SERVER 12 Months x 1 Server 12 x \$90.00	Each	\$90.00	\$1,080.00	
12	Up to 500 GB Storage - \$50.00 Per Month Per Server \$.50/mo. per GB add-on	Each	\$50.00	\$600.00	
			Subtotal	\$4,080.00	
			Misc	\$0.00	
			Tax	\$49.50	
			Shipping & Handling	\$0.00	
			Total	\$4,129.50	

Authorized Signature